

MINUTES

Kelce College Opening Fall Meeting

Wednesday August 12, 2026

1:30 p.m. - Kelce 111B

Present: Alex Binder, Jamie Brooksher, Jae Choi, Josh Curran, Chandler Davidson, Michael Davidsson, Chelsey Decker, Kylie Edgecomb, Phillip Frank, Braxton Gately, Mary Jo Goedeke, Paul Grimes, Jenni Hall, Eric Harris, James Howey, William Huffman, DJ Jiang, Mark Johnson, Holly Kent, Kay Kim, Kait Lee, Krissy Lewis, Kristen Maceli, Mimi Morrison, Lynn Murray, Young Nae, Mary Judene Nance, Lisa Paterni, Shipra Paul, Melissa Payne, Dave Perricone, Jennifer Pursley, Irene Robinson, Wei Sha, Connie Shum, David Sikolia, Judy Smetana, Dwight Strong, Jane Talkington, Mary Kay Wachter, David Weaver, Melissa Weed, Gail Yarick, Stephen Zornes

Absent: Sang Lee, David O'Bryan

- I. Welcome and Opening Remarks – Paul Grimes
 - a. Photo of first meeting in new building – Sam Clausen
- II. New Faculty and Professional Staff Introductions – Alex Binder introduced new faculty and professional staff
 - a. Eric Harris – Marketing
 - b. James Howey – Business and Economic Research Center
- III. Message and announcements from the provost – Susan Bon (see attached PP slides)
 - a. Campus Priorities
 - i. Faculty PD Travel Funds
 1. \$65,000 from the provost this year + adding \$10,000 for Instructional staff
 - ii. Academic Affairs Leadership Academy – introducing this year for only prospective leaders in Academic Affairs (not the same as the previous all-division leadership academy program)
 - iii. Shared Governance Initiative – how do we navigate difficult decisions that will impact us in the coming years (budget issues, etc.)
 1. Key perspective – shared governance is not simply consultation – it is a disciplined practice of shared responsibility, mutual respect and role clarity.
 2. Establishes a process for making difficult choices – responsibilities for and expertise on a particular issue (curriculum, courses, instructional methods, grades and student performance, disciplinary standards for faculty – institutional operations, mission alignment, communication, representing external constituencies, leaders, funding for administrators)
 3. Shared governance places the mission and well-being of the institution above individual interests and fosters a unified direction for university development. Administration and faculty both have responsibilities
 - iv. Questions from faculty:
 1. How does KNEA fit into your vision? – an external party focused on the employment relationship
 2. Need updates communicated regularly and visibly – too many channels make it hard to sort out what is important
 3. Continued resources for faculty research / cuts to library from the state – KBOR campuses are in negotiations with external resource providers to minimize hurt
 - v. Camus Task Force Updates – Student Teaching Evaluation Form & Faculty Performance Appraisal are both ongoing

