

MINUTES

Kelce Leadership Team Room #121 October 13, 2023

Present: Alex Binder, Din Cortes, Holly Kent, Mimi Morrison, Lynn Murray

Absent: Chelsey Decker (excused)

1) Announcement from Carmen Kent, MBA Association President; coffee reception with faculty on Monday 10/16; invitations and calendar notices sent

2) Administrative

- a) Academic Affairs/Governance
 - (1) See attached PowerPoint presentation from EVP Forum (Deans, Directors, Chairs, AA Office Leaders) for updates on the AA Division featuring report from VP Stumo on this year's admissions results and enrollment.
 - (a) Graduation is scheduled for the Weede again instead of the Bicknell Center. Format will be similar to recent past practices but more formalized and closer to traditional commencement ceremonies.
- b) Campus
 - (1) Deans met and had lunch with JCCC administrative team on November 9th to discuss transfers; opportunities to enlarge and strengthen partnership discussed.
 - (2) There will be additional opportunities for us to discuss working relationship.
- c) College
 - i) Discussion of visit to UW-Steven's Point by Holly and Melissa about internships and student engagement; Kelce policy on work hour requirements for three-credit hour internships is significantly divergent from our peers – discuss reforming our rules.
 - (1) UW Corporate Partnerships program formalize all interactions to better communicate with partners when opportunities are available.
 - (2) UW Pro Events Program menu of extracurricular events that are business-related; students in all core classes are expected to attend at least 2 events per semester incorporated into each class as part of their grade; creates strong incentives for students to participate; app used to track.
 - (3) UW Internship Program all undergraduate students required to complete at least one internship with minimum of 3 credit hours prior to graduation; students are only required to do 120 hours of work in the field to receive internship credit; all internships are paid.
 - (a) Holly has researched the 120-hour requirement vs. our 240-hour requirement. Our Registrar's Office has no record of why we use 240 hours. Appears to be a self-imposed college rule that can be adjusted; will determine how to best implement a rule more in line with our peers.
 - (i) Provost and President are onboard with moving toward a 120-hour model.
 - ii) CIS Program name change and curriculum overhaul in works; faculty working with Dr. Binder to coordinate the legislative process.
 - (1) CIS faculty are working to create 3 new courses; modifying program course requirements; eliminating the current capstone course as a requirement; taking away one of the database management requirements; reducing programming course requirements (from three to two); moving toward a more focused data science and information systems (DSIS) emphasis and considering changing the name of the major. Eliminating Computer minor and replacing with two new minors Data Science and Information Systems.
 - (2) Need to discuss potential name change more broadly with Kelce faculty how will name change affect recruitment and job placement?

iii) KBOA Fall Meeting scheduled for **Friday, October 27**th; President Shipp and Mat Burton to attend and present latest news on Gorilla Rising Project; Dean Grimes will send meeting reminder and ask for RSVPs early next week; KBOA members to attend alumni skybox for homecoming game.

3) Administrative Area Updates

- a) ADGSB Cortes Registrar is moving ahead with MBA STEM designation which will change the CIP code (Management Science and Quantitative Methods); working on responding to AACSB surveys; need to schedule MFT for next semester; attended Kansas Business Hall of Fame induction ceremony with Dr. Grimes last week.
- b) ADMIN Morrison student employee timesheets / reinforce responsibilities and ensure accountability.
- c) ADUSB Murray Rumble in the Jungle was Saturday; several faculty members were in attendance; Galena High School Career fair invitation in November; KCOB will try to do more local recruiting possibly through FBLA organization and utilizing GA's to go out to schools.
- d) DGBP Decker not in attendance
- e) DSRE –Kent 125 students have gone through college admissions process; W@W brown bag is Monday; hallway signs, etc. are in progress; latest edition of Kelce Connection is nearly complete.
- f) FC Binder need to schedule happy hour or coffee with faculty; discussed having a happy hour after KBOA meeting; Fraud Examination course will not be offered this spring but will allow a course substitution for minor.

