

**Pittsburg State University**  
**Chair's Meeting**  
**Kelce College of Business**

MINUTES

Tuesday, October 27, 2009, 2:30 pm

**Present:** Ms. Becky Casey, Dr. Dean Cortes, Dean Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Updates

a. Faculty Orientation

1. There will be another round of orientations for PSU faculty. The Dean did not volunteer anyone to appear on the panel this time.

b. Advising Survey

1. The advising survey will be expected to be completed by students this enrollment period (for SP 10) with changes that were outlined. A handout was provided showing the changes in the form.

c. Graduation & Retention Rates

1. This is a continuing issue and an issue that the Governor of the State of Kansas wishes to be further examined so that graduation and retention rates are increased at all KBOR institutions.
2. A number of universities around the country have examined this issue and determined that the best way to increase these rates is to increase entrance/admission requirements. The other way to change rates is to remediate, however, PSU has been asked not to remediate. According to the KBOR representative that was on campus today, PSU already remediates (ie: Fort Scott Community College). The other area to be looked at might be entrance exams or entrance placement.

d. Admissions Policy

1. There are current discussions occurring at KBOR about admission policies at Regents Institutions. Policies are different at all Regents schools.
2. KBOR will implement a policy if each university is unable to come up with their own policies.
3. There will probably be distance education policies established by KBOR in the very near future.
4. KBOR will also scrutinize each universities for the degree of collaboration.

e. Presidential travel

1. Dr. Scott is leaving Sunday for Vietnam for 10 days – Dr. Olson will be in charge in his absence

f. Inclement Weather

1. The inclement weather process policy was distributed for informational purposes.
2. There is still a provision where classes may be closed with the university remaining open – this will probably change.

g. Classified Pay Changes

1. An e-mail has been distributed regarding this change
2. If there are questions, Michele Sexton should be contacted.

h. H1N1 Leave Borrowing

1. Dean Dearth isn't aware of all of the specifics of this policy yet. However, the Governor has asked State agencies to develop a policy to all an employee with H1N1 flu to borrow up to 80 hours on future earned sick leave when the employee no more leave. This Policy has not been thoroughly defined and Chairs were asked to simply inform the Dean in the event a staff member or faculty member has this issue.

i. Undergraduate Research Census for PSU faculty

1. There is a committee working to determine what kind of research is conducted at PSU for those faculty willing to complete and submit.

- j. Procedures for Canceling Classes
  - 1. Faculty should expect to see the inclement weather portion in GUS to be removed. If they chose to cancel class they will need to use their Angel Roster or GUS Roster.
- 2. Departmental Concerns
  - a. MGMKT
    - 1. Provost Search Committee meeting is tomorrow – Dr. Harris is a representative to this committee
    - 2. The Kelce Curriculum Committee met this morning regarding the Analytic Processes class. They are working on this issue.
      - 1. Dr. Harris met with several students today about the problems with the Analytic Processes class.
      - 2. Discussion included the issue of whether students should drop the class this semester or take an “F” grade for the course.
      - 3. It is hopeful that students will be able to get a waiver for the course, have the course removed from the requirements for the degree, or the course will be offered in a “kinder, gentler” manner.
      - 4. Dean Dearth stated that something will be done to help/protect the students and if students wish to drop the course that would not be a problem for the student.
      - 5. It was decided among the Dean and the Chairs that students will be able to take Analytic Processes concurrently with Business Statistics in the future if the course isn’t waived from the curriculum.
  - b. CSIS – none
  - c. ACCTG
    - 1. Opportunities in Business Day has received more registrations and will occur next Tuesday. The Chairs and Dean are expected to make short presentations at the event.
      - 1. There was discussion on whether to have the event yearly or every other year. Decided to keep the event going every year.
  - d. ECON – none
- 3. Discussion items
  - a. Agenda for Kelce Board of Advisor’s Meeting (November 2)
    - 1. Input on quantitative courses (Harris)
    - 2. Assessment (Box)
    - 3. Curriculum adjustments in Accounting (Casey)
      - 1. 2 separate tax courses,
      - 2. external and internal audit course
    - 4. International Experience / partnering with international universities (Van Wyk, Dalecki)
    - 5. Financial issues (Dearth)
    - 6. Development office (Bard)
  - b. Summer Schedule
    - 1. Chairs submitted requests for summer 2010 teaching which will be submitted to the Provost
  - c. Assessment
    - 1. Assessment Committee/Chairs will meet on Friday, October 30 to discuss rubrics and may also meet with Ida Asner of LiveText.
  - d. AQ/PQ
    - 1. Dr. Dearth asked Chairs to determine if faculty in their departments are either AQ or PQ according to the new standards.
    - 2. If faculty are not AQ/PQ qualified, then Chairs should make a determination of how faculty could be considered AQ or PQ. This will be discussed at the next chairs meeting. PSU standards on AQ may be more severe than they need be.

3. We are now required to define in advance the 3 (basic, applied and pedagogic) areas of publication; a methodology should be established so that the requirements are met. Faculty will be required (and must agree ahead of time) to publish in the defined sequence so that publications count toward their AQ/PQ status.
- e. International Strategy
- f. Higher Ed Opportunity Act Seminar
  1. A seminar will be conducted at PSU on this issue.
4. Upcoming events:
  - a. Dean's, Directors & Chairs fall meeting – October 29 @ 2pm
  - b. Summer 2010 staffing requests due to Provost – October 31
  - c. Kelce Board of Advisors Meeting – November 2
  - d. Faculty Development Seminar – November 5 – John Patterson
  - e. Faculty Authors Reception – November 5
  - f. Early enrollment for SP 10 – November 9-13
  - g. Graduate Council – November 11
  - h. KBOR - November 18-19
  - i. Thanksgiving break – Nov 26-27 (no classes Wed, Nov. 25)
  - j. Faculty Senate – November 30
  - k. Summer 2010 allocations to Deans from Provost – December 1
  - l. Kelce Holiday Party – December 2, 11:30-1:30
  - m. Mandatory Kelce Faculty Meeting – December 11 @ 2:00, 112 Kelce
  - n. Fall commencement – December 18
  - o. Spring 2010 classes begin – January 14
  - p. FY11 part-time funding requests to provost – January 31
  - q. FY11 part-time funding allocations to Deans from Provost – February 15
  - r. Summer 2010 schedule due to Registrar – February 22
  - s. Fall 2010 schedule due to Registrar – March 1
  - t. Kelce Awards Banquet – April 26 @ 6pm

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Richard C. Dearth, Dean  
Kelce College of Business