- IV. Axe Library Updates – Robert Lindsey, KCOB Library Liaison
 - a. Robert is the main contact for all college disciplines; available to visit classes if needed
 - b. They have 100 new laptops for checkout by students - for the semester or a day
 - c. Will have a Liaison Social this fall on September 3rd from 3:00 – 5:00 p.m. in Axe Library
 - d. University Authors Reception – published authors are encouraged to participate on November 12th from 3:00 – 5:00 p.m. in Axe Library
 - e. Library databases
 - i. From Budget - \$200,000
 - ii. Receive databases from the State Library – Ebsco databases were not renewed this year; replaced with databases from Gale
 - 1. Business Source Premier – will continue to provide the Ebsoc product using refunds from sources we canceled due to duplication with the state’s new Gale database contract
 - 2. Adding Gale Business Entrepreneurship – new database
 - 3. ABI Inform has changed to ProQuest Business
 - f. Contact Robert if more info is needed
- V. Introduction to Kelce Professional Quest (KPQ) – Holly Kent & Melissa Weed
 - a. Melissa and Kait have been very involved in this process with platform provider Suitable. Faculty have been very helpful.
 - b. KPQ is our student engagement program – will incentivize students to participate in activities
 - i. Rolling out this fall only with incoming freshmen
 - ii. Partnering with learning communities – Intro to Business & Gateway classes
 - iii. Platform keeps track of student progress and awards (badges and certificates) – faculty asked to encourage students to participate
 - c. Melissa did demonstration of KPQ – explained process for students – it is a gamified system promoting competition between students and/or classes; we’ll be able to post leaderboards of student engagements
 - d. Will begin for students on September. 10th
 - e. Contact Holly, Melissa or Kait if there are more questions
- VI. New Building – Paul Grimes
 - a. If you haven’t picked up your key(s) from Mimi, please do so ASAP
 - b. Training on classroom technology: Alex will lead during tomorrow’s workshop; some differences in setup between different sized classrooms
 - c. Issues with office furniture and fixtures: Alex is keeping a list that we will work through; report any concerns to him
 - d. Please follow the rules as distributed previously from the Building Committee and the President’s Office (via Abby); be very careful to avoid damaging the walls; use “command strips” to hang light-weight items – only Physical Plant to hang heavy items
 - e. Please report any issues with public spaces to Dean’s Office; any concerns in the classrooms report to the Faculty Chair
 - f. Be aware of the Blue and Brown parking zones in our lot; primary signage on the light poles; lot becomes public parking after campus hours and on weekends
 - g. “Thermostats” in offices do not control your space; only report the temperature
 - h. Building hours to initially follow campus schedule; may revise based on experience with demand
 - i. Office Directory; installed video panel is not touch-enabled; Kylie is working on a QR code temporary fix to send visitors to the campus web-site directory for KCOB
- VII. Positions and Personnel: actions and searches – Paul Grimes
 - a. Economics/Business and Economic Research Center (Econometrics/Forecasting - TE) – ongoing
 - b. Finance (TE) – search forthcoming
 - c. Web Support Consultant (Kylie Edgecomb) – expanding role to include digital signage in the new building; will support KCOB and CA&S (50/50)

VIII. Updates and Announcements

- a. Associate Dean: Lynn Murray
 - i. Significant changes will happen in recruiting due to Admissions changes
 - 1. Reviewed proposed itinerary for campus visits for Fall 2026
 - 2. Kelce Prospective Student tours; set schedules were reviewed
 - 3. Kelce Recruiting Events (see attached) – Dr. Murray discussed
 - 4. Prospective Student Viewbooks will be distributed during each visit
 - 5. Working on updating all college recruiting literature
 - ii. Research Fridays
 - 1. First meeting of the semester will be September 4th
- b. Faculty Chair: Alex Binder
 - i. Annual Faculty Workshop is tomorrow – noon to 4:00 p.m.
 - ii. Dr. Binder is serving on the Faculty Appraisal task force – give any input to him
 - iii. Send any new building issues to him or dean's office
 - iv. Spring and Summer course schedules will be due soon – faculty are asked to communicate with program coordinators
 - v. Will survey students about how long it takes to get back and forth to the main campus – may adjust times on schedule of classes. Faculty were asked to keep track of students who are having problems getting to class and campus on time.
 - vi. Faculty are asked to review their 2026 goals and objectives
 - vii. Keep up with research
 - viii. Use Outlook calendars so we can find meeting times
 - ix. Absence form is required for missing classes
 - x. All class times scheduled to meet according to KBOR policies
 - xi. CTLT has to pay for all seats on the Lockdown Browser – try to monitor in another way
 - xii. Final exams are counted as part of our contact hours for HLC accreditation; must meet with your classes during final exam week; please follow the exam schedule
 - xiii. Dead Week – follow the policy of no new unannounced assignments
 - xiv. Office hours – 10 hours per week in office or on campus (hoteling spaces in Russ Hall)
 - xv. Travel – Faculty Affairs travel allotment should be submitted by the first Monday in October with estimates
 - xvi. Committee elections – Dr. Binder will send out a form for voting on university committee appointments per the faculty contract
 - xvii. Faculty are required to use the Canvas grade book unless an alternative is provided by their instructors
 - xviii. Kelce Golf Tournament is on the first Monday in October
- c. Assistant Dean: Chelsey Decker
 - i. Graduate Assistants have reported to work this week and will be scheduling meetings with their faculty supervisors for next week
 - ii. GA's will be asked to do research on AI again this year
 - iii. PMBA enrollment is at a new record high this semester – 335 students
- d. KCOB Director of Development: Jenni Hall (Dr. Grimes reported)
 - i. Jenni is still working on signage for the building – some signage is temporary
 - ii. She expressed gratitude to everyone who helped with the open houses
 - iii. They are gearing up for the new capital campaign
- e. Accreditation and Assessment Coordinator: Josh Curran
 - i. Send in AOL updates via email
 - ii. Major Field Test will be administered the week of November 3rd
 - iii. We were named one of the best business schools by several services
- f. Student Engagement Director: Holly Kent- student organization information will be distributed either by email or in a meeting; student organization sponsors were asked to determine the names of their student leadership ASAP, working on logos for Student Organizations
- g. Internship Coordinator: Melissa Weed – no big updates – new grant with Parker Dewey (with career services and SBDC)
- h. Web Support Consultant: Kylie Edgecomb – no report