4) Kelce Personnel -

- a) Updates on faculty positions approved to fill:
 - i) Accounting (TE) -1 applicant so far -1st consideration date is first week in November.
 - ii) Management (TE) quantitative/mathematics/analytics; on hold at the moment
 - iii) Executive in Residence (NTE) offer extended and accepted!
 - iv) Accounting/Finance (NTE) 8 applicants 1st consideration date is 10/13
- b) Updates on positions in funding collaboration with Division of Economic Development and Community Engagement; each of below is currently under review by VP Naccarato's office; Bryronni & Kristi are working on PD's and paperwork.
 - Director of BERC convert Michael to 12-month.
 - ii) Economic Data Analyst (Staff) -
 - iii) Entrepreneurship (NTE) -
 - iv) Director for Forecasting, Special Projects, and Micropolitan Studies (NTE)

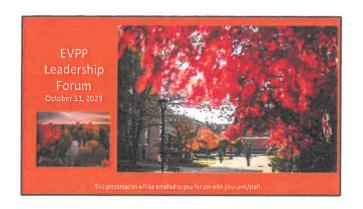
5) AACSB Accreditation Checklist

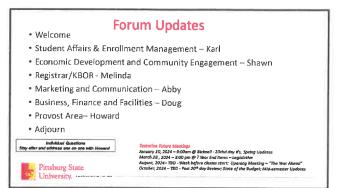
- a) Dr. Grimes working on responses to PRT's thirteen queries concerning CIR report; will reach out for help where and when needed.
- b) PRT agenda approved by team; will hold Monday's debriefing at Block 22; need to finalize meeting room assignments for concurrent meetings on Monday.
- c) Menus for reception and PRT lunch with students finalized.
- d) Kylie's webpage with course syllabi for year of record finalized and link sent to PRT.
- e) Preparing documentation of evidence for PRT's work room
- f) Work progressing of getting student organization bulletin boards finalized; new display for faculty award winners is up on both first and second floor; new "Do Business Like a Gorilla" signage up on first floor considering a similar placement of new university mission statement on second floor; check out new signage in Engagement Center and in Internship Office
- g) Need to get PowerPoint created for hallway display outside of first floor faculty suite; welcome the PRT and current information; personnel and student highlights? Who to oversee?
 - i) Holly and her student employees will work on both displays.
- h) Peer Review Team visit date is only three weeks away; November 5th throughout 7th.
- 6) Review of new building's space program; see handouts KLT will review and discuss next week at a special meeting. Need to address the following:

- a) Do recent changes in administrative organization call for modification of space requirements, e.g., does the move to university centralized advising and the creation of the Student Engagement Center and Internship Office change the need for support spaces?
- b) How does the plan to maintain instruction of lower division business courses on the central campus affect the number and size of required classrooms while still allowing for expected enrollment growth over time?
- c) Are there any modifications to overall space plan not originally foreseen that need to be incorporated before we move to the design stage?
- 7) Adjourn 11:30 a.m.

Fall Dates to Remember:

- October 28 Homecoming
- November 5 to 7 AACSB Reaccreditation Visit
- November 6 Final drop day
- November 18 Thanksgiving Break Begins
- November 30 Last Day to Withdraw
- December 5 to 9 Dead Week
- December 11 to 15 Finals Week
- December 15 Commencements Begin
- December 19 Final Grades Due

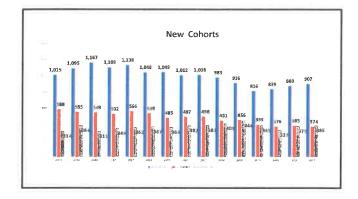


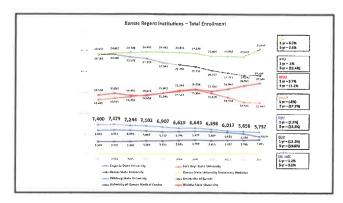


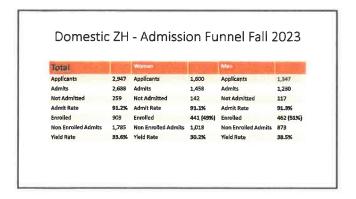
Fall 2023 Retention and Enrollment Update

