

Pittsburg State University  
Kelce College of Business  
Chair's Meeting Minutes  
Wednesday, October 6, 2010  
101C Kelce, 2:30 - 4:00 p.m.

Present: Ms. Rebecca Casey, Dr. Bievenido Cortes, Dean Richard Dearth, Dr. Eric Harris

1. Provost's Council Up Dates

- a. Summer focus group – faculty feedback results were distributed and discussed
  - 1. 2<sup>nd</sup> focus group (student focus group) is being conducted by Dr. Harris & Ms. Nance. Results will be distributed upon completion of focus group survey.
  - 2. Summer school will be changing in the future based on the findings of the focus groups.
- b. Pritchett Trust meeting (Sept. 30)
  - 1. Meeting held at M&I Bank on September 30 about the Pritchett Trust.
  - 2. COB has used Pritchett funding in the past (SIFE, faculty travel, other requests).
  - 3. New Pritchett policy – all applications will go through the President of PSU or his designee. President will endorse and rank order all requests for funding in the future. Chairs are asked to let faculty know of this change.
- c. AASCU – Red Balloon Project
- d. Drops for non attendance and mid-term grades policy to be reviewed
  - 1. These policies will be reviewed by PLC

2. Departmental Issues

- a. MGMKT
  - 1. Student Focus group survey is being conducted and results will be presented
  - 2. Results will be presented to College Deans and Chairs are invited to attend. Time and date to be announced.
  - 3. Legislation for “Emerging Markets” course will be prepared and sent for approval.
  - 4. AACSB Conference – Dr. Harris distributed handouts from the AACSB meeting he attended in Houston. Discussion followed on the handouts and issues that were discussed at the Houston meeting.
    - 1. Quality Business School Certification (QBSC) was one of the big issues discussed at the meeting. This is different than AACSB accreditation.
    - 2. Most of the discussion at the conference centered on research vs. teaching schools.

3. QBSC will be voted on in April and planned implementation is 2012. University Presidents and Provosts will need to be involved in this decision.
    4. AACSB Standards will also be re-drafted in the near future.
  - b. ACIS
    1. None
  - c. ECON
    1. None
3. Discussion items
  - a. Summer School Scheduling
    1. Summer school staffing was discussed.
    2. Staffing requests are due by October 31.
    3. It is assumed that we will have the same amount of unit funds available, but not Continuing Studies funding.
    4. Dean Dearth suggested that Chairs plan accordingly for summer school staffing.
    5. Preliminary staffing plan will be due to Dean Dearth by next week.
  - b. Strategic planning
    1. Provosts Strategic Plan was completed yesterday.
    2. Colleges will have the plan available to them in two weeks.
    3. Colleges will then prepare their plans in alignment with the Academic Affairs and President's Strategic Plan; and then on to the department plans which will be based on the College, Academic Affairs & President's plans.
  - c. Budget Issues
    1. Kansas has a budget surplus at the present time. Revenues are ahead of projections for the year.
    2. It is not expected that there will be any rescission for higher education.
    3. Circumstances could change.
  - d. "Kelce" College of Business
    1. Discussed using the "Kelce" College of Business name in brochures and ads. Publications are not supposed to be prepared with the Kelce name.
    2. Dean Dearth sent an e-mail to Dr. Hodson expressing concerns over this issue, but received no response.
    3. Dean Dearth discussed this issue with Dr. Olson, Provost. She did not know about this issue, and stated that this issue may need to be discussed in President's Council. She had not been able to discuss the issue with Dr. Hodson.
  - e. Agenda for Board of Advisors Meeting – November 1 meeting
    1. Possible discussion items for the meeting:
      1. Input on using the Kelce name

2. AACSB – QBSC (Dr. Harris)
  3. Dean Search
  4. ACIS updates – Computer Forensics, Fraud minor/major, Advisory Board issues (Ms. Casey)
  5. Business Communication course feedback (Dr. Cortes)
  6. Strategic Plan approval
  7. LaRochelle report (Dr. Dalecki & Dr. van Wyk)
- f. University Professor
    1. Dr. Cummings and Dr. O’Bryan are applying for University Professor status
  - g. Student Employee Evaluation
    1. Student Employment Policy and evaluation of student employees was discussed.
  - h. Catalog Copy due October 29<sup>th</sup>
  - i. Youngman Reports due October 31 (anticipated that Youngman funding will still be low based on 3 year return average)
  - j. Provosts Departmental Meetings
    1. Departments are asked to schedule their faculty meeting with the Provost as soon as possible. Departments will invite Provost to the spring department meetings.
  - k. President, Provost and Faculty meetings
    1. Dean Dearth asked Chairs to get a date to him as soon as possible (SP 11)
4. Upcoming events:
- a. D & F Midterm Grades Due – October 18 – noon
  - b. Fall Break – October 21-22
  - c. Opportunities in Business Day – October 21
  - d. Faculty Senate – Oct. 25
  - e. KBOR Meetings – Oct. 20-21
  - f. Summer Staffing Requests Due to Provost – October 31
  - g. SPTE Administration – Nov. 1-22 (must be submitted by 11/23)
  - h. Kelce Board of Advisors fall meeting – Nov. 1
  - i. University Professor Reception – November 2 @ 3:00 p.m.
  - j. Rumble in the Jungle #2 – November 6
  - k. Early Enrollment – Week of November 8
  - l. Arrowhead Classic – November 13
  - m. Transfer CARES – November 15 & 16
  - n. KBOR Meeting Nov. 17-18
  - o. SIFE Chamber Coffee – November 18
  - p. Thanksgiving Recess – November 24-26

- q. Faculty Senate- November 29
- r. Faculty Senate-December 13
- s. KBOR Dec. 15-16
- t. Fall Commencement (all colleges) – December 17
- u. Spring Classes Begin – January 18
- v. KBOR Jan. 19-20
- w. Faculty Senate - Jan. 31,
- x. FY 12 Part Time Requests due to Provost – January 31
- y. Summer and WF schedules due – February 15
- z. KBOR Feb. 16-17
- aa. Faculty Senate -Feb. 28
- bb. Apple Day – March 3
- cc. KBOR March 16-17
- dd. Spring Break – March 21-27
- ee. Faculty Senate March 28
- ff. SPTE Administration – April
- gg. Early Enrollment – April 15
- hh. KBOR April 20-21
- ii. Faculty Senate - April 25
- jj. Kelce Banquet – April 25
- kk. Faculty Senate - May 9
- ll. COB Commencement – May 13
- mm. KBOR May 18-19
- nn. KBOR June 15-16

The meeting dismissed at 4:00 p.m.

October 6, 2010

---

Richard C. Dearth, Dean  
Gladys A. Kelce College of Business