



KELCE  
COLLEGE OF BUSINESS  
Pittsburg State University

MINUTES

Kelce Leadership Team  
8:30 a.m. – Room #121  
December 02, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Lynn Murray, Mimi Morrison

- I. Dean's Administrative Update
  - a. PAL Council – Paul was unable to attend but will provide overview after visiting with Susan and the other deans; NOTE: It was learned that PAL was cancelled on Monday and no business was conducted
  - b. Risepoint – Paul, Doug, and Susan are meeting with President Newsom this afternoon to discuss the details of his experience with Risepoint at SEOK; need to structure a financial model that will work for our HRD programs; Boyd and Silas have both indicated a desire to visit campus during the first quarter of 2026; our contract ends on 01/14/27
  - c. Campus Scheduling System Task force – smaller group has been working since last year; currently, the primary focus appears to be on a system to schedule campus spaces and facilities for special events and outside groups – class scheduling only one part
  - d. End-of-Semester KCOB Meeting – location decision needed; Alumni Center Basement or Bicknell Miller Theater – discussion followed on which room would work better for our meeting; consensus was to try to use the Miller Theater; Mimi will check to make sure it's still available from 1:30-3:00 p.m. on Friday 12/12/25
  - e. Kelce Day at the Weede – college is sponsoring the basketball games this coming Saturday Dec. 6<sup>th</sup> against Rogers State; will provide food and drinks in the Champions Room and give out scholarships at the half-times; KCOB t-shirts will be given out to all students in attendance
- II. New Building
  - a. Next OAC meeting tomorrow at 10:00 a.m.
  - b. Need to finalize faculty office options and rules prior to end-of-semester meeting; how to handle “add ons” and substitutions? date to turn in decision?
    1. Discussion followed on procedure for faculty choosing furniture
    2. Will offer laminate options 1 through 5; include choice of small file drawers; limited ability to swap items
    3. Faculty will have holiday break to consider their choice; decisions to be turned in early January
- III. Administrative Area Updates
  - a. FC – Alex: Institutional Equity Office requires that the person making the hiring decision not be on the search committee – this is not an HR rule; started working on fall schedule – may need to use 2 dedicated classrooms on campus; many sections of lower level courses will be offered on central campus but at least one section of each downtown; dedicated campus classroom(s) needs to provide space for at least 50 students; discussed possibility of creating a second level Business Professionalism course (Professionalism I and II) – no easy way to fit it into the Kelce Core;
  - b. ADGPB – Chelsey: sent out email regarding prospective GA's for next semester – have hired 4 GA's for the spring term; 73 graduate petitions to walk next week; everything ready for the reception prior to commencement
  - c. DSES – Holly: HRD internships – will transition Melissa Weed to be faculty of record for HRD internships this summer; discussed having co-instructors for graduate internship courses (program coordinator + internship director) – Alex will check to see if this will satisfy graduate school rules concerning instructor of record; Melissa will move into Holly's office along with her GA when Holly transitions to working from home; Suitable kickoff meeting was yesterday - 1<sup>st</sup> step to come up with student competencies and to align with AOL goals and objectives; Holly will discuss with AOL committee - IT is on board for assisting in setting up the system; discussed incentives/ requirements for students to participate in the program; Holly will visit with Registrar about the possibility of making program completion a requirement for graduation

- d. ADUSB – Lynn: W@W luncheon will be March 27<sup>th</sup>; Kelce Visit Days in spring – working with Admissions to find appropriate dates
- e. ADMIN – Mimi: reminder of Holiday Party coming up next Monday, December 8<sup>th</sup>

IV. Personnel Updates – Positions Open

- a. Forecasting Director (with RED) – 18 applicants – position is on hold – need to find funding
- b. Data Technician (with RED) – 1<sup>st</sup> consideration date was Dec. 1 – 18 applications so far
- c. Assistant Professor of Marketing – Eric Harris has been hired – reported that he returned signed appointment letter on Nov. 13<sup>th</sup>; however, copy of acceptance not yet received from Russ Hall

V. Old or New Business

VI. Adjourn – 9:50 a.m.

**Dates to Remember:**

December 1 – Dead Week begins  
December 8 – Finals Week begins  
December 12 – Semester closes  
December 12 – Commencement  
December 16 – Final Grades Due to Registrar's Office