

**Kelce College of Business
Pittsburg State University
Chair's Meeting Minutes
Tuesday, February 9, 2010**

Present: Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Updates

a. President's Council

1. Men's Basketball Coach search is underway
2. 2 candidates for EEO Officer position will be visiting PSU in the near future
3. 82% of all PSU students are receiving some kind of financial aid
4. ROTC faculty are to be given consideration as PSU faculty and receive benefits of PSU faculty
5. Facilities Master Plan
 1. Rua Skybox will be remodeled using private funds
 2. "Areas of Refuge" are now listed on the PSU web page under PSU Internal Documents
 3. 12 firms have contacted PSU for a new comprehensive master plan
 4. 20 firms have contacted PSU to bid on the design of the Fine Arts building. No movement on a new college of business building.
 5. KC Metro Center – may move to a new location

b. Academics webpage

1. The academics web page(s) were discussed in length in PLC and a copy of the proposed model for the new pages was distributed to Chairs.

c. Commencement Program

1. Dr. Dearth brought up including Beta Gamma Sigma and other COB honor societies listed in the commencement program at PLC. Dr. Dearth discussed if it important to have these listed in the program. Chairs were asked to give Dr. Dearth a list of honor societies that should be listed [Beta Gamma Sigma (College-wide), Beta Alpha Psi (Accounting), Omicron Delta Epsilon (Economics)]. If space in the program is an issue then the first preference for the COB will be to have BGS listed and if other colleges have departmental honor societies listed, the COB department honor societies should be listed too.

d. SPTE Deadlines

1. There have been problems with PSU faculty not submitting their requests for SPTE's before the deadline (not in the College of Business). Tenure-track faculty are required to do these evaluations.

2. Departmental Issues

a. MGMKT

1. Search process has begun for Dr. Crouch's position

b. Accounting - none

c. Econ - none

1. Interviewed first applicant for the Admin Specialist position

d. CSIS - none

3. Discussion items

a. Faculty Performance Evaluations

1. Discussed "guidelines" for comparing faculty performance in scholarly, service and teaching areas for determining performance evaluation ratings

1. Faculty to be considered for an exceptional rating in 2009: Dr. Fogliasso, Dr. Baack, Dr. Box, Dr. Fischer, Dr. O'Bryan, Dr. Cummings

b. Tuition proposal

1. Tuition proposal was distributed to Chairs and discussed

c. On line fee proposal

1. If student is paying out of state tuition the student will be considered an out of state student for all programs, fees, activities, etc.; if paying in-state tuition the student will be considered an in-state student for everything.
- d. KBOR April visit to PSU, April 16 – academic highlights
 1. 1 department at KTC has volunteered to highlight one of their programs
 2. Dr. Olson is asking for more proposals from departments for presentations to the KBOR – these are due by next week
- e. Current Vitae need to be submitted by this Friday
- f. Math 153
 1. Proposal from committee will be submitted this week and the Dean will send on to Curriculum Committees
- g. Summer Budget
 1. Chairs were asked to review the final proposed summer budget and give input to Dr. Dearth as soon as possible
- h. Youngman Allocations
 1. Pay for SU 2010 Youngman grants will be 60% of 1/10th of faculty salaries.
- i. AACSB Publication Chart
 1. Still need these from Accounting and CSIS in percentages
- j. Windows
 1. Accounting and MGMKT offices in the court yard area will have new windows installed during spring break week, as well as 112, 111, 203 and 206 classrooms, and first and second floor men’s restrooms. There is a possibility that the stair tower may be installed too. Faculty may be out of their offices for the entire week.

4. Upcoming events:

- a. FY11 staffing – revisit during February
- b. Taylor Hight - EEO Officer Candidate - February 10, 2010
- c. Jamie Jones – EEO Officer Candidate – February 11, 2010
- d. FY11 part-time funding allocations to Deans from Provost – February 15
- e. Youngman Allocation Due February 15
- f. Dr. Lynette Olson – Provost Interview – February 19, 2010
- g. Summer schedule due February 22
- h. Executive On Campus – Mr. Tom Murry – February 22, 2010
- i. LiveText Student Session – February 24, 2010
- j. Dr. Jim O’Donnell – Provost Interview – March 1, 2010
- k. Fall schedule due March 1
- l. Performance Appraisal due to Faculty March 2
- m. AA Tuition Committee presentation – March 5 @ 2:20pm
- n. Dr. Alice Greife - Provost Interview – March 8, 2010
- o. Spring Break March 15 – 18
- p. Executive On Campus – Mr. Baldwin – March 25, 2010
- q. Early Enrollment for Su 10 and WF 10 April 12-16
- r. COB Banquet April 26
- s. Kelce Board of Advisors – May 3
- t. PSU Service Awards – May 6
- u. Finals May 10-13
- v. Spring commencement – May 14 (COE, COT), May 15 (CAS, COB)

The meeting dismissed at 4:10 pm.

Richard Dearth, Dean
Kelce College of Business

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