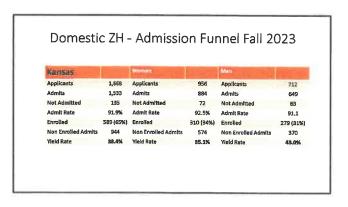
Karl Stumo
VP Student Affairs and Enrollment Management
October 11, 2023

Fall 2022 to Fall 2023 Retention ZH Freshmen Fall 2022 Fall 2022 Fall 2023 Total Enrolled 650 (77.7%) Not Retained 650 (77.7%) Not Retained 157 Men Enrolled 409 Retained 304 (74.5%) Not Retained 105 Women Enrolled 428 Retained 346 (80.8) Not Retained 326 Retained 346 (80.8)









Missouri		Woman		Men	
Applicants	776	Applicants	428	Applicants	348
Admits	711	Admits	390	Admits	321
Not Admitted	65	Not Admitted	38	Not Admitted	27
Admit Rate	91.6%	Admit Rate	91.1%	Admit Rate	92.2%
Enrolled	211 (23%)	Enrolled	97 (11%)	Enrolled	114 (13
Non Enrolled Admits	500	Non Enrolled Admits	293	Non Enrolled Admits	207
Yield Rate	29.7%	Yield Rate	24.9%	Yield Rate	85.5%

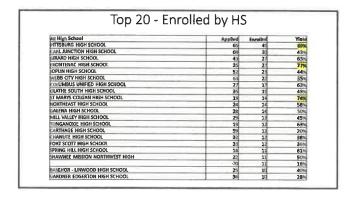
	State	Women	Men	Total	7
H-	KS			100000000000000000000000000000000000000	4
-		310	279	589 (65%)	1
	MO	97	114	211 (23%)	
1	OK	16	28	44 (5%)	1
	AR	9	11	20 (2%)	
	TX	2	9	11 (1%)	1
	NE	2	3	5	1
	L		4	4	1
	FL	1	2	3	7
	!A		3	3	1
	CO	1	2	3	1
	TN		2	2	1
	MS		1	1	1
	VA	1	1	1	1
	GA	1		1	1
	MN	1 1		1	1
	MN	+ +	1	1	4
	CO		1	1	4
-	CA	1			-
-	WA	1	1	1	4:

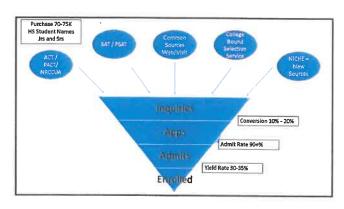
50% / 85% Rule	App	App total by month	% of total App pool month	App pool total	% of total app pool	
	1-Jun	40	1.4%	40	1.4%	
	1-Jul	30	1.0%	70	2.4%	Tarre 4
	1-Aug	117	4.0%	187	6.3%	50% of enrolled
31% of the total app	1-5ep	372	12.6%	559.	19.0%	students applied by the
pool applies in October	1-Oct	916	31.1%	1475	50.1%	end of October.
poor applies in October	1-Nov	455	15.4%	1930	65.5%	
	1-Dec	113	3.8%	2043	69.3%	
	1-Jan	261	8.9%	2304	78.2%	
	1-Feb	140	4.8%	2444	82.9%	83% of enrolled
	1-Mar	111	3.8%	2555	86.7%	students applied by the
	1-Apr	81	2.7%	2636	89.4%	end of February.
	1-May	184	6.2%	2820	95.7%	
	1-Jun	53	1.8%	2873	97.5%	
	1-Jul	42	1.4%	2915	98.9%	
	1-Aug	24	0.8%	2939	99.7%	
	1-Sep	- 5	0.2%	2944	99.9%	
	1-Oct	2	0.1%	2946	100.0%	
		2946			U,	

