

**Kelce College of Business
Chairs Meeting Minutes
March 3, 2009, 2:00 pm**

Present: Ms. Rebecca Casey, Dr. Bienvenido Cortes, Dr. Richard Dearth, Dr. Eric Harris
Absent: Dr. Felix Dreher

The following items from today's Provost's Leadership Council meeting were distributed/discussed:

- "Order of Precedence" for introductions and seating at official university events.
- YTD Overtime List for FY 2009 was distributed and discussed.
- List of individuals having electric heaters in offices was distributed for informational purposes.
- University Tuition Committee Financial Aid and Scholarship Summary for 2008-2009.
- Draft of a Non-Disclosure, Confidentiality and Limited Use Agreement under consideration for PSU employees.
- E-Commerce vendors will be looked at by PSU in the future to give every department, student, and employee the opportunity to pay all fees, parking tickets, etc. on-line.
- Dr. Dearth has a copy of the Annual Report of the Foundation if Chairs wish to review.

Budget Issues:

The February 27 letter to State Representatives and Senators from Governor Kathleen Sebelius was distributed. For a state to receive federal stimulus money the proposed funding for 2010 cannot be lower than budget levels in FY 2006, and cannot be greater than the budget amounts in FY 2008. The Governor wants to set funding at the 2006 or 2007 level in order to receive federal stimulus money. If that happens the cuts for higher education will not be as great. Others want to deliberately set the FY10 budget below 2006 in order to make Kansas not eligible for the stimulus money. In that case a cut could be greater than anticipated. An answer will probably not be received until May.

Part-time budgets for FY 2010 were supposed to be distributed from the Provost's office today; however there is still uncertainty about budgets for these positions. Dr. Dearth asked Chairs to prepare fall schedules as best they can with the information at hand – to go ahead and prepare schedules with adjuncts that have taught classes in the past. Some courses with lower enrollment levels or where adjuncts cannot be funded will be canceled.

Electronic Newsletter:

There is a possibility that the College of Business will be able distribute an electronic newsletter with software that is available through the Development Office. At this time, PSU will only send 2 bulk mailings to alumni via e-mail.

Kelce College of Business Evacuation and Severe Weather Policies:

Dr. Dearth distributed a draft of the evacuation policy for Kelce and asked Chairs to review and give him input and concerns.

LiveText Demonstration:

Dr. Dearth asked Chairs their thoughts about the LiveText demonstration that took place a few weeks ago. Discussion followed on the presentation and the possibility of adopting it. Dr. Dearth would like to implement and adopt using this as our assessment tool. By the next Chairs meeting, Dr. Dearth would like to have input from Chairs and the Departments on whether or not to pursue using LiveText.

Accounting (Ms. Casey):

- Dr. O'Bryan is coordinating an event associated with the ACFE in April. Ms. Casey will provide more information about this event.
- Ms. Casey is going to an AACSB meeting in March.
- Accounting proposed fall schedule was distributed for review.

Economics (Dr. Cortes):

- Are presently preparing fall schedule
- Working with the Ks Dept of Commerce on the International Trade Conference.

Management and Marketing (Dr. Harris):

- Dave McLane has agreed to teach Business, Government & Society for fall.

The meeting dismissed at 3:00 pm.

Richard Dearth, Dean