

**Kelce College of Business
Chairs Meeting
November 5, 2008
2:30 pm**

Present: Ms. Rebecca Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher

Absent: Dr. Eric Harris

Deans/Leadership Council Update:

The University Calendar web-site will be changed so that each department/college will be able to post their own information. It is currently controlled by the Vice President for Advancement Services via John Shackelford – PSU web master. There will also be a pure academic calendar that will be posted on-line that colleges will not be able to add information to.

Ken Bateman is visiting Japan and has a blog that can be accessed on-line if anyone would like to know about his travels.

PSU Password Policy - Dr. Dearth reported that the Leadership Council had quite a lot of discussion at their meeting this week on the password policy at PSU. The policy may be changed so that faculty/staff/students are locked out of programs if passwords aren't changed. No decisions on password policies have been made.

PSU has been declared to be one of the best employers in the 4-State region according to a Joplin publication.

Summer School start dates were discussed because it appears that the dates are starting later than usual. The start dates as distributed on the 2010-2013 Academic Calendar are set and cannot be changed for that period. The Summer and Fall 2009 Calendar, Course Sections and Times was distributed. The times and dates for courses are set according to the official schedule and are not to be changed.

2008 Credit Hour Breakdown was distributed and discussed.

Higher Education Opportunity Act – HR 4137(2008) was distributed. Dr. Dearth stated that this will not affect us right now. New reports will need to be generated at some point in the future.

Course packs and copyrights were discussed. A copy of the Creative Commons handout was distributed. Quick Print will not copy these materials. All copyrighted materials must be purchased from the bookstore.

The 2007-2008 Economic Impact Summary was distributed and discussed. The President will use this study as talking points when he talks to the community. Dr. Dearth asked Dr. Cortes if he would be able to come up with the number of jobs that would be created based on

the report. Dr. Cortes stated that he would need more information in order to come up with that figure. Dr. Dearth will attempt to get answers to questions for Chairs regarding this report.

Phased Retirement Agreement was distributed. There is a specification from the KBOR on how phased retirements are implemented. Forms should be distributed to faculty only when the topic comes up.

New Freshman Retention and Graduation Rates as prepared by Analysis, Planning & Assessment was distributed. Discussion followed on the report and discrepancies were pointed out.

NSSE – National Survey of Student Engagement information was discussed. NSSE results will start being published. PSU NSSE results were discussed. We are lower in some areas than our peers and higher than our peers in others.

Bookstore Presentation:

Fawn Baker, Manager of the University Bookstore, joined the meeting to share new PSU copyright and course pack policy information. There has been a problem with copyrighted materials being sold without copyright permissions. Course packs will no longer be sold at Quick Print, only at the bookstore, although Quick Print will still be printing these materials. If there are copyrighted materials included in the course packs, then the bookstore will send it to Xanadu for clearance. Xanadu is a copyright clearance service. Students will probably incur additional costs because of the new policy. Prices are based on charges from the publishers. Workshops for faculty will be held next week (Tuesday & Wednesday) from 12:00-1:00 in the Student Center to discuss these new policies. Any faculty using course packs is encouraged to attend.

Department Updates:

Accounting

- Mrs. Casey asked about the proposed PSU Business Education Program and how it will be implemented with regard to the number of courses to be taken, and the actual courses to be taken. A Methods course would need to be set up in the College of Business in addition to several courses that will need to be taken from the College of Education.
- Mrs. Casey also asked when we would know about summer funding. Dr. Dearth stated that he will let Chairs know about this funding as soon as he hears something.
- There was also discussion on renovations to Kelce which are scheduled to be completed this summer, and if the renovations are still on the schedule.

Economics

- There are a few students who have conflicts with required courses for the spring.
- Chinese 1-2-1 program no longer exists at PSU. These students are now considered transfer students.
- Dr. Cortes will be absent for the next 2 Chairs meetings. He will be attending an international conference.

Times for Chairs meetings for next semester were discussed. Dr. Dearth asked the Chairs to come up with times when everyone is available and it will be discussed at the next meeting.

Richard C. Dearth, Dean
Kelce College of Business

Date