App Month	App total by month	% of total App pool month	App pool total	% of total app pool	Enrolled by month applied	Yield Rate by Month Applied	% of class anrolled by Month Applied	Number of Total Enrolled	% of Enrolled Pool	
1-Jun	40	1.4%	40	1.4%	1	2.5%	0.1%	1	0.1%	
1-Jul	30	1.0%	70	2.4%	0	0.0%	0.0%	1	0.1%	50+% of the
1-Aug	117	4.0%	187	6.3%	0	0.0%	0.0%	1	0.1%	enrolled cohort
1-Sep	372	12.6%	559	19.0%	125	33.6%	13.8%	126	14.0%	comes from
1-0et	916	31.1%	1475	50.1%	235	25.7%	26,0%	361	40.0%	apps received
1-Nov	455	15.4%	1930	65.5%	105	23.1%	11.6%	466	\$1.6%	by the end of
1-Dec	113	3.8%	2043	69.3%	33	29.2%	3,7%	499	55.3%	November
1-Jan	261	8.9%	2304	78.2%	96	36.8%	10.6%	595	65,9%	
1-Feb	140	4.8%	2444	82.9%	35	25.0%	3.9%	630	69.8%	
1-Mar	111	3.8%	2555	86.7%	39	35.1%	4.3%	669	74.1%	
1-Apr	81	2.7%	2636	89.4%	31	38.3%	3,4%	700	77.5%	
1-May	184	5.2%	2820	95.7%	142	77.2%	15.7%	842	93.2%	
1-Jun	53	1.8%	2873	97.5%	32	60.4%	3.5%	874	96.8%	
1-Jul	42	1.4%	2915	98.9%	17	40.5%	1.9%	891	98.7%	
1-Aug	24	0.8%	2939	99.7%	10	41.7%	1.1%	901	99.8%	
1-Sep	5	0.2%	2944	99.9%	2	40.0%	0.2%	903	100.0%	
1-0ct	2	0.1%	2946	100.0%	0	0.0%	0.0%	903	100.0%	
	2946				903					

App Month	App total by month	% of total App pool month	App pool total	% of total app pool	Enrolled by month Applied	Yield Rate by Month Applied	% of class enrolled by Month Applied	Number of Total Enrolled	% of Enrolled Pool	
1-Jun	24	1.5%	24	1.5%	0	0.0%	0.0%	0	0	56% of
1-Jul	22	1.4%	46	2.9%	0	0.0%	0.0%	0	0	Women
1-Aug	81	2.7%	127	7.9%	0	0.0%	0.0%	0	0	apply by
1-Sep	252	8,6%	379	23.7%	83	32.9%	18.8%	83	18.8%	the end of
1-Oct	523	17.7%	902	56,4%	118	22,6%	26.8%	201	45.6%	October
1-Nov	223	7.6%	1125	70.3%	43	19.3%	9.8%	244	55.3%	
1-Dec	42	1.4%	1167	72.9%	10	23.8%	2.3%	254	57.6%	
1-Jan	117	4.0%	1284	80.3%	35	29.9%	7.9%	289	65.5%	
1-Feb	64	2.2%	1348	84.3%	14	21.9%	3.2%	303	68.7%	
1-Mar	50	1.7%	1398	87.4%	17	34.0%	3.9%	320	72.6%	
1-Apr	33	1.1%	1431	89.4%	13	39.4%	2.9%	388	75.5%	76% of
1-May	104	3.5%	1535	95.9%	82	78.8%	18.6%	415	94.1%	women
1-Jun	23	0.8%	1558	97.4%	14	60.9%	3.2%	429	97.3%	enroll by th
1-Jul	25	0.8%	1583	98.9%	9	36.0%	2.0%	438	99.3%	end of Apri
1-Aug	12	0.4%	1595	99.7%	2	16.7%	0.5%	440	99.8%	
1-Sep	4	0.1%	1599	99.9%	1	25.0%	0.2%	441	100.0%	
1-Oct	1	0.0%	1600	100.0%	0	0.0%	0.0%	441	100.0%	
	1600				441				10111000	

