

**Kelce College of Business
Chair's Meeting Minutes**

September 1, 2009
2:30 – 4:30 P.M.

Present: Dr. Richard Dearth, Dr. Felix Dreher, Dr. Dean Cortes, Ms. Becky Casey

Absent: Dr. Eric Harris (excused)

1. Updates

a. President's Council

1. PSU has received notice from the Flint Hills Foundation (Wichita) that they will be conducting an audit of all state accounts that have more than hold more than \$1 million.

b. Provost's Council

1. Internal Messaging System – Handout A

1. This was discussed in Provosts Council with Kathy Sanley of OIS. The consensus among the Dean's was that they do not like Message Hut and would like to rather use e-mail as an internal messaging system on campus and terminate Message Hut.

2. H1N1 Strategies - No Handout

1. This topic was discussed at length in the Provost's Council meeting.
2. PSU will sponsor a clearinghouse on the university web site that will disseminate information about this issue.
3. PSU is currently following CDC guidelines.

3. Library Dean Search – Handout B

1. Dean Dearth will be the academic dean representative on the Library Dean Search Committee

4. SCOCAO retreat update – No Handout (organization of Provosts or their representatives attend these meetings)

1. Goal of this organization is to establish academic priorities for Regents schools.
2. Will establish a task force to look at distance education, program review; suggested granting emeritus status to certain individuals including University CEO's and former Presidents; currently looking at a common number system among all regents institutions as well as a common course agreement that will allow courses to automatically transfer.
3. Community colleges are currently pushing the issue of concurrent enrollment.

2. Departmental Concerns

a. Accounting

1. Update on Dr. Roush
2. Rick Wright will be speaking in Dr. Heath's class tomorrow
3. Thursday night 6:30, Sept. 3 – Accounting Majors opening meeting in 224 Kelce

b. CSIS

1. Dr. Sha's mother passed away last week – he is gone to China to her funeral.

c. ECON - none

d. MGMKT - none

3. Discussion items

a. Legislative Post Audit – Handout C

1. The legislative post audit performance audit report highlights handout was discussed

2. The regents have ordered all regents institutions to form a task force to discuss and deal with issues related to the legislative audit. John Patterson will be the Chair of the taskforce for PSU. There will also be external-local stakeholders on the committee. Dean Dearth asked for recommendations from the Chairs for these external representatives.
 - b. Inclement weather notification system – No handout
 1. Dr. Scott is unhappy with the current notification system (especially with faculty issuing their own inclement weather notifications)
 2. The university will either be open or closed. If the weather is too bad for classes then it's too bad for office staff and administrators to attend.
 3. Dr. Scott will make the final determination on cancelling classes and closing the campus.
 4. Steve Erwin and Ron Womble have been charged with coming up with a system of notifying students, faculty and staff if campus is closed.
 5. There is uncertainty if faculty and staff will be paid, or will be required to take sick or vacation leave, if the campus is closed due to inclement weather.
 - c. Online unclassified performance review task force – names due – No handout
 1. Ms. Casey will be the representative for Kelce
 - d. Academic calendar – Handout D
 1. Board of Regents has given permission to reduce calendar from 150 days to 146 days or anything in between.
 2. Alternatives are for 146 or 148 day semesters
 3. Chairs are asked to review and give input to Dr. Dearth
 - e. Proposal to change CARES calendar for 2010 – Handout E – proposal has been made to host all CARES sessions in June.
 - f. College Scholarship Policy – No handout
 1. Discussed giving students the full amount of their scholarship in one semester if they are graduating early. Need to have a policy within the College.
 2. Policy should be that if the student isn't here for a semester then they won't get the funds. Dean Dearth will publish a policy statement on this issue and will also be included with the awards when they are given out in April.
4. Upcoming events:
- a. FY11 staffing requests due to Provost – September 15
 - b. Kansas Board of Regents meetings – September 16-17
 - c. PSU Leadership Saturday – October 10
 - d. FY11 staffing allocations to Deans from Provost – October 15
 - e. Fall Break – October 15-16
 - f. Academic Deans meet with John Patterson – October 20 (let Dr. Dearth know issues beforehand)
 - g. Presidential inauguration – October 23
 - h. Summer 2010 staffing requests due to Provost – October 31
 - i. FY11 part-time funding requests to Provost – January 31

Richard Dearth, Dean
Kelce College of Business