

Pittsburg State University  
**Kelce College of Business**  
**Chairs Meeting**

Minutes

Thursday, March 17, 2011; 8:30 - 10:30 am

**Present:** Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris

1. Updates

a. Legislative Action

1. The Kansas Senate and the House haven't been able to agree on a rescission for the 2011 budget. Governor has issued a rescission.
2. The 2012 Kansas Budget proposal shows that all of higher education stays flat.
3. Proposal for docking pay from those earning over \$100,000 is probably dead.

b. President's Council

1. Chris Kelly announced that UNO is leaving the MIAA and cancelling football for the next season. Leaves an open date on PSU's schedule.
2. Legislature is still making requests for underused facilities (Weede and unused ground was submitted).
3. Legislature requested a mathematical headcount of all staff at each Regent's University.
4. A proposal is in the works to have a non-refundable application fee for international students from India. Some of these students aren't staying at PSU after they have been approved.

c. Provosts Council

1. Discussion occurred on 1% increases in tuition. Will likely be used for assessment purposes (LiveText, etc.).
2. Search for a Designer for Center for Teaching and Learning Technology is underway.
3. First Sabbatical Showcase has been scheduled. Faculty who are interested in applying for sabbatical leave are encouraged to attend.
4. New Faculty Orientation on Copyright is today at 3 pm.
5. Distance Learning Grant will fund upgraded IDL rooms in Hughes and KTC.

2. Departmental Issues

a. ACIS (Ms. Casey)

1. COB major Gift officer
  1. 14 applicants
  2. Top 4 will participate in telephone interviews over spring break
2. Report that women's restroom on the 2<sup>nd</sup> floor is not being kept clean

b. ECON (Dr. Cortes)

1. Taiwan trip – 3 students will be invited. Trip is scheduled for July.

c. MGMKT (Dr. Harris)

1. MFT scores have been received, but have not received comparative data for the new tests.
2. Lindo software needs to be updated (Dr. Choong Lee uses).
3. LaRochelle trip – 5-6 students attending with Dr. Dalecki as the sponsor. Students will get 3 credit hours for the course/trip.

3. Discussion items

- a. Tuition committee presentation – scheduled for Friday, April 15, 2pm
- b. GA/GTA appointments – New Policy was distributed.
  1. New policy will be enforced beginning with the fall 2012 semester.
  2. Overloads (over 12 hours) will now be handled by the Graduate School instead of by the Dean.
  3. GA's may be hired as a student employee for one special event, between semesters or during the summer.
  4. No conditional admissions for Graduate Assistants will be allowed.
- c. Overload Policy
  1. Policy will probably read that the typical course load will be 12-18 hours.
  2. No student who wishes to enroll in 20 or more hours can do so without special permission from the Dean who has the authority to go up to 24 hours.
  3. Will be based upon the recommendation of the Academic Advisor and demonstrated solid academic achievement and at least a 3.0 GPA.
  4. Faculty Senate passed this policy.
- d. Deans, Directors and Chairs Meeting draft agenda was distributed for informational purposes – March 28 at 1:00 pm in E101 KTC.
- e. White Boards
  1. 224 white boards have been put up and additional boards will be installed during spring break.
  2. Faculty are discouraged from using their own markers. Additional cleaning materials will be placed in the rooms. Certain markers can leave permanent damage.
- f. Kelce Mural/Sign
  1. Close to completing this sign – will be similar in design to the one at the bookstore.
- g. Commencement – Faculty Participation
  1. It is very important for faculty from each college to attend the graduation ceremony for their college.
- h. Injury or Illness policy
  1. Policy was distributed and discussed.
  2. Minor and major concerns are to be determined for the report. Minor concerns are to be seen at the Student Health Center.
  3. Faculty should be made aware of these policies.
- i. Pathway to PSU Campaign
  1. Campaign proposal was distributed

2. Should be approved in April by the Foundation Board
  - j. Executive on Campus – March 31, Anna Allen
    1. Tentative agenda was distributed for Exec on Campus visit
  - k. Strategic Planning Council
    1. 1 Department Chair and 1 faculty member are to be appointed for this academic year. Dr. Eric Harris and Dr. Lynn Murray were appointed again.
  - l. Salary adjustment recommendations for faculty should be submitted to Dr. Dearth today.
4. Upcoming events:
- a. Deans, Directors, & Chairs meeting – March 28, 1pm, E101 KTC
  - b. Reports by Deans for Tuition Committee – due April 1, 2011
  - c. Junior Jungle April 2
  - d. Tuition Committee presentation – April 15 @ 2pm (Rep: \_\_\_\_\_)
  - e. College of Business Banquet – April 25
  - f. Spring commencements: May 13: COB–6pm, CAS–8pm  
May 14: COT–9am, COE – 11am

The meeting dismissed at 10:00 am.

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Richard Dearth, Dean

March 17, 2011