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App Month	App total by month	% of total App pool month	App pool total	% of total app pool	Enrolled by month applied	Yield Rate by Month Applied	% of class enrolled by Month Applied	Number of Total Enrolled	% of Enrolled Pool	59% of Men
1-Jun	16	0.5%	16	1.2%		0.0%	0.0%	0	0.0%	apply by the
1-Jul	8	. 0.3%	24	1.8%		0.0%	0.0%	0	0.0%	end of
1-Aug	36	1.2%	60	4.5%		0.0%	0.0%	D	0.0%	November
1-Sep	121	4.1%	181	13.4%	43	35.5%	9.3%	43	9.3%	
1-Oct	393	13.3%	574	42.6%	117	29.8%	25.3%	160	34.6%	
1-Nov	232	7.9%.	. 806	59.8%	62	26.7%	19.4%	222	48.1%	
1-Dec	71	2.4%	877	65.1%	23	32.4%	5.0%	245	53.0%	
1-Jan	144	4.9%	1021	75.8%	61	42.4%	13.2%	306	66.2%	
1-Feb	76	2.6%	1097	81.4%	21	27.6%	4,5%	327	70.8%	
1-Mar	61	2.1%	1158	86.0%	22	36.1%	4.8%	349	75.5%	79% of Men
1-Apr	48	1.6%	1206	89.5%	18	37.5%	3.9%	367	79.4%	enroll by the
1-M≅y	80	2.7%	1286	95,5%	60	75.0%	13.0%	427	92,4%	end of April
1-Jun	30	1.0%	1316	97.7%	18	60.0%	3.9%	445	95.3%	
1-Jul	17	0.6%	1333	99.0%	8	47.1%	1.7%	453	98.1%	
1-Aug	12	0.4%	1345	99.9%	8	66.7%	1.7%	461	99.8%	
1-Sep	1	0.0%	1346	99.9%	1	100.0%	0.2%	462	100.0%	
1-Oct	1	0.0%	1347	100.0%	0	0.0%	0.0%	462	100.0%	
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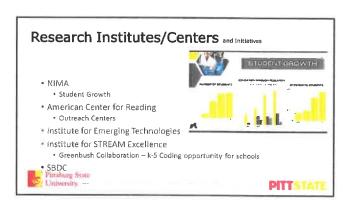




Questions and Feedback











Registrar/KBOR •KBOR Gen Ed Implementation •Effective Fall 2024 •34-35 credit hours vs. 40-41 PSP •FS legislation by March 11th •4-year plans by July 2024

Program Review
23-24 focused review TBD
2027 full review

•TAAC/KCOG Conference

•4 new course, 30 review courses

*Commencement

Plaster/Weede, Dec. 15th & 16th

*Plaster/Weede, Dec. 15th & 16th

*Walk through w/ 2 guests

*Unlimited guests in Arena

*Conferring of degrees and

remarks in Arena Institutional

Effectiveness Data requests – Erin Sullivan
 SIS Oracle Management

System (OMS)

•Review business processes
•Data conversion & integrations

Pittsburg State University.

