



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

### **Codes of Ethics**

---

#### **The Students of the Gladys A. Kelce College of Business Pledge to:**

- Arrive on time, remain until dismissed at all class sessions, and notify instructors in advance of anticipated absences, late arrivals, or early departures whenever possible.
  - Turn off cell phones or other electronic devices while in class, unless permission to use them has been granted.
  - Refrain from class disturbances.
  - Refrain from use of profane or vulgar language in a threatening or disruptive manner.
  - Treat fellow students, staff, faculty, administrators, and property with respect.
  - Refrain from giving or receiving inappropriate assistance.
  - Prepare assignment and exams honestly, refraining from such unacceptable conduct as plagiarism or unacknowledged appropriation of another's work in any academic work.
  - Obey the policies, regulations, and laws of the United States of America, the State of Kansas, The Kansas Board of Regents, Pittsburg State University, and the Gladys A. Kelce College of Business.
  - If a student observes someone committing dishonesty in connection with academic work, the student is encouraged to report that dishonesty to the appropriate individual (ex, faculty member, or administrator).
- 

#### **The Faculty of the Kelce College of Business Pledge:**

- TO be dedicated to providing a high quality learning experience for students.
- TO create a learning environment that will enhance academic honesty among students.
- TO encourage students to make ethical decisions.
- TO respect students as individuals and fairly assess their academic achievement.
- TO avoid the use of any student research for private gain without authorization of the student.

- TO refrain from discriminating against a student based upon gender, race, religion, sexual orientation, national origin, ethnicity, disability, political belief or age.
- TO conduct scholarly activities with intellectual honesty.
- TO obey the policies, regulations, and laws of the United States of America, the State of Kansas, the Kansas Board of Regents and Pittsburg State University.
- TO demonstrate good university citizenship.
- TO be a professional role model for future business professionals.

Violations may affect performance appraisal ratings.

---

**The Administrators and Administrative Staff of the Kelce College of Business Pledge:**

- TO be dedicated to providing a high quality learning experience for students.
- TO be dedicated to providing a teaching environment that is supportive.
- TO interpret accurately and in a fair manner all policies and administrative regulations as they relate to faculty and staff.
- TO maintain the confidentiality of privileged information.
- TO maintain professional relationships with those that administrators supervise, free from intimidation and disparagement.
- TO refrain from making professional decisions based upon personal gain or favors.
- TO refrain from discriminating against anyone based only upon sex, race, religion, sexual orientation, national origin, ethnicity, disability, political belief or age.
- TO improve professional administrative knowledge.
- TO obey the policies, regulations, and laws of the United States of America, The State of Kansas, The Kansas Board of Regents and Pittsburg State University.
- TO assist and extend professional courtesy to all colleagues.
- TO engage in conduct both during service to the university and in private life that would provide a professional role model.

Violation may affect performance appraisal and continuation of position decisions.