

MINUTES

Kelce Leadership Team
8:30 a.m. – Brock Boardroom
August 25, 2026

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent (via Teams), Lynn Murray, Mimi Morrison

I. Dean's Administrative Update

a. Provost's Academic Leadership Council – Updates

1. "Friction Report" – outgrowth of Cabinet's summer retreat; designed to capture "frictions" in student-impacting operations that could be improved/fixed; file online, Abby reviews and routes to appropriate VP; actions taken back to cabinet; unintended consequence – faculty reporting disputes with administrators;
 - a. Student Engagement is currently recording each student's requests when they come to their office to identify bottlenecks and areas needing improvement
2. Campus space reallocations – to be "unit dependent" if space reallocated within unit – VP has final say; if across units – VP takes request to cabinet for consideration/approval
3. HR Director Search – three finalists to campus next week; watch for open forums; encourage participation – Dr. Grimes is on the search committee
4. Pritchett Trust Grants – COAS and CCOT received grants for scholarships and summer camps; KCOB will try to apply for grants for summer camps in the future
5. Painting – self-performed painting in campus buildings is not allowed except for pedagogical purposes with approval
6. Jaime Dalton – recently relinquished the auditing role when new internal auditor hired; her new position keeps strategic planning role and adds community outreach functions previously conducted by Marissa Poppe's role; will report to Wes in Block 22
7. Construction – Yates Hall renovations progressing; pavilion project upcoming (senior project for CCOT)
8. Parking Tickets – will be suspended starting Wednesday evening through Thursday due to football game

b. PAL+ – Discussions

1. Registrar – Oracle issues with prerequisites; unusual items will not be supported including "special permissions" and class standing; Melinda reviewing and will provide lists to deans; may need to keep in course description knowing the system will not enforce; questions concerning who approves exceptions
2. Class Schedule – Provost working on standardized start times with suggested 25-minute pass breaks; discussion of setting a minimum MWF scheduling requirement to spread utilization of campus resources – Dr. Grimes and Dr. Binder will discuss; KLT discussed schedules and pass times for students and faculty to get to classes; Provost calling a campus-wide meeting of deans, directors, and chairs to discuss options
3. Academic Affairs Academy – planning progressing; November start targeted; call for participation, direct supervisors will be asked to provide nominations

c. AACSB CIR Application – submitted to president and provost for review

II. New Building

- a. Latest issues/concerns? Back doors to suites – door has to be relocked every time someone enters – Dr. Grimes will contact the contractor about these issues and about other doors that have problems in the building; paint around door frames on 111 and 119 where hinges were sawed off; discussed lectern in 108 – too small for some instructors – if we got another larger podium is there somewhere that the current podium could go? discussion that the lectern could go in the recording studio; discussion on issue of not allowing items hanging on window panels in offices (looking out to the hall) – talked about options for faculty to give more privacy in offices; window film. Building committee will come up with recommendations for 3-4 types of window film to bring to KLT and others in university for consideration. Dr. Grimes will send emails to faculty to have window items removed and let them know we are working on a solution.
- b. SEK CAP Day Care; asking for a tour for toddler group from neighborhood day care facility – Dr. Murray will call and offer to have Kelce Advocates do the tours – will get photographer to take pictures.
- c. Dr. Grimes and Jenni Hall will be making a development visit to NW Arkansas this Thursday