Creative & Strategic Communication

2023-24 Initiatives



Complete pittstate.edu transformation

Goal 2, Strategy 2.2, Pillar 1

- Focus on user experience, priority for prospective students
- > Drive toward simplicity
- > Establish new workflow



Establish structured recruitment funnel

Goal 2, Strategy 2.2, Pillar 1

> Supporting/in partnership with Admission

PITTSTATE

Revise university brand standards

Goal 8, Strategy 8.3, Pillar 1

- Fully introduce new trademarks and rules for use, expand use of existing trademarks (splitface in particular)
- > Define typeface, color palette
- > Expand licensing program



Develop proactive storytelling calendar

Goal 9, Strategy 9.4, Pillars 1, 2, and 3

- > Seek stories that illustrate key strategic story points around value, impact, experience
- > Align storytelling with annual recruitment cycle



Marketing planning process across campus

Goal 1, Strategy 1.4, Pillar 1

- In partnership with schools and administrative departments
- > Initial audit, twice-annual meetings

PITTSTATE

Build assets for top 15 academic programs

Goal 1, Strategy 1.4, Pillars 1, 2, and 3

- Audit all marketing assets together with school and program leads
- Build asset library with focus on what's important, unique, and appeals to prospective students



Academic program marketing templates

Goal 1, Strategy 1.4, Pillar 1

- Consistent and clean approach that enables quick creation of materials
- > Print, exhibit, video



Simplify approach to communication help

Goal 4, Strategy 4.2, Pillar 1

- > Simplify forms, make contacts more clear
- > Develop more impactful ways to spread good news

PITTSTATE

New crisis communication plan

Goal 8, Strategy 8.5, Pillar 1

- > Part of safety/security work
- In partnership with Steve Rosebrough and community partners

PITTSTATE

Develop internal communication calendar

Goal 4, Strategy 4.3, Pillar 1

- > Much has changed in the past year need a fresh take
- Employees and students (in partnership with student affairs)
- > Goal: everyone has the opportunity to be on the same page

PITTSTATE

Physical brand presence in the region

Goal 7. Strategy 7.5, Pillars 1, 2, and 3

- > Assess across the region, in Pittsburg, and on campus
- > Fill gaps to ensure Pitt State is represented
- > Create opportunities for brand amplification

PITTSTATE

Value campaign

Goal 9, Strategy 9.4, Pillars 1, 2, and 3

- Multichannel campaign about the value of higher education and Pitt State in particular
- > Focus on two degrees for the price of one
- Attract more students, keep the students we have, convince stop-outs to return and complete

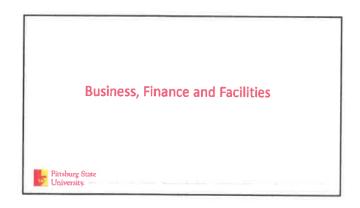


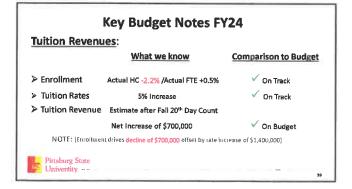
Dan Golfs the Four States

Goal 7, Strategy 7.5, Pillar 1

- > Second annual focused fundraising blitz
- May 2024 focus on the Silverback Fund







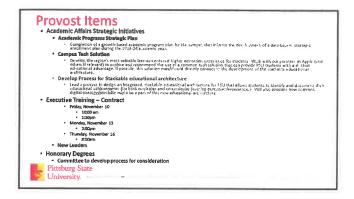


Early FY25 Planning (State Funding)

What we know...

- > Academic Playbook funding not included (treated as non-recurring)
- ➤ Board Requests:
 - Regional University Stabilization—Workforce and Economy
 - Academic Playbook
 - Systemwide request for IT/Cyber, Student Aid, Capital Renewal/Demolition
 - Capital Request for science labs, Center for READing
- ➤ Next Step is Governor's Budget Recommendation







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	Tuesday		2,2	0	0	1,9	0	0	3,6	0	0	3,6	0	0	1,5	0	0	3	0	0	1	0	0	1	0
	Monday		1,1	0	4	2,3	2,2	0	4,5	0	0	3,3	1	0	4	0	1	1	0	0	1	1	0	0	0
		Time	8:00	8:30	00:6	9:30	10:00	10:30	11:00	11:30	12:00	12:30	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	5:30	00:9	6:30	7:00