

**Kelce College of Business
Chairs' Meeting
January 2, 2008**

Present: Becky Casey, Dean Cortes, Felix Dreher, Richard Dearth, Eric Harris, Rebecca Viney

Dr. Dearth called the meeting to order at 8:30 a.m. The following items were on the agenda:

- Dr. Dearth reminded the Chairs to submit their annual reports.
- Dr. Dearth asked the Chairs to update him on open positions and encouraged them to fill them as soon as possible.
- Kelce opening faculty meeting will take place Wednesday, January 16, 2008 at 10:00 a.m. Rebecca will send an email to the faculty.
- New rules for Youngman grants—a percentage based on how many apply, which will be about 55% if all who are eligible apply.
- Summer school schedule—including internet courses—was discussed. Dr. Harris stated that he'd rather offer statistics in the summer than legal and social if he has to choose between the two courses. Summer courses must start at 8:00, 10:00, or 1:00 and can run M-TH.
- The computer lab will be closed at 11:00 p.m. on M-TH and on Sunday nights. We have very little use of the lab after 9:30 p.m. The time may be pulled back to an even earlier closing time at a later date.
- Kelce Board of Advisors' meeting for spring will need more advance planning because this will be off-campus on May 5. Dr. Dearth asked for ideas about where to hold it. He will contact Jerry Ross about possibly hosting this meeting. He also asked for name submissions for new members.
- There was a brief discussion about the plans for the new building. Dr. Dearth will speak to Paul Stewart about this. We will get \$700,000 for renovations for this building for a new roof, new windows and doors, and 11 rooftop refrigeration units.
- Computer lab tech purchases from student technology fees need to be finalized. We will also purchase flat screens for KC 224. There will also be money allocated for CSIS.
- Student responsibility code for Kelce—will this solve some of the problems we are having as a college? Perhaps an ad hoc committee should address this issue, comprised of two students and some faculty members. Dr. Dearth asked for recommendations by the next chairs' meeting.
- Dr. Dearth will ask Bob Wilkinson to come to the next meeting for giving statistical information on program review. We will need assessment data for the program review, so the Kelce assessment committee needs to meet and compile this data.
- We need to finalize our international experience issue because we need to have it resolved before we send in our AACSB report this summer.
- We will be working on updating the looks of the building.
- Dr. Dearth asked to have a planning group for the mini-MBA idea and asked for names for an ad hoc committee, including an MBA student. He would like to announce this at the opening Kelce meeting on January 16.

Dr. Dearth adjourned the meeting at 9:45 a.m.

Richard C. Dearth, Interim Dean

Date