III. Administrative Area Updates

- a. FC – Alex: need faculty rep for Program Review committee – suggestions given – will ask to get summary of faculty senate meetings; needs someone to give tour to superintendent of Joplin schools this Thursday – Dr. Murray will do tour; discussed make-up exams and process for proctoring these exams – will use extra desk in GA bull pen and have GAs proctor; Jennifer Pursley’s financial planning class is being taught at CCOT in a lab that doesn’t work very well for this course – Dr. Binder will talk to CCOT dean about moving class to a different room; new laptops needed for Chelsey, Jae Choi, and David Sikolia – Dean Grimes asked that these be ordered
- b. ADGPB – Chelsey: Kelce has 15 GAs this semester; currently working on a new pictorial GA directory; update for name plates for GAs from Amazon/printing services; GAs need to make up hours if they are absent; will reach out to Andra Stephanoni to do a story on MBA graduates working on campus
- c. DSES – Holly: Chandler Davidson will be heading ordering new Kelce logo shirts; working with GA to put together a special edition of Kelce connection; want to set up a calendar of events to display in building – will use Gorilla Engage for events and will get info from Kelce student organizations on events that are occurring; professional quest rollout is Sept. 9 and 10 – they will help students in classrooms to get into the app, etc.; Intro to Bus classes are giving students 5% of their grade for participating in Professional Quest; still working on getting students admitted to the college; there are 14 students doing internships for credit this semester and may be more; faculty suite will have a supply of Scantrons for every test for the semester; student organizations – need information from each organization in order to create a logo – they have until this Friday – need official name of organization and officers; Holly will not be working on Thursday and Friday due to vacation with family
- d. ADUSB – Lynn: plans for Kelce watch party are coming along – will have picnic on September 12 – Kelce Advocates will sponsor and need a faculty sponsor that day since Dr. Murray will be gone to the USCA meeting; Dr. Murray and Chandler Davidson are participating in the USCA fall meeting in Chicago on September 10-12; she is meeting with Paulina this afternoon to update packets and create center logos; October 9 is Kelce Visit Day; October 10 is PSU Discovery Day; 10/23 is High School AI Competition; Rumble in the Jungle will be on November 7; Kelce will be participating in campus-wide Majors Fair on September 9; planning underway for Research Fridays
- e. ADMIN – Mimi: asked for input on specific admin duties – Dr. Grimes meets with admins today and will ask them to provide a rough draft of their duties and get it to him as soon as possible; we will now be using silver/black when we request name plates/name tags; discussed creating a parking warning flier to let students know they can’t park in certain areas in the new parking lot (blue, visitor, loading zone, handicapped) – Dr. Murray will work on this and ask student employees to check parking lot during the day and distribute these “tickets”; KLC meetings will be scheduled for the last Thursday of each month at 3:15 starting in September – meetings will be in the 206E Boardroom

IV. Personnel Updates – Positions Open/Vacant

- a. Economics (Assistant or Associate) TE position with some duties attached to BERC;
- b. Finance (Larry Woodward’s TE position); decisions needed on specialty and salary

V. Old or New Business – Kelce Advocates will be rotating working from 9-2 during the week this semester

VI. Adjourn – 10:30 a.m.

Fall Dates to Remember:

- September 7 – Labor Day Holiday
- September 9 – Faculty Development workshop
- September 10 – Crawford County Gorilla Gathering (6-8pm)
- September 24 – Joplin, Labette Cty; NE OK Gorilla Gathering (6-8pm)
- September 29 – Bourbon/Cherokee/Montgomery & Neosho County Gorilla Gathering (6-8pm)
- October 2 – Presidents Society Celebration in Kelce
- October 5 – Annual Kelce Golf Tournament
- October 8 – Chamber Coffee hosted by CBTD
- October 12 – Midsemester Grades Due
- October 16 – Fall KBOA Meeting
- October 17 – KBOA brunch on the patio
- October 17 – Homecoming Saturday
- November 2 – Last Day to Drop a Single Course
- November 4 – HLC site visit
- November 7 – Rumble in the Jungle
- November 8 – Enrollment for Spring Begins
- December 7 – Tentative date for Kelce Holiday lunch

- November 12 – University Authors Reception at Axe Library
- November 20 – Last Day of Classes Before Thanksgiving Break
- November 25 – Last Day to Withdraw from Semester
- November 30 – Classes Resume/Dead Week Begins
- December 7 – Finals Week Begins
- December 11 – Last Day of Classes/Semester Closes
- December 11 – Commencement
- December 15 – Final Grades Due to Registrar's Office