

Kelce College of Business
Chair's Meeting Minutes
Wednesday, September 8, 2010; 1:45 p.m. – 3:00 p.m.

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Richard Dearth, Dr. Eric Harris

1. Updates
 - a. Provost's Council
 1. Interaction with Regents and Legislators
 1. President Scott has asked that Chairs and administrators who have contact with KBOR or Legislators inform the President's office of the conversation. Dean Dearth has also asked to be notified of any contact/communication.
 2. 2nd Bachelors' degree
 1. This concept is moving along at PSU. The old concept was that students couldn't get two bachelor's degrees at the same time. Now PSU is working toward being able to allow students to achieve two bachelor's degrees at the same time.
2. Departmental Issues
 - a. MGMKT
 1. Discussed travel issues – Professional Development funding
 - b. ACIS
 1. Update on Accounting faculty search
 - c. EFB - none
3. Discussion items
 - a. Spring 2011 Schedule Review discussion
 1. MBA Schedule concerns
 1. alternate day and night classes
 2. international course offerings (SP11 International Finance – Wed nights)
 3. essential conflicts with BBA courses
 2. BBA Schedule concerns
 1. Common Body of Knowledge courses
 2. Discussed times for courses to be offered (problems with 5:00 & 5:30 p.m. times for scheduled classes)
 3. Discussed putting a placeholder course in to save room for classes that may need to be offered
 - b. Schedule a Meeting with the President and Provost
 - c. Writing Indicator for KBOR Performance Agreement – LiveText
 1. Results of writing in business ethics assessment that was completed last spring was discussed (2 of 4 sections of L&S were assessed).
 2. BBA students did much better on the writing assessment than students with other majors in the assessed classes.
 3. Ethics assessment was discussed. "C" grade is considered average with AACSB. Business students did very well.
 - d. Tilford Conference (KU) – October 11-12
 1. Business chairs are encouraged to attend this conference
 - e. Deans, Directors and Chairs -Tomorrow
 - f. Faculty Meeting with Provost - Friday, Sept. 10, 3:00 p.m.
 - g. Dean will be off campus October 11 and 12 (No Provost's Council Meeting) – Ms. Casey will be acting dean in Dr. Dearth's absence
 - h. Faculty Vita and Syllabi
4. Upcoming events:
 - a. Faculty Meeting with the Provost to Discuss the Process to Search for a Dean of the COB – September 10 @ 3:00 p.m.
 - b. Meet the Firms Day – Sept 13
 - c. FY 11 Staffing Requests Due to Provost September 15

- d. Executive on Campus – Richard White – Sept 20
- e. Sp 11 Class schedule due to Registrar – Sept 20
- f. Career Expo – Sept 21
- g. Rumble in the Jungle #1 – October 2
- h. D & F Midterm Grades Due – October 18 – noon
- i. Fall Break – October 21-22
- j. Opportunities in Business Day – October 21
- k. Summer Staffing Requests Due to Provost – October 31
- l. SPTE Administration – Nov. 1-22 (must be submitted by 11/23)
- m. Kelce Board of Advisors fall meeting – Nov. 1
- n. University Professor Reception – November 2 @ 3:00 p.m.
- o. Rumble in the Jungle #2 – November 6
- p. Early Enrollment – Week of November 8
- q. Arrowhead Classic – November 13
- r. Transfer CARES – November 15 & 16
- s. SIFE Chamber Coffee – November 18
- t. Thanksgiving Recess – November 24-26
- u. Fall Commencement (all colleges) – December 17
- v. Spring Classes Begin – January 18
- w. FY 12 Part Time Requests due to Provost – January 31
- x. Summer and WF schedules due – February 15
- y. Apple Day – March 3
- z. Spring Break – March 21-27
- aa. SPTE Administration – April
- bb. Early Enrollment – April 15
- cc. Kelce Banquet – April 25
- dd. COB Commencement – May 13

Richard C. Dearth, Dean

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