



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team

July 13, 2022 – Second Summer Meeting

Present: Alex Binder, Din Cortes, Chelsey Decker, Paul Grimes, Steve Horner, Lynn Murray, Mimi Morrison

Absent: David Hogard (vacation)

- I. Administrative
 - a. COVID Issues - No news to report.
 - b. KBOR and Governance
 1. Tuition and Fees Schedule distributed. Legislatively prohibited from tuition increases this year. Only minor fee adjustments approved.
 2. System-wide review by rpk Group; advisory committee met last week; still in data collection stage (Brooksher, Grimes & Smith participating in committee)
 - c. Campus
 1. President Shipp holding regular meetings on our building project. Committed to getting us out of the building. Working on options and strategies to make this happen. Meeting at least weekly with President, Development, etc.
 2. Provost Smith asked to stay on. He has agreed to do so.
 3. Deans asked to join Presidents Council, now renamed University Leadership Team (ULT); also adding HR Director and chief Diversity Officer
 4. The ULT will be notified of all requests to fill positions; university to hire new Title IX/EEO officer; internal auditor position is vacant as well as assessment/program review director position
 5. ULT working to establish list of top development fundraising priorities
 6. HLC Accreditation visit in late October; AALC will be reviewing draft of our arguments
 7. Renewal of interest in coordinating external engagement visits (e.g. Corporate Partner Engagement Com.)
 8. Rethinking use of skyboxes during football games
 9. Summer enrollment down nearly 10% over last year. Fall enrollment now trending down by about 3%.
 10. DFW Report on Fall 2021 Gen Ed courses – see handout; retention issues
 - a. Provost wanted all academic units to be aware of DFW rates and to encourage greater success of students taking these courses.
 - b. Heather & Melinda prepared report. Data has been collected for about 10 years ago and problem courses are consistent over the years.
 11. Roe v. Wade briefing document being prepared to provide answers for students if they have questions. Document not yet finalized.
 12. Call for State Fair volunteers – September 8 to 18. Has anyone from Kelce volunteered? (Hogard)
 - d. College
 1. Fall Schedule; are all courses covered and appropriate class enrollment limits set?
 - a. Still need instructors set for 2 courses (FIN & MGT)
 2. Bringing Classroom #215 back online for Gorilla Gateway courses; tables will be moved; capacity = 38
 3. Annual performance reviews; goals for FY23; Dean Grimes will share his review documents as a template
- II. University Budget
 - a. Significant permanent budget reductions to OOE accounts (Dean's Office and KUSB). Expecting need to cover some expenditures with college earnings (PMB). Academic Affairs had to come up with \$1.5 million to cover losses. Total KCOB share of cuts in excess of \$62K
 - b. Reminder to minimize adjunct lecturer expenditures for next year; new hires should reduce needs
- III. College Personnel
 - a. Review handout introducing new faculty members

- b. Status Updates
 - 1. Business Law – Jamie Brooksher asked to continue General Counsel role; President asked us to explore option of adding teaching role to her portfolio; decision to grant her non-tenure earning appointment with responsibility for a 2/2 teaching load (as opposed to a 3/3 tenure earning load as previously planned); will save us salary dollars; may need adjunct. Will try this for one year and then re-evaluate.
 - 2. Marketing – search started with goal to hire for January 2023; Kristen Maceli chairing search; discussed need to get advertisements out ASAP.
- c. Phased Retirements
 - 1. Management – Steve Horner’s approved; appointed back to faculty; 2-year phased
 - 2. CIS – Maeve Cummings; ends at conclusion of Fall 2022
 - 3. Business Law – Chris Fogliasso; only teaching in Fall 2022

IV. College Governance Issues

- a. KBOA Summer Meeting; next Monday at 1:00 p.m. via Zoom; review draft of agenda
- b. New PCs – Larry Woodward, Finance; Hamid Khan, International Business, and Mary Jo Goedeke, Accounting; Need to revise Program Coordinators document to reflect new organization of administrative positions
- c. Fall Opening College Meeting; President will host a campus-wide picnic instead of a meeting on the Thursday evening the week before classes begin)
 - 1. Introduction of new faculty members
 - 2. Vote on Bylaws revisions to establish Program Coordinators Council; need to determine meeting schedule
 - 3. Assignment of College Standing Committee memberships; incorporate new faculty members; try to maintain consistency in membership for accreditation year of record by extending current terms (Drs. Grimes & Binder will set up a meeting to discuss faculty participation in college committees for 2022-2023).

