

**Pittsburg State University
Kelce College of Business
Chair's Meeting Minutes
Wednesday, June 18, 2008, 2:30-4:30 p.m.**

Present: Ms. Becky Casey, Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris.

Joplin Tri-State Business Journal

Dr. Dearth was visited by the editor of this Journal – David Wells. They will be distributing some free copies of the journal to College of Business Departments. They may be asking faculty to publish articles in their journal.

Kelce Newsletter

The Kelce Newsletter from last fall was distributed to the Chairs. We sent out 8,800 copies of this newsletter. The cost for publication and mailing of the newsletter was about \$5,000. There has been some discussion on preparing an electronic version of the newsletter. Dr. Dearth asked for input from Chairs on whether or not we should continue to send out this newsletter. There was discussion on options to sending out an actual physical newsletter vs. an electronic version. There was also discussion on items to include in the newsletter. The consensus was that an electronic version of the newsletter would be the best way to distribute this information. We might want to send out postcards to everyone telling them that they can see the newsletter by going to the COB web site and we can send them a hard copy if they so choose. Dr. Dearth would like e-mail suggestions on content for the newsletter within the next 30 days. Dr. Dearth will work with the foundation on helping us to put out this electronic version of the newsletter.

Building

The latest word is that the campus architect will not have anything for us as far as building plans before AACSB comes for their visit in October. Dr. Dearth has contacted someone who is willing to do a computer elevation of the building which we could give to the visitation team.

Mini-MBA Program

Dr. Dearth has received approval to begin this program. It will be necessary to pay all costs in-house in order to keep funds collected from the program in the College of Business. Dr. Box has been asked to coordinate the program and he has agreed to do so. He will try to start the program in the fall if possible otherwise it will begin in the Spring 2008 semester.

Departmental Budgets

Anticipated budgets for FY 2009 were distributed for each department/unit.

Rua Box

The College of Business has been assigned the Rua Press Box for the Hall of Fame football game on September 27. Dr. Dearth would like to plan ahead of time who would be good candidates to use the box on that date.

Membership for Kelce Advisory Board

Dr. Dearth has received suggestions from Blake Bard and Dr. Cortes for nominees to the Kelce Board of Advisors. The board will make the actual nominations, but Dr. Dearth will give them input of appropriate individuals to be included as nominees. If Chairs have input, please give that to him as soon as possible.

Economic Impact Study

Mr. Howard Smith will be trying to work on an updated Economic Impact Study of PSU on the local community. Additional items to include (SIFE): Kauffman Foundation Seminar, Seminar by a book author (see Robyn Hess).

DEPARTMENTAL ISSUES:

Management and Marketing

Working on display case in the outer corridor.

CSIS

The Lego robots are working well and have downloaded software to see how it all works together.

Accounting

The Advanced Managerial Accounting course for the fall has only 2 enrolled. They will offer Construction accounting instead since more students need that course, and the 2 students enrolled in advanced will be moved to construction.

They have placed an ad for an adjunct instructor to teach ACCTG 201 in the fall.

ECON

The department now has 2 searches in process. Ken Smith will be taking a visiting professorship at Texas Tech in the fall and spring semesters, so it will be necessary to hire someone to replace him while he is gone. The instructor position is still open – they will be bringing in a candidate from Colorado for this position. They are not sure yet how they will cover Dr. Smith's courses – they may hire adjuncts, or will have ECON faculty cover the courses.

Ethics on the PSU Web

Chairs discussed the e-mail from Dr. Roush. Ethics and Mission Statement, etc will be listed on the PSU web-site. We are working on getting wallet-sized copies of the Mission Statements to distribute.

Visiting Professors from India

We will do the best we can to cover the times that we are allotted to meet with these visiting professors. Dr. Dearth has e-mailed faculty and Chairs for assistance in meeting with these faculty.

Upcoming Events

Dr. Dearth has listed upcoming events that he knows about for summer and fall. This should give everyone a planning calendar.

The Kelce opening meeting will be on August 22. We will have lunch brought in at the beginning of the meeting at 11:30. The departments should schedule their meetings in the morning. There is a possibility that the Kelce meeting might be scheduled for August 21.

Mentors

Mentors for new faculty need to be assigned as soon as possible. Please give these names to Dr. Dearth so he can give them to Academic Affairs.

Goals and Evaluations

Dr. Dearth has to let Dr. Scott know that Goals have been established for Chairs and that those evaluations have been completed for each before August 1. Dr. Dearth needs this information as soon as possible.

Additional Upcoming Events

Opportunities in Business Day – October 28, 2008

Deans, Director's and Chairs Meeting – July 17, 2008 – 3:00 pm

Accounting Advisory Board – October 17, 2008

Meet the Firms Day - September 15, 2008

Business & Industry Day – September 25, 2008

Spring Schedules will be due much earlier

Early Enrollment for Spring - November 10, 2008

Dr. Dearth reminded Chairs that they need to be very mindful of dates for promotion and tenure this year. There will be several faculty eligible for promotion and tenure.

The meeting dismissed at 3:50 p.m.