

MINUTES

Kelce Leadership Team

8:30 a.m. – Room #121

April 8, 2025

Present: Alex Binder, Chelsey Decker, Paul Grimes, Holly Kent, Mimi Morrison

Absent: Lynn Murray

I. Dean's Administrative Update

a. This week at Provost Academic Leadership (PAL) meeting:

1. Administration preparing for KBOR meeting on campus next week; several faculty members invited to meet with board
2. Discussion of DEI elimination mandate; universities directed to scrub websites to conform with new state law – five directives that universities must meet to ensure compliance
3. Asked to ID all remote employees without campus office space and report; no KCOB full-time meet this; discussion concerning if adjuncts fall under this directive
4. Vacant personnel lines not in use as of June 1, 2026 to be considered lapsed and returned to state; unsure of how the board will treat our practice of pooling vacated lines that fund adjuncts/part-time temporaries
5. KBOR regulation to have an ombudsman for students
6. Administration considering contract with EAB to support graduate programs across campus; optimize website and help determine new untapped markets; \$500K multi-year contract; discussion concerning our need to maintain Risepoint as OPM as this EAB contract would not be a substitute for their full services
7. KBOR's NISS Funding initiative being phased out over next two years; currently used to support the Student Success Center; will need to absorb this cost into the overall budget
8. Provost Bon interested in reforming merit salary adjustments as outlined in KNEA contract

II. Discussion of new building

- a. Zoom meeting with Tessere/Crossland/CTI/others tomorrow at 10:00 a.m. – will start having in person/Teams meetings on April 23 in 121 Kelce with OAC
- b. Debrief of yesterday's meeting with Mat – CTI is contracted to help us design technology deployment to meet our needs for the new building – Pitt State still responsible for procuring and installing the equipment

III. Administrative Area Updates

- a. ADGPB – Chelsey: MBAA has changed name to KGSA – working on a new logo – discussed student-designed logos that she passed around – KLT gave suggestions to Chelsey – may task this to Sarah Clausen who is going to be hired by Lynn as an independent contractor to do graphic work; graduation stoles are now available; 12 confirmed GA hires for fall; had the first info session for graduate programs – handed out 2 fee waivers; 50th anniversary logo – will create some stickers to give out at the May faculty meeting; graduation reception on April 28 in OSC Governor's room
- b. ADMIN – Mimi: working on scholarships and award ceremony
- c. ADUSB – Lynn: absent, no report
- d. DSES – Holly: Business Studies info has been set up with Degree Checking – students are being advised on what minors/certificates they can choose; met with HRD faculty – discussed code of ethics for students, especially online students – may need to modify; logo wear – discussed KCOB logos as presented - \$10 per item – Holly will collect items and funds – Holly will send email out to all faculty and staff; Kelce Connection – need stories, ideas for next version which has a planned publication of June
- e. FC – Alex: he and Chelsey met with HRD faculty to discuss MBA course rotation and HRD course rotation; discussed future of the undergraduate HRD BBA program being available in person; discussed need of some students to have online courses and others to have in-person courses – currently using the hybrid course code; MPAcc revisions are going before the graduate council tomorrow; Dr. Binder will be the chair of Graduate Council next year; no fee for Business Professionalism course this summer (no etiquette meal as summer course is online); non-unit instructor openings for summer courses were posted Friday – discussed timing of finalizing assignments; worked on the faculty workshop materials

- IV. Personnel Updates
- a. Entrepreneurship Coordinator – Jane Talkington; appointment process in works
 - b. Forecasting Director (with RED) – reworking position description; no update
 - c. Data Analyst (with RED) – committee still reviewing late applications; no update
 - d. Accounting & Finance Assistant Instructional Professor – Lakshmi Chennupati; accepted position; in process
 - e. Assistant Professor of Marketing – committee formed; no update
 - f. Visiting Assistant Professor of Economics – D.J. Jiang; one-year reappointment in process
 - g. HRD Faculty Transition to KCOB – starting process; originating new position lines
- V. Old or New Business
- a. Curriculum proposals at next KBOR meeting
 - 1. Supply Chain Management – new BBA (in connection with the CCOT’s new Industrial Distribution); second reading to be presented at Council of Chief Academic Officers, 9:00 a.m. 04/16 in OSC
 - b. Catalog updates – in progress
- VI. Adjourn 10:15 am

Spring Dates to Remember:

April 14 – Transfer CARES
April 24 – Last day to withdraw from university
April 25 – KCOB Faculty Research Workshop
April 25 – Kelce Scholarships and Awards Reception
May 5 to 9 – Dead Week
May 6 – Kelce Spring Picnic
May 12 – Kelce End-of-Semester General Meeting
May 12 to 16 – Finals Week
May 17 – Spring KCOB Commencement
May 19 – KBOA Spring Meeting
May 21 – Final grades due to Registrar
June 2 to 25 – Summer I
June 30 to July 25 – Summer II