

Kelce College of Business
Chairs Meeting Minutes
October 27, 2010, 2:30 p.m., 101 Kelce

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dean Richard Dearth, Dr. Eric Harris

1. Youngman Reports for Summer 2010 Youngman Grants
 - a. List was distributed of faculty who have submitted their reports for 2010 Summer and who haven't. Reports are due by 10/31/10.
2. Provosts Leadership Council Report (10/26/10)
 - a. Board of Regents – two important new, serious issues
 - i. Foresight 2020 – A 10-Year Strategic Agenda for the State's Public Higher Education System was reviewed and discussed
 - ii. The Essential Learning Outcomes – 5 Kansas Regents Institutions have been tasked with determining and coming to an agreement as to what the essential learning outcomes are for all of the Regents institutions. These outcomes must be measurable and reportable. The Chair reviewed a proposal made by Ku and Ft. Hays.
 1. Dr. Dearth asked for input from Chairs on this document from which he will prepare a report for the Provost. Responses from Chairs are due to Dean Dearth this week.
 - b. Salary proposal advanced by Presidents of all Regents Institutions (\$50.4 million)
 - i. Proposal to increase faculty salaries has been submitted to the Kansas Board of Regents
 - ii. Dean Dearth asked for input from Chairs about faculty salaries – ie: has anyone left PSU employment because of salary-related issues? This information will be due to the Provost this week if Chairs have examples.
 - c. Distance Education/Board of Regents
 - i. Distance Education has become an issue with the Board of Regents
 - ii. Public Institutions need to be participating in distance education. A plan must be prepared and is due in January. Chairs are to solicit input from faculty when Dr. Snyder calls for input.
 - d. Organization of Research/Board of Regents
 - i. Peggy Snyder will Chair this committee for PSU
 - ii. Will develop methodology of reporting research activities
 - iii. This will probably center on product or research and development activities in the Tyler Research Center.
 - e. Transfer & Articulation Task Force – A report and plan has been mandated by KBOR
 - i. Dr. Ivy will be the Chair of this committee. So far no academic representatives will be solicited.
 - f. 3 Board of Regents were on campus today to evaluate Dr. Scott – 3 additional Board members will be here in the spring
 - g. Inclement Weather Policy
 - i. Chairs are asked to re-emphasize to faculty the Inclement Weather policy. The policy is on the President's internet page and was handed to Chairs.

- h. Guide for On-Campus Camps (Jamie Brooksher)
 - i. This policy guide is being prepared for future. This will include one day events and is largely and outgrowth of the football camp situation last summer.
 - i. Strategic Plan for Academic Affairs has now been adopted. This plan should be use to articulate unit plans.
 - j. A new committee to determine priorities for OIS work orders will be established in the near future and Chaired by Dr. Ivy. The name for this committee has not yet been determined. No academic representatives will be chosen for the time being.
 - k. A new step will be added to the Strategic Planning Process in the spring
 - i. Departments will be required to make an additional progress reports after the reports have been submitted
3. Department Reports
- a. MGMKT (Dr. Harris)
 - i. Discussed issues associated with removing MATH 153 Analytic Processes from the COB curriculum
 - ii. Dr. Harris has had numerous questions this week since removing the MATH 153 course from the curriculum has been legislated
 - iii. Will eventually need to offer 3 Basic Quantitative Business Methods (MGMKT 310) courses each semester
 - iv. Discussed whether MGMKT 310 should be offered in the summer
 - b. ACIS (Ms. Casey)
 - i. Furniture (computer tables) for the Accounting Lab has been chosen. Order will be submitted.
 - c. ECON (Dr. Cortes)
 - i. College of Education is returning the Center for Economic Education to the Department of Economics, Finance & Banking.
 - ii. Visitors from Taiwan (University of Taipei) will be at PSU on November 18
4. Budget Forum (presented by Dr. Scott on 10/26)
- a. Information from the forum will be listed on the PSU web site
 - b. No budget cuts are expected in FY 2011
 - c. 2012 state of Kansas budget looks rough – predicting a shortfall in the state revenues
5. 2010-2011 Committees
- a. Discussed draft of committee assignments
 - b. Changes to the Committee assignments and Department Committee lists (including purpose and constitution of each, supported by Rules of Organization for each Department) will be due to Dr. Dearth ASAP
 - c. The college and each department are obligated to have current committee assignments and make sure the committees are constituted and organized according to the rules.
 - d. Minutes for all committees should be kept up-to-date
6. Tenure Policies

- a. Need to be re-examined by each department. All policies should be driven by the faculty.
- b. New faculty members should have the department tenure policy in hand when they sign the contract.
7. Kelce Rules of Organization
 - a. Suggested revisions (Dec. 2010) were distributed and discussed.
 - b. Chairs were asked to review this document
 - c. Must be approved by Kelce faculty (meeting will be held this semester - November)
8. Agenda for Kelce Board of Advisors Meeting was discussed
 - a. AACSB QBSC – Dr. Harris
 - b. Ken Brock – Dean Search Update
 - c. ACIS Update – Computer Forensics, Advisory Board Issues, Fraud Minor – Ms. Casey
 - d. Business communication/writing feedback – Dr. Cortes
 - e. Kelce Strategic Plan approval
 - f. Dalecki & van Wyk – International Business
9. Kelce Holiday Party – Chairs would like to have on a Monday
10. Final request for summer school staffing is due to Dr. Dearth next week
11. Spring Enrollment – begins November 8-12
12. Drop students with grade of W before Nov. 15 (will automatically get an F if this doesn't occur)
13. CLA wishes to have MGMKT & ACCTG courses take this test during the Spring 2011 semester. Ms. Casey and Dr. Harris should submit this information (courses to take the test) to Charlotte Barnett.
14. SWOT Analysis will be presented by Ms. Polfer at the Board of Regents Meeting

Dean Richard Dearth
Kelce College of Business

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