

**College of Business
Pittsburg State University
Chair's Meeting Minutes
Wednesday, October 15, 2008
2:30 p.m. – 4:30 p.m.**

1. Updates
 - a. None
2. Leadership Saturday was held on October 11.
 - a. There are now more students attending PSU from Johnson County than Crawford County.
 - b. Capital Campaign has had two phases. The first phase of raising \$25 million was completed in 2005. The second is a \$95 million phase and PSU is anticipating that to be successful as well. The campaign phases included funds received from cash collections, but not actual pledges. Dr. Dearth reminded Chairs that there is not state money available to build new structures on campus and there is a stipulation that 20% of the cost of the building must be set aside in a sinking fund. The Foundation charges a 5% fee for all collections.
 - c. Strategic Planning – Dr. Dearth attended a Strategic Planning meeting with Dr. Scott.
 - d. Facility Planning – The highest priorities are going toward housing, parking and student center. Focus of restoration efforts is on Russ Hall, McCray Hall and Porter Hall. Some restoration funding was used on limestone cleaning of Axe Library which was not successful. The next concentration will be on electrical switch gear in both Heckert-Wells & Porter. After that there will be a concentration on parking lot maintenance. There has been discussion on closing several streets around the university and making plaza areas. There is a lot of interest in re-developing Hartman Hall since it is near the oval and a valuable space. There was quite a lot of discussion on the Student Health Center and funding for that facility. There are several other projects in the works.
 - e. Traffic Planning
 - f. Presidential Search. There will be a new PSU President in office on July 1, 2009 according to Bill Docking, head of the search committee. Dr. Dearth has Mr. Docking's e-mail address and phone # if faculty are interested in talking to him about the search process and potential candidates. Three potential internal candidates for the position have been identified.
3. Review AACSB Report
 - a. The Team recommends the extension of accreditation for six years for PSU's Kelce College of Business. The next review will occur in 2014.
 - b. An annual maintenance report will be due each year. The report for 2008 has already been submitted.
 - c. Continuing to analyze the results of assessment of learning activities and make improvements is the only area to be addressed at the next maintenance review.
 - d. There was in-depth discussion of the report and a few corrections/updates were made.
4. NW Arkansas Community College trip – Dr. Dearth will be traveling to NW Arkansas with Dr. Scott on October 29. He would like input from departments on coordination of programs or new programs that we can be discussing with NWAC.
5. Staffing Plan - Dr. Dearth will discuss this further with Dr. Scott.
6. Summer 2009 requests to the Provost are due by October 31.
 - a. Discussion followed on Youngman Funding for summer 2009. Dr. Dearth will visit with Mr. Patterson about this funding and how it has been affected by the recent economic developments.
7. Departmental Strategic Planning. Departments are working on preparing these documents – due Nov. 1.

8. Kelce Holiday Party – tentatively scheduled for Dec. 2.
9. AACSB Celebration Party. Dr. Dearth solicited ideas for a celebration party after the announcement is made by AACSB on December 8. There was discussion on locations for the celebration – Memorial Auditorium and Mirza Temple were discussed. Also discussed were having a cash bar, a DJ, and a dinner buffet.
10. Meeting in three weeks with Fawn Baker and Steve Erwin regarding copyright issues.
11. International Certificate Seminars/Amity information was distributed and Chairs were asked to review.
12. Homecoming - The College of Business will have a tent in Gorilla Village and will have a listing of all Business graduates posted. Faculty and students will man the tent and distribute complimentary water.
13. Jennifer Boren – outstanding Alumnus of the College of Business will be honored on Friday, Oct., 17. Jennifer will be making presentations to several classes and will be honored at a reception in the morning.
14. Advancement Issues
 - a. Golf Tournament
 - b. Reception in Kansas City or Tulsa for business alumni. Faculty would need to be involved.
 - c. Request of Alumni to talk to students – this alumnus (Jeff Peterson, publicist) would like to come to PSU and visit with students and find out about programs, etc.
 - d. BKD Meeting. The College of Business will be participating in a meeting with BKD. Mrs. Casey will do the preliminary work for this.
 - e. Development for Deans – 2/2- 2/4. Dr. Dearth will attend this training session.
 - f. Possible Scholarship Donation
 - g. Development Web Site – A new web site has been developed which will allow contributions from individuals on-line for specific areas. Dr. Dearth needs a list from each department/student organization as soon as possible on who needs to have a “tab” included on this web-site.
15. Departmental Concerns
 - a. MGMKT – None
 - b. CSIS – will be putting together some proposals for technology (hardware and software) in classrooms.
 - c. ACCTG – Opportunities in Business Day is Oct. 28. Will talk about plans at next week’s Chairs meeting. Dean’s & Counselors Day is Oct. 30. Accounting Advisory Board Meeting will be on Nov. 7. Ms. Casey distributed a draft copy of their Strategic Planning Document, and the planning involved.
 - d. ECON – discussed the recent Lecture Capture presentation – pros and cons.
16. Logo/Marketing the College of Business
 - a. There was discussion about the possibility of the College of Business having their own logo identifier.

The meeting dismissed at 4:30 pm.

Richard Dearth, Interim Dean