

**Kelce College of Business  
Chairs Meeting Minutes  
September 17, 2008, 2:30 p.m.**

**Present:** Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris.

**Guests Present:** Mr. Chuck Olcese, Mr. Jeff Hashman .

Dr. Dearth introduced Mr. Olcese, Director of International Programs and Services at PSU, who discussed internships for international students with the Chairs and Dean. Mr. Hashman summarized the CPT internship program for international students. Basically, their recommendation relies on the chairs of academic departments to make academic decisions for the requested internship programs of international students. The International Office is also relying on academic departments to inform them that the internship is appropriate or not for that student and whether they should receive college credit for that internship. The International Office keeps records of all international student internships. The International Knowledge and Experience (IKE) Certificate program was summarized by Mr. Olcese. Every student who participates in the program will receive a certificate of recognition.

After Mr. Olcese and Mr. Hashman left the meeting, the following items were discussed among the Chairs and Dr. Dearth:

- The Joplin Street issue and traffic plan at PSU in general is back on the agenda for PSU and the City of Pittsburg. There has been some discussion of creating a plaza across Lindburg Street and closing off that street to through traffic. There will possibly be other streets that will be closed.
- The Student Health Center bids are due this week and the start date for construction should begin very soon.
- A U.S. senator has been holding hearings on a federal rule that will deal with the amount of federal funds that are spent out of endowments. He is proposing that universities be required to spend 5% of their endowments as scholarships for students.
- The Student Recreation Center will be dedicated next Saturday. Governor Sebelius will be in attendance.
- Howard Smith has met with Dr. Dearth regarding building security/crisis management. He will be meeting with the college in a faculty development seminar. Additional funds are to be made available to provide for lock downs in campus buildings. The Pitt Alert System was tested last week. The PSU telephone emergency system will be tested sometime within the next two weeks.
- The Kansas Board of Regents are looking at completely revising admission policies at Regents institutions.
- Concurrent enrollment has run into a snag at the Board of Regents level. A maximum of 24 hours is the current limit. It will now be up to the academic departments whether we will offer concurrent enrollments with high schools, etc.
- The Board of Regents will have the search mechanism put into place by Thursday, September 17, 2008 for the presidential search process. At least one Academic Dean will be

placed on the search committee. A head hunter for the president search will be hired by the Board of Regents to be paid for by PSU.

- A final decision on pay raises for University Presidents will be made by the KBOR this week.
- According to preliminary figures, the 20<sup>th</sup> day enrollment for the fall 2008 semester is nearly even with what it was last fall.
- NSSE Comparisons at PSU document as prepared by the Office of Analysis, Planning and Assessment was distributed. Conclusions are that PSU doesn't write as many papers as other institutions write. The message in this document is that we need to place more importance on writing at PSU.
- Thursday, Sept. 18 is the official date for the launch of the new PSU web site. The Contribute Software program may not continue to work in the future with the new site.
- Dr. Peggy Snyder is asking for a list of individuals who have received a business degree from PSU and own their own business to be in ads promoting PSU for the Joplin Business Journal.
- Jennifer Boren will be honored at Homecoming as an Outstanding Alumni from the Department of Management and Marketing.
- Web 2.0 information was distributed and discussed.
- Information about an on-line seminar was distributed. The conference will be on October 7-8 if Chairs are interested in participating.
- The proposed spring 2008 schedule of classes was discussed to see if there were conflicts with courses in different departments.
  - MBA courses are to be offered at 5:00 or later (evenings) at least every other semester.
  - Undergraduate courses – potential conflicts with senior courses were discussed.
  - Adjunct section #'s for spring were discussed.
- Ms. Casey asked about having a microphone installed in room 210 for next semester. Additional technology purchases for FY 09 were discussed. Dr. Dearth asked Chairs to think about other items that could be purchased for the building with student technology fee funds.
- The Fire Marshall will be on campus next week. We don't know when they will be in Kelce. We are certain that they will be looking at room sizes and seating in classrooms, and will be concerned with electrical cords, outlets, door stops, electric heaters, fans, etc.

The meeting dismissed at 4:30 pm.

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Richard C. Dearth, Interim Dean