

Kelce College of Business
Chair's Meeting Minutes
May 7, 2008
2:30-4:30 p.m.

Present: Dr. Dean Cortes, Dr. Richard Dearth, Dr. Felix Dreher, Dr. Eric Harris. **Absent:** Ms. Becky Casey.

1. Leadership Council

- a. President's Council
 - i. Unit contracts – copies of contract letters sent out to faculty should be out to departments with last year's salaries which will be updated when the legislation goes through.
 - ii. Jumbotron – The new jumbotron will be placed at the Football stadium at the south end of the field. This has been funded totally with private funding
 - iii. Athletic Website will be redesigned because it is in very poor shape.
 - iv. Student Rec. Center – The University is moving forward with getting the building completed.
 - v. Tuition and Fees. A 5.9% increase was recommended by the tuition committee – Dr. Bryant only accepted a 5.75% requested increase to the Board of Regents. There is not any talk of making cuts due to budget shortages.
- b. Commencement Plans. Commencement plans are the same as in the past except there is a renewed interest in faculty attending commencement. The administration is asking that as many faculty as possible attend, but would like an indication from faculty who are planning to be there. Departments should turn in a list of faculty who plan to attend commencement by next week to Dr. Dearth.
- c. Copyright Concerns Regarding Course Packs. These concerns have been reduced somewhat. The bookstore has determined that the College of Business is abiding by appropriate copyright rules when using course packs in courses for the most part.
- d. Enrollment Numbers. Preliminary enrollment figures for summer and fall 2008 were distributed for Chairs to review.
- e. Northwest Arkansas Community College. A packet was distributed to Chairs from the NWACC Division of Business and Computer Information. This community college wishes to develop an articulation agreement with PSU to facilitate transfers to PSU in order to complete a four year degree. Dr. Dearth asked Chairs to review the information and give him input on what would be an appropriate response in developing an articulation agreement with NWACC. Discussion followed on whether the articulation agreement with this college would be plausible or even worth it for the students to do. There was also discussion on what changes might need to occur with courses in order to facilitate transfer students.
- f. New Policy on Registrar Exceptions. This new policy will be coming out later this summer.
- g. General Education Assessment. Currently the assessment committee is working on this area (general education) of assessment. This should be completed by December 1, and also to have a standardized testing plan in place.
- h. K.C. Metro. There is re-emphasis being placed on KC Metro. A 5-7 member committee is being asked to make plans for renewing programs at the KC Metro Center. PSU Administration is asking for a representative from the College of Business to be on the committee. Dr. Dearth asked for input from the chairs of who would be a good candidate to be on the committee. Chairs are asked to give Dr. Dearth their suggestion on a candidate for the committee by the first of next week.
- i. IELTS. This is now a competitor of the TOEFL exam. This June the Board of Regents will make a decision on what exam will be approved to replace the SPEAK test which is no longer available.
- j. Computer Use and Password Policy. This policy of changing computer passwords every 6 months is currently being re-evaluated.
- k. Legislative Salary Expectations. It is still unknown what the salary percentage increase will be for next fiscal year. The legislature is currently conferring on salary increases, but has not yet made a decision. It is expected that the increase will be about 2.5%.