V. Curriculum

- a. Health Care Administration MBA Emphasis – follow-up steps needed
 - 1. Will meet with Susan in CTLT this afternoon to choose Canvas course as illustration of an effective PMBA online course and then will reach out to Freeman to set up demonstration

VI. AACSB Accreditation – ongoing

- a. KLT to attend fall Accreditation Conference in Atlanta – September 13 to 15. Dr. Grimes will try to reach out to the head of our visitation team while there to arrange meeting with our team.
- b. CIR Visitation Team – approved appointment of the team; still awaiting confirmation and proposed dates
 - Marilyn Macik-Frey, Nicholls State University (LA)
 - Latisha Settlege, University of Arkansas at Fort Smith
 - Marilyn Helms, Dalton State College (GA)
- c. Issues with data in Faculty Success; still unresolved; Bill Hoyt working as consultant for IT; missing data had been sent to the cloud
- d. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
- e. Societal Impact – next steps; refinement of statement concerning “economic growth and development”

VII. Updates

- a. ADGSB – Din Cortes – met with AP last month regarding expanding the geographic market of PMBA to include international students; working on instructor schedule for PMBA; working on Pitt State agreement with Uzbekistani university for 2+2+1 program
- b. ADMIN – Mimi Morrison – hired Derek Yuza to work in Dean’s office starting in the fall, still looking for an additional student employee; vacation dates August 12-15
- c. ADUSB – Lynn Murray – working on social media for fall semester; discussed Gorilla Gateway class activities
- d. DAACR – David Hogard – absent (vacation)
- e. DGBP – Chelsey Decker – getting caught up from maternity leave; finishing up GA assignments
- f. FC – Alex Binder – working on course scheduling and faculty qualification determinations

VIII. Old Business

IX. Adjourn – 11:00 am

Fall 2022 Dates to Remember:

August 17 – Professional Development Day
August 18 – Opening Campus Meetings
August 22 – First day of classes
September 5 – Labor Day Holiday
September 6 – Kelce Fall Picnic
October 17 – Midterm grades due
November 7 – Final drop day
November 21 to 25 – Thanksgiving Week Holiday
December 5 to 9 – Dead Week
December 12 to 16 – Finals Week
December 16 - Commencement

| Fall 2021 | WP or W | A | B | C | D | F | DFW | Total Enrolled | %DFW | | |
|-----------|---------|-----|-----|----|---|---|-----|----------------|--------|----|----|
| ENGL 101 | 44 | 167 | 112 | 51 | 0 | 0 | 114 | 374 | 30.48% | NC | 70 |
| ENGL 299 | 30 | 100 | 72 | 23 | 0 | 0 | 49 | 225 | 21.78% | NC | 19 |

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|----------|----|----|----|----|----|----|----|-----|--------|--|--|
| COMM 207 | 34 | 98 | 71 | 51 | 14 | 14 | 62 | 282 | 21.99% | | |
|----------|----|----|----|----|----|----|----|-----|--------|--|--|

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|----------|-------------|----|----|----|----|----|----|-----|---------|--|--|
| MATH 110 | 3 | 11 | 14 | 15 | 5 | 15 | 23 | 63 | 36.51% | | |
| MATH 113 | 48 | 42 | 45 | 39 | 16 | 31 | 95 | 221 | 43.44% | | |
| MATH 126 | 4 | 9 | 2 | 3 | 0 | 4 | 8 | 22 | 36.36% | | |
| MATH 133 | 2 | 6 | 13 | 9 | 0 | 4 | 6 | 34 | 17.65% | | |
| MATH 143 | 36 | 62 | 49 | 42 | 19 | 42 | 97 | 250 | 38.80% | | |
| MATH 150 | 1 | 13 | 16 | 14 | 3 | 10 | 14 | 57 | 24.56% | | |
| MATH 204 | 3 | 18 | 13 | 3 | 0 | 0 | 3 | 37 | 8.11% | | |
| PHIL 207 | 4 | 8 | 17 | 4 | 2 | 3 | 9 | 38 | 23.68% | | |
| PHIL 208 | not offered | | | | | | 0 | 0 | #DIV/0! | | |

