

MINUTES

Kelce Leadership Team Meeting
9:30 a.m. October 6, 2011

Present: Ms. Becky Casey, Dr. Bienvenido Cortes, Dr. Paul Grimes, Dr. Eric Harris, Dr. Mike Muoghalu

- I. Approval to hire – Dr. Grimes met with Dr. Olson about staffing requirements/requests:
 - A. Assistant Professor of Accounting –
 - a. Dr. Olson approved hiring this position at \$90,000 which is under market salary for accounting assistant professors at our peer schools.
 - b. Dr. Grimes asked KLT for creative strategies for future hiring/faculty salaries, and to continue to document our case relative to the market.
 - c. We might need to look at funding salaries with soft dollars through support from accounting firms.
 - B. Assistant/Associate Professor of Management –
 - a. Dr. Olson approved replacement for Dr. Ahsan – will use same salary as current position.
- II. Strategic Plans for Units – November 1 deadline
 - a. Discussion followed on preparing strategic planning documents for this year.
 - i. Unit strategic plans should line up with university, provost and college plans.
 - ii. MGMKT brings faculty together to vote on changes to previous year plan.
 - iii. College plan needs to be completed before Department plans.
 1. COB Strategic Planning Committee will need to approve new strategic plan.
 2. Mimi will schedule an SPC meeting.
 3. Discussed options for preparing future strategic plans for the college and departments.
 - a. An option might be to bring in consultant to meet with faculty
- III. Energy consultant / issues in A&S departments
 - a. PSU has hired an energy consulting firm to try to try to save \$500,000 in energy charges for the university.
 - b. The consultant will be trying to encourage changes on campus.
 - c. Consultant will be looking at all rooms in all campus buildings and making recommendations.
- IV. Beta Gamma Sigma – do we continue chapter?
 - a. Discussed memorandum from Dr. Fogliasso regarding continuing BGS.
 - b. The college subsidizes the program at PSU.
 - c. Discussion followed on whether to continue the program or not.
 - i. Will do some research to determine whether or not the program should continue.
 - ii. Consensus was that the program should continue.
 - iii. Scholarship funds might be available to help induct students into BGS. Dr. Grimes will visit with Holly Kent about this issue.

- V. AACSB issues
 - A. AQ / PQ criteria matrix
 - a. Dr. Harris is working on this matrix
 - i. Trying to simplify what we have as far as categories (there are currently 12)
 - ii. Every faculty member in Kelce currently falls into only four categories
 - b. Dr. Grimes will put together a new standards proposal to present to the committee for approval. Chairs agreed that matrix should be changed especially since we have a new dean.
 - B. Tables
 - C. Assessment – where are we?
 - a. Mandy Aubert, Instructional Support Consultant, is in the process of collecting all LiveText assessment from last spring.
 - b. Assessment Committee needs to schedule a meeting to discuss assessment results from spring 2011.
- VI. Committee “To Do’s”
 - a. PR Task Force – review dean’s charge
 - i. Dr. Muoghalu, Dr. Dalecki & Ms. Polfer have been appointed members of this task force.
 - ii. Charge prepared by the Dean will be given to the task force members and request that they meet.
 - iii. Dr. Grimes will send an e-mail to the task force members asking them to meet and appointing Dr. Dalecki as the Chair.
 - b. MBA PAC – need to examine GMAT and other admission / scheduling policies
 - i. MBA-PAC needs to meet regarding this issue and plan to have a consistent policy regarding GMAT/admissions policies.
- VII. Updates and Announcements
 - A. Grimes - recap of golf tournament, meeting with student leaders, program review committee, etc.
 - a. Dr. Grimes attended the Golf Tournament in Kansas and met over 60 people who are supporting the College. Funds will eventually go toward an endowed scholarship.
 - b. Met with the Kelce Student Leadership Council last week
 - i. Student organization computer is here and need to figure out where to house it.
 - ii. Discussed using underutilized space behind the auditorium for student groups. Would have to renovate the space, but need to figure out how to get funds to do this.
 - c. Dr. Grimes has been appointed as a Dean rep to PSU’s Program Review Committee.
 - B. Casey –
 - a. ACIS faculty meeting will be tomorrow.
 - b. Advisory meeting is November 4 – working to get more members in order to represent CIS.
 - c. Dr. Heath is taking a student group to Orlando for the IIA Conference. Will contact Cassie Mathes to prepare press release.
 - C. Cortes – discussed on-going projects

- D. Harris – Discussed on-going projects
- E. Muoghalu –
 - a. Finance Club will be going to competition. Will contact Cassie Mathes to prepare a press release.
 - b. Deadline for GA applications is October 14.
 - c. Will make a presentation to MBAA on GA position protocol in order to streamline the process.

- VIII. Old Business

- IX. New Business – need stand-in for next Tuesday's PLC
 - a. Dr. Harris will be the representative for next Tuesday's PLC.
 - b. Kelce Board of Advisors will be meeting next month. KLT are asked to give input to Dr. Grimes on agenda items for this meeting and potential new members for the board.

- X. Adjourn

Paul W. Grimes, Dean
Kelce College of Business

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