

**Kelce College of Business
Chairs Meeting Minutes
Tuesday, February 24, 2009
1:45-3:00 pm**

Present: Ms. Becky Casey, Dr. Din Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris.

Dr. Dearth opened the meeting which began at an earlier time so that everyone could attend the Deans, Directors and Chairs meeting at 3:00.

Building/Safety Issues

The PSU Critical Incident & Crisis Response Planning Committee information from the Feb. 13, 2009 meeting was distributed along with a copy of Kelce building plans with designated safer areas on the first floor and basement. Printed information will be available. Currently a speaker has been installed outside between Kelce and Hughes which will provide audible event of severe weather or other emergencies. PSU is now able to notify by PittAlert and e-mail for building specific evacuations. The next system to be implemented at PSU will be an internal alert system inside the buildings. PSU will be participating in NIMS training in the near future and will involve all Chairs.

Budget

Currently, it is anticipated that \$138,445 will come out of FY 2010 budgets for the College of Business. The Provost has targeted \$120,000 to come from unused salary dollars, \$14,000 from OOE budgets, with an additional amount coming out of adjunct budgets. Student, GA and student technology funds are not currently being planned to be reduced. The open full-time Ph.D. position in Accounting will not go away at this point, but the budget money will go away until funding from another position opens up. Dr. Dearth's concerns are that the College of Business will be unable to meet the target of \$120,000 from unused salary dollars and keep the new full time instructor position in Accounting. We will more than likely have to find more than \$14,000 to take from operating budgets for FY 2010. Dr. Dearth asked each Chair to look at OOE budgets for 2010 and consider what percentage of each budget could be cut, and to give him these amounts as soon as possible. Discussion continued on budget projections for next fiscal year based on revenues coming in this year in the state of Kansas.

Chairs were asked to plan their fall schedules as best they can based on the information that they now have about projected budgets.

The meeting dismissed at 3:00 pm.

Richard Dearth, Dean
Kelce College of Business