Highlighted in Red:

25+ students
rate > 30%

Highlighted in Yellow:

25+ students
rate between 20% and 29.99%

| | | | | | | | | | | | |
|----------|-------------|----|----|----|---|----|----|-----|---------|--|--|
| ENGL 113 | 21 | 40 | 28 | 21 | 6 | 10 | 37 | 126 | 29.37% | | |
| ENGL 114 | 4 | 4 | 7 | 5 | 1 | 1 | 6 | 22 | 27.27% | | |
| ENGL 116 | 2 | 1 | 1 | 1 | 0 | 1 | 3 | 6 | 50.00% | | |
| ENGL 120 | 4 | 5 | 1 | 1 | 0 | 0 | 4 | 11 | 36.36% | | |
| ENGL 250 | 0 | 20 | 4 | 0 | 0 | 2 | 2 | 26 | 7.69% | | |
| ENGL 315 | not offered | | | | | | 0 | 0 | #DIV/0! | | |
| ENGL 320 | 3 | 9 | 1 | 0 | 0 | 0 | 3 | 13 | 23.08% | | |

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| ART 178 | 1 | 19 | 25 | 6 | 3 | 2 | 6 | 56 | 10.71% | | |
| ART 188 | 2 | 28 | 4 | 2 | 0 | 3 | 5 | 39 | 12.82% | | |
| ART 217 | 1 | 11 | 3 | 0 | 0 | 1 | 2 | 16 | 12.50% | | |
| ART 222 | 0 | 10 | 1 | 3 | 0 | 1 | 1 | 15 | 6.67% | | |
| ART 233 | 4 | 15 | 8 | 6 | 1 | 0 | 5 | 34 | 14.71% | | |
| ART 244 | 0 | 28 | 2 | 1 | 1 | 0 | 1 | 32 | 3.13% | | |
| ART 266 | not offered | | | | | | 0 | 0 | #DIV/0! | | |
| ART 277 | 0 | 19 | 0 | 0 | 0 | 0 | 0 | 19 | 0.00% | | |
| ART 288 | 2 | 8 | 10 | 2 | 0 | 3 | 5 | 25 | 20.00% | | |
| ART 289 | 2 | 2 | 6 | 0 | 0 | 1 | 3 | 11 | 27.27% | | |
| ART 311 | 1 | 24 | 3 | 0 | 0 | 2 | 3 | 30 | 10.00% | | |
| COMM 105 | 2 | 19 | 8 | 1 | 1 | 4 | 7 | 35 | 20.00% | | |
| COMM 205 | 3 | 4 | 8 | 8 | 0 | 2 | 8 | 8 | 0.00% | | |
| COMM 395 | not offered | | | | | | 0 | 0 | #DIV/0! | | |
| HHP 151 | 2 | 32 | 11 | 2 | 0 | 0 | 2 | 47 | 4.26% | | |
| MUSIC 120 | 14 | 139 | 38 | 11 | 2 | 5 | 21 | 209 | 10.05% | | |
| MUSIC 121 | not offered | | | | | | 0 | 0 | #DIV/0! | | |
| MUSIC 321 | 1 | 2 | 8 | 5 | 1 | 1 | 3 | 18 | 16.67% | | |
| MUSIC 322 | not offered | | | | | | 0 | 0 | #DIV/0! | | |

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| MFGET 263 | 1 | 12 | 17 | 2 | 3 | 1 | 5 | 36 | 13.89% | | |
| MFGET 268 | 1 | 21 | 11 | 2 | 1 | 0 | 2 | 36 | 5.56% | | |