- i. Program and Center Coordinators –
 - i. Mark Johnson – CBTD – hosted 7 workshops with 166 participants this spring; next year will host 20 workshops
 - ii. Jane Talkington – Wicked Candy forum on October 29th – see Jane for more info; Idea Fest will again be held in the spring
 - j. Standing Committee Chairs –
 - i. Chandler Davidson – Marketing – Sales Management has been approved to be part of the certificate program – USCA associate membership will be accepted in September.
- IX. Accreditation and General College Announcements – Paul Grimes
 - a. Accreditation Updates
 - i. Revised Standards – Faculty Qualifications now include “Teaching Effectiveness” criteria for all faculty categories. More info will follow.
 - ii. CIR Application due September 15th (due at mid-cycle of accreditation period)
 - iii. Year of Record is AY 2028-2029
 - iv. Peer Review Team Visit is Fall 2029
 - b. Strategic Planning – need to update college plan to harmonize with Access Pitt State plan
 - c. Graduate Assistants – consolidated in the new “GA Bull Pen”
 - d. College Standing Committee assignments and university-wide assignments (see handouts)
 - e. Faculty Ethics Statement – DocuSign PDF to be distributed; complete by end of next week
 - f. Copy of course syllabi to Irene
 - g. Research – Copies of publications to Mimi in Dean’s Office
 - h. Annual Travel Request Forms – Return to admins!
 - i. Dean’s Office travel contribution for all full-time faculty and professional staff is again \$750.
 - j. Plan for Fall Commencement – December 11th
 - k. Watermark Faculty Success (formerly known as Digital Measures/Activity Insight) – update all personal productivity information (Research/Service/Teaching). This is critical for AACSB data collection and reporting!
- X. Call for Old Business
- XI. New Business – Tenured Faculty Only: Election of 2026-2027 Consolidated P&T Committee – vote will be sent out to faculty forms
- XII. Adjourn – 4:25 p.m.

Fall Dates to Remember:

- August 13 – Kelce Faculty Workshop (Noon in Kelce #210)
- August 16 – Student Open House (6:30 to 8:00 p.m.)
- August 17 – First Day of Classes
- September 7 – Labor Day Holiday
- October 5 – Annual Kelce Golf Tournament
- October 12 – Midsemester Grades Due
- October 15 – Economic Outlook Conference
- October 16 – Fall KBOA Meeting
- October 17 – Homecoming Saturday
- November 2 – Last Day to Drop a Single Course
- November 7 – Rumble in the Jungle
- November 8 – Enrollment for Spring Begins
- November 20 – Last Day of Classes Before Thanksgiving Break
- November 25 – Last Day to Withdraw from Semester
- November 30 – Classes Resume/Dead Week Begins
- December 7 – Finals Week Begins
- December 11 – Last Day of Classes/Semester Closes
- December 11 – Commencement
- December 15 – Final Grades Due to Registrar’s Office