

MINUTES

Kelce Leadership Team Meeting
8:30 a.m. May 2, 2012

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Michael Muoghalu

- I. Performance Reviews – PLC has been discussing this issue
 - A. Deadlines and forms – should use the form that Dr. Grimes' distributed.
 - a. Forms are to be uploaded by this Friday –
 - i. There will probably be an extension this year to the first of June, with the supervisor having until the first of July to respond, and August 1 to set next year's goals.
 - ii. KLT are asked to download the electronic form by this Friday just in case an extension isn't granted.
- II. AACSB Letter of Scope – sent to KLT electronically
 - A. IB BBA missing from list – will need to include this with AACSB
 - B. BGS exclusion option – meeting with Registrar and Bobby Winters
 - a. BGS requirement is 24 hours of business courses – which is under the 25% threshold required by AACSB
 - b. Does not appear that we need to ask for an exclusion because of the way the BGS program is set up
- III. College to pay promotion increments
 - A. \$4K source found in college budget (Deatherage salary line)
 - B. Future?
- IV. Alternative Summer Employment Document
 - A. College vs. department?
 - a. One document for the college – prepared by the 3 department chairs
 - B. Write-up and faculty approval -
 - a. Faculty will be required to vote on this issue.
 - b. Will have this document prepared by the fall opening meeting for faculty vote.
- V. Innovation Engineering (late May)
 - A. 2 COB + 2 COT to attend Wichita seminar
 - a. Dr. Muoghalu and Dr. Dalecki will go with two faculty from the COT to seminar in Wichita – School of Construction will probably send a couple of reps as well.
 - B. Debrief meeting with Mark Turnbull
 - a. Dr. Grimes and Dr. Dallman met with the city of Pittsburg and they will pay cost for all to attend Wichita seminar. City is backing up this project.
- VI. AMM Project – Mini Retreat
 - A. Faculty Meeting on Thursday, May 10th
 - a. Dr. Grimes will collect templates and send them out before the meeting.

- b. Plan to go through each of the 20 standards will ask for action items from the faculty for each standard.
 - i. Each group will be given guidelines for their presentations – 5 minutes per standard and 5 minutes for discussion of standard.
 - 1. Time set for 8:00 a.m.
 - 2. Break to honor service recognitions, promotions, retirement and faculty departures (Lynn Murray & Wei Sha promotions)
 - 3. Pizza Lunch
- VII. Awards banquet debriefing – were done before 8:00
 - A. Issue for next year – physical space restrictions
 - B. Solicitation of feedback? (from donors, faculty, students)
- VIII. Updates and Announcements
 - A. Grimes –
 - a. To Arkansas w/Holly on Thursday to visit Pete Esch;
 - b. Management training initiative with WSU – May 24;
 - c. Meet with SLC about computer labs before the semester closes;
 - d. Meet and Confer has begun-Deans have requested 4% increase in faculty salaries for next year;
 - e. Stories to Ron Womble about graduating students;
 - f. Friday is the deadline for catalog copy updates for 2012-13
 - B. Casey –
 - a. Search update –
 - i. 2 candidates were brought to campus for Jim Harris’ open position; there is a possibility that both candidates will be hired – one for the CIS position, and one for Dr. Becky Heath’s position.
 - ii. Brad Burns will be hired as a full-time adjunct to fill in for Dr. Fay’s sabbatical.
 - iii. Gail Yarick has started working on her Ph.D.
 - C. Cortes –
 - a. Dr. Ken Smith will be submitting his resignation. He will teach through the summer this year.
 - b. Need to hire someone to teach Dr. Smith’s classes in the fall.
 - c. Finalizing selection of students who will be going to Taiwan this summer – 3 students will go.
 - D. Harris –
 - a. Steve Horner has signed his contract for next academic year (Mujtaba Ahsan position).
 - b. Chris Fogliasso had surgery yesterday, and will be out through the summer session. There is an immediate opening for someone to teach Legal & Social this summer.
 - c. Residential Construction Management competition – need to do a marketing/ business plan in construction. Would like to have at least one business student involved in this project next year. Dr. Harris will talk to the faculty advisor about including several students in the project.
 - E. Muoghalu –
 - a. Mini MBA update – still a work in process – there are about 40 applicants
 - i. Visa interviews will be conducted next week
 - ii. July 10-17 are the planned dates for the program

- b. MBA Foundation requirements – still working on this with the MBA-PAC.
- c. 90 applicants for the Director of the KC Metro Center – interviewed one candidate

IX. Old Business

X. New Business

XI. Adjourn – the meeting adjourned at 10:20 a.m.