

Pittsburg State University  
Kelce College of Business  
**Chair's Meeting Minutes**

Tuesday, February 16, 2010, 2:30 p.m.

**Present:** Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Updates

a. President's Council

1. Discussed "Pathway" which will include LiveText
2. Gorilla Advantage may be extended to Washington and Rogers counties in Arkansas
3. Barnes & Noble pilot project policy will become a national policy in their bookstores beginning in the fall 2010 semester which will allow students to rent textbooks. Not all textbooks will be available for rental. Cost of rental will be about 48% of the new cost of the textbooks.
4. Jamie Jones has been offered the EEO Director position. She has unofficially accepted the position.
5. An additional candidate for Interim Provost will be on campus on March 5
6. CIO search candidates will be at PSU on 2/23, 3/2 & 3/9. If there is an additional candidate the date will be announced.
7. Dr. Snyder will be traveling to India for student recruitment with I-20 (recruiters)
8. Student budget has been published and re-distributed to departments to ensure that no one goes over budget

b. General Education Committee proposal (Dr. Lauderdale)

1. A new procedure will be developed for establishing the PSU general education curriculum. Dr. Lauderdale is spearheading this effort.

c. KBOR draft distance education plan

1. A draft of the distance education plan was distributed to Chairs and discussed.

2. Departmental Issues

a. MGMKT

1. Jungle Journeys – 3/31 & 4/1 – sessions on internships will be available to students. Chairs/faculty are asked to attend and answer questions about internships.
2. MFT is scheduled for 3/8 which is the same day that one of the Provost/VPAA candidates is scheduled to be on campus.

b. ECON

1. Waiting on background check for the Administrative Specialist candidate

3. Discussion items

a. Faculty Performance Evaluations

1. Performance evaluations are due to faculty on March 1.

b. KBOR April visit to PSU, April 16 – academic highlights

1. Are looking for someone to make presentation to KBOR on this date

c. Current Vitae needed

d. Math 153

1. Dr. Harris presented his proposal to add a new Quantitative Methods for Business course potentially to be taught by Ms. Paul
    1. Discussion followed on what can be accomplished by adding the new MGMKT Quantitative Methods course vs. keeping the MATH 153 course.
    2. Fixing the problem at hand is to address the MATH 153 course, and the problems created with keeping that course in the curriculum.
    3. Continuous improvement with other curriculum items will be addressed later.
  2. Dr. Dreher summarized the four recommendations made by the Ad Hoc Committee to Review the Quantitative Curriculum of the COB.
  3. There was discussion on eliminating both MATH 143 and MATH 153 from the COB curriculum. Consensus among the Dean and Chairs was that it would not be prudent to eliminate both courses at once however; it will ultimately be up to the faculty.
  4. Discussion followed on topics to be covered in the new Quantitative Methods course and how to make that determination. Chairs/ departments will suggest potential topics to be covered in the new course to the Kelce Curriculum Committee.
  - e. Youngman Allocations - 60% of 1/10th
  - f. AACSB Publication Chart needed
    1. Publication percentage charts have been submitted all departments.
  - g. LiveText Agenda - 2/24
    1. Susan Dellasega will have met with each of the assessed courses before the LiveText training takes place.
    2. A Mr. Bulk-E-mail will be sent out to students & faculty to inform them of the training session schedule.
  - h. Scholarship Program Description
    1. Scholarship descriptions were distributed to Chairs to be included in the banquet program
  - i. Executive on Campus (Tom Murry) agenda for Feb. 22 was discussed
4. Upcoming events:
- a. Bob Graalman - Prestigious Scholarships -February 17, 2010
  - b. Dr. Lynette Olson - Provost Interview - February 19, 2010
  - c. Summer schedule due February 22
  - d. Executive On Campus - Mr. Tom Murry - February 22, 2010
  - e. LiveText Student Session - February 24, 2010
  - f. Dean off campus - February 25 & 26
  - g. Dr. Jim O'Donnell - Provost Interview - March 1, 2010
  - h. Fall schedule due March 1
  - i. Performance Appraisal due to Faculty March 2
  - j. Apple Day - March 4
  - k. Debbie Swindle Retirement Party - March 5 @ 2:30 p.m.
  - l. AA Tuition Committee presentation - March 5 @ 2:20pm
  - m. Dr. Alice Greife - Provost Interview - March 8, 2010
  - n. SIFE Dress Rehearsal
  - o. Spring Break March 15 - 18
  - p. Executive On Campus - Mr. Baldwin - March 25, 2010
  - q. Junior Jungle Day - March 27
  - r. Dean off campus - April 8 - 11
  - s. Tilford Lecture Series (Bill Thornton) - April 8

- t. Early Enrollment for Su 10 and WF 10 April 12-16
- u. COB Banquet April 26
- v. Kelce Board of Advisors – May 3
- w. PSU Service Awards – May 6
- x. Finals May 10-13
- y. Spring commencement – May 14 (COE, COT), May 15 (CAS, COB)
- z. Dean off campus – May 26 – June 8

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Richard Dearth, Dean  
Kelce College of Business

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