



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**MINUTES**

Kelce College General Faculty Meeting  
3:00 p.m., Wednesday October 10, 2018

**Present:** Don Baack, Alex Binder, Kevin Bracker, Din Cortes, Maeve Cummings, Linden Dalecki, Michael Davidsson, Chris Fogliasso, June Freund, Mary Goedeke, Paul Grimes, Eric Harris, David Hogard, Steve Horner, Anil Lal, Choong Lee, Fang Lin, Kristen Maceli, Mike McKinnis, Mimi Morrison, Lynn Murray, David O’Bryan, Shipra Paul, Mary Polfer, Irene Robinson, Wei Sha, Jennifer Shewmake, Dwight Strong, Rachel VanBecelaere, Gail Yarick

**Absent:** Jae Choi (sabbatical), Art Fischer, John Kuefler, Sang-Heui Lee (sabbatical), Mary Judene Nance, Connie Shum, Theresa Presley, Jay van Wyk (phased retirement), Mary Wachter

- I. Welcome and Opening Remarks
- II. Ethics Statement Task Force – a task force which included Don Baack, Alex Binder and David O’Bryan, with Jamie Brooksher as chair was set up after August opening faculty meeting when this topic was brought up and discussed.
  - a. Recommendations – handout / discussion
    - i. The recommendation by the committee was distributed and discussed.
    - ii. KLT previously reviewed the recommendation and agreed that it was in the spirit of what we wanted to do and made a decision to send it to the Kelce faculty for a vote. KLT recommends that the form be completed and signed at the time of Annual Performance Reviews.
    - iii. Discussed recommendation and brief differences in language. Discussed committee recommendation which included to ‘hereby pledge to read and understand” by the faculty name line instead of “hereby pledge to uphold and abide”.
  - b. Motion and Vote
    - i. Dr. Baack made a motion to accept the Faculty and Administrator Code of Ethics as amended, with Dr. Murray seconding.
    - ii. After discussion, Dr. Binder called for the question.
    - iii. Faculty voted unanimously to approve the recommendation by the task force for the Faculty and Administrator Code of Ethics as discussed and amended with the timeline suggested by KLT.
- III. Preparation for AACSB Visit, **October 14-16, 2018**
  - a. Agenda is set and has been distributed to everyone – any questions or concerns?
    - i. Dr. Grimes reviewed the agenda and bios of the team members with the faculty
    - ii. Dr. Harris made comments on the agenda with respect to the specific committees and groups that will be meeting with the team members.
  - b. Sign-up for lunch on Monday – all faculty were encouraged to sign up for the lunch on Monday with the AACSB team. Need to invite adjunct faculty members.
  - c. New signs and building – any issues? – New signage will be finished this week. Custodial staff will be working on issues in building that need special attention.
  - d. Readiness – if any concerns come up see the dean or one of the KLT members.
  - e. Team member profiles – handout  
Chair, Robert C. Camp – Indiana University of Pennsylvania (Economics)  
Bruce Raymond – Colorado State University–Pueblo (Management)  
Gregory A. Carnes – University of North Alabama (Accounting)
- IV. Miscellaneous
  - a. Fall 2018 Enrollment – Kelce enrollment is down 67 undergrad and up 8 grad students. PSU is down a total of 4%. Need to rededicate ourselves to retention and recruitment. Budget implications of the enrollment decline is unknown at this time.

- b. Outstanding Alumni Visit –
  - i. Marcella Phelps, Friday, October 19
    - 1. Dr. O'Bryan and Dr. Harris working to host Ms. Phelps' visit to Kelce.
    - 2. She will be in Pittsburg by Wednesday of next week and will be available to talk to classes then as well as those scheduled for Friday morning.
  - c. KBOA Fall Meeting, Friday, October 19 – discussed formation of a Young Alumni Board.
  - d. Potluck Dinner at Dean Grimes' home, Friday, October 19 – sign-up sheet is in the Dean's office.
  - e. Rua Box for Homecoming, Saturday, October 20 – David Hogard and Holly Kent have invited alums and employers to sit in the Rua Box at the Homecoming Game.
  - f. Completion of Admin Search – Brandi Boswell has been offered the position and has accepted. Start date will be November 4.
- V. Old Business – CIS search is now dependent upon what happens to FY19 budget; Dr. Harris is adding a few courses to the schedule of classes for SP 19.
- VI. New Business - none
- VII. Adjournment – 3:48pm

**Fall 2018 Dates to Remember:**

- a. Fall Break, October 11 and 12
- b. AACSB Reaffirmation Visit, October 14 to 16**
- c. Homecoming Week, October 15 to 20
- d. Midterm D&F Grades Due, October 15
- e. Final Drop Day, November 5
- f. Rumble in the Jungle, November 3
- g. Thanksgiving Break, November 21 to 23
- h. Last Day to Withdraw, November 30
- i. Final Exam Week, December 10 through 14
- j. Commencement, December 14