

**Kelce College of Business
Chair's Meeting
MINUTES
Tuesday, March 31, 2009
2:30 – 4:30 p.m.**

Present: Ms. Rebecca Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris

1. Updates

a. President's Council

1. Meeting was very short
2. Important issue is whether or not to change some of the visitor parking on the circle drive in front of Russ Hall to blue parking, or leave it as visitor parking

b. Provost's Council

1. Presidential Search
2. 2010 Budget
3. Draft language for faculty contracts was discussed. There is still the possibility of mandating furloughs for faculty/administration. Letters will be mailed to faculty within the next month and Chairs will probably get a lot of questions about the language in the contracts from their faculty.
4. Dr. Bob Wilkinson is now back at work for around 6 hours per day.

c. EETC Council - meets once per month with Jerry Smith.

1. P-drive (network drive) was discussed that is currently available for faculty and staff and tech support staff should have more information about this. Faculty will be encouraged to use this for storage purposes.
2. Administrative system is 20 years old (hardware and software). OIS would like to update the administrative system. Updates will occur in gradual phases.
3. April 1 virus – apparently embedded in computer systems and is supposed to activate on April 1 if it is a real threat.
4. SAS/SPSS Survey deadline is today. There is uncertainty about whether a campus license will be maintained for both software packages. SPSS license is \$19,000 per year and SAS costs a certain amount per license. There will be feedback from the committee that is evaluating the surveys within the next week or two.
5. Tegrity Update – There is only one faculty member using this in the College of Business. Reaction so far is that it was very useful to students in one A&S class; and in a science class, it wasn't being used, even though students thought it was a good idea.
6. Room Scheduler in GUS is inaccurate. OIS has been working on a new room scheduler.
7. Angel use – and students' lack of ability to use Angel (mostly for new students). Will try to do a better job of Angel training of all students in Freshman Experience courses. Dr. Dearth asked faculty to let him know if they see students struggling with using Angel.

d. FY 2010 Budget Update

1. The next FY budget can always be changed with rescissions. The current proposal is a 7.1% cut for higher education below the initially appropriated amount for FY 09. Tuition increases of 3-7% may be allowed by the legislature if the budget percentage goes over 7%. We are probably looking at the same or slightly less budget than the figure that was shared with Chairs at an earlier meeting.
2. If stimulus funds become available, we could get back pay for FY 2009, and additional amounts for FY 2010 & FY 2011. There are targeted areas for spending these funds (for deferred maintenance).

3. If there is a tuition increase we will get \$250,000 for every 1%.
 4. A 1% salary increase is mandated for contracted faculty. If it isn't funded by the state, then it will have to be self-funded by PSU. This does not include administrators or 12-month unclassified staff.
 5. Discussion followed on the possibility of mandating furloughs for faculty and staff.
- e. Presidential Search Update
1. Mr. Bulk-E was sent out to all faculty and staff with generic interview schedule by the President's Office.
 2. This Friday the names (probably 3-5) of all candidates for the President's position will be announced.
 3. Planning to begin interviewing candidates next Monday – April 6.
 4. Dr. Dearth stressed how important it is for Chairs and faculty to attend their set sessions with each of the candidates. Participation of faculty and administrators is encouraged.
2. Departmental Concerns
- a. Management & Marketing
1. MGMKT 626 is now a co-requisite or prerequisite for MGMKT 645
 2. Transferring classes to PSU – there has been a problem with students coming to Dr. Harris needing to find a class that will transfer. Dr. Harris can help with Mgmt classes, but has asked that students not be sent to him in the future. Students will need to be sure to find a course that is taught at an AACSB accredited school.
- b. Computer Science/Information Systems
1. Dr. Dreher will be gone to a conference this Friday
- c. Accounting
1. Book buyers on campus – is it possible to have a policy disallowing these people from entering PSU buildings and faculty offices? Dr. Dearth stated that the buildings on campus are public buildings and we cannot keep people out. We can pursue with the campus attorney if it appears to be getting out of line. Discussion followed on how books are "disposed" of by faculty. The safest thing for faculty to do is to not sell books.
 2. Bob Tomassi is hospitalized in ICU at Mt. Carmel.
- d. Economics
1. Ms. Freund has been hospitalized and they are covering for her classes in her absence.
 2. Moving forward on Kansas Dept of Commerce Trade Seminar which will be held on May 27, 2009. Dr. Dearth will present opening remarks at the seminar.
 3. Chinese Visiting Scholar will be on campus in April.
3. Discussion items
- a. CSIS Reorganization
1. Dr. Dearth has gotten quite a lot of creative input on the reorganization of CSIS from Kelce faculty
 2. Dr. Dearth has identified 10 peer schools and their CSIS programs and had a student worker do research on those programs to aid in the reorganization effort. Copies of the spreadsheet will be distributed to Chairs. There was not an identifiable trend.
 3. We will need to come up with options for a selection process or processes for the programs.
 4. Dr. Dreher has a draft proposal and other supporting documentation from CSIS faculty that he will provide to Dr. Dearth and the Chairs.

5. Lengthy discussion followed on the viability of continuing to house both of the computer science and information systems programs in Kelce, and other options for restructuring and reorganization of the college.
 6. The College of Technology has provided no input on restructuring to date.
- b. Board of Advisor's Meeting
 1. Chairs are asked to give Dr. Dearth input for the agenda.
 2. Bill Neighbors and Mark Paden will be new members on the Board.
 3. The resignation of Marty Bicknell will be an agenda item.
 - c. Appointment of Kelce Representative to the University Diversity Council. This council meets twice per semester. Dr. Dearth solicited names for someone to serve on this council from the Chairs. Dr. Dreher suggested Dr. Wei Sha as the representative, and will ask him if he is willing to serve.
 - d. Emergency procedures memos for severe weather and building evacuation were distributed to Chairs. Chairs are asked to inform their faculty of these policies and that there is a key for the basement that will be kept in the Computer Lab.
4. Upcoming events:
- a. Brandenburg Series (John Lowe) – April 20, 3:30pm (McCray)
 - b. Kelce College of Business Board of Advisor's Meeting – April 20. 9:00 am (121 Kelce)
 - c. College of Business Banquet – April 20, 6:00 pm (OSC)
 - d. All Faculty and Unclassified Staff Dinner – April 24, 6pm (OSC)
 - e. Retirement Reception for Warren Deatherage – tentatively set for April 30, 1:30-2:30 (316 Hughes)
 - Will be asking for donations for a retirement gift

The meeting adjourned at 4:30 pm.

Richard C. Dearth, Dean
Kelce College of Business