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| BIOL 111 | 17 | 13 | 22 | 42 | 11 | 15 | 43 | 120 | 35.83% | | |
| BIOL 112 | 17 | 49 | 41 | 5 | 5 | 8 | 30 | 125 | 24.00% | | |
| BIOL 113 | 11 | 121 | 71 | 31 | 12 | 11 | 34 | 257 | 13.23% | | |
| BIOL 211 | 7 | 26 | 28 | 18 | 3 | 6 | 16 | 88 | 18.18% | | |
| CHEM 105 | 12 | 10 | 27 | 24 | 10 | 11 | 33 | 94 | 35.11% | | |
| CHEM 215 | 9 | 50 | 38 | 16 | 3 | 7 | 19 | 123 | 15.45% | | |
| CHEM 216 | 8 | 29 | 31 | 28 | 17 | 7 | 32 | 120 | 26.67% | | |
| PHYS 100 | 3 | 19 | 12 | 19 | 5 | 3 | 11 | 61 | 18.03% | | |
| PHYS 104 | 2 | 0 | 1 | 2 | 1 | 0 | 3 | 6 | 50.00% | | |
| PHYS 130 | 6 | 50 | 9 | 0 | 0 | 2 | 8 | 67 | 11.94% | | |
| PHYS 160 | 3 | 5 | 4 | 7 | 1 | 4 | 8 | 24 | 33.33% | | |
| PHYS 165 | 2 | 9 | 6 | 3 | 1 | 3 | 6 | 24 | 25.00% | | |
| PHYS 166 | 3 | 4 | 16 | 2 | 2 | 3 | 8 | 30 | 26.67% | | |
| PHYS 167 | 3 | 9 | 8 | 3 | 3 | 4 | 10 | 30 | 33.33% | | |
| PHYS 171 | 8 | 34 | 40 | 6 | 1 | 3 | 12 | 92 | 13.04% | | |
| PHYS 172 | 8 | 30 | 29 | 18 | 4 | 4 | 16 | 93 | 17.20% | | |
| PHYS 175 | 2 | 8 | 10 | 4 | 0 | 2 | 4 | 26 | 15.38% | | |
| PHYS 176 | 2 | 16 | 2 | 3 | 0 | 3 | 5 | 26 | 19.23% | | |
| PHYS 375 | not offered | | | | | | 0 | 0 | #DIV/0! | | |

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| CIS 130 | 14 | 91 | 64 | 24 | 8 | 26 | 48 | 227 | 21.15% | | |
| EDUC 261 | 5 | 54 | 16 | 1 | 4 | 3 | 12 | 83 | 14.46% | | |
| EET 247 | not offered | | | | | | 0 | 0 | #DIV/0! | | |
| MECET 121 | 10 | 20 | 13 | 16 | 2 | 4 | 16 | 65 | 24.62% | | |
| MGT 101 | 18 | 86 | 61 | 33 | 10 | 15 | 43 | 223 | 19.28% | | |

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| ANTH 101 | not offered | | | | | | 0 | 0 | #DIV/0! |
| GEOG 106 | 20 | 23 | 17 | 22 | 23 | 19 | 62 | 124 | 50.00% |
| GEOG 300 | 1 | 4 | 0 | 5 | 1 | 0 | 2 | 11 | 18.18% |
| GEOG 304 | not offered | | | | | | 0 | 0 | #DIV/0! |
| HIST 101 | 7 | 27 | 7 | 3 | 0 | 1 | 8 | 45 | 17.78% |
| HIST 102 | 5 | 9 | 17 | 10 | 6 | 9 | 20 | 56 | 35.71% |
| HIST 201 | 3 | 7 | 9 | 8 | 5 | 9 | 17 | 41 | 41.46% |
| HIST 202 | 11 | 46 | 12 | 6 | 4 | 2 | 17 | 81 | 20.99% |
| MFGET 405 | 1 | 17 | 3 | 3 | 0 | 0 | 1 | 24 | 4.17% |
| MLL 124 | 3 | 5 | 2 | 0 | 0 | 0 | 3 | 10 | 30.00% |
| MLL 154 | 4 | 14 | 9 | 10 | 2 | 6 | 12 | 45 | 26.67% |
| PHIL 103 | 1 | 6 | 3 | 4 | 1 | 0 | 2 | 15 | 13.33% |
| PHIL 231 | 2 | 9 | 11 | 7 | 1 | 2 | 5 | 32 | 15.63% |
| POLS 103 | 5 | 9 | 11 | 2 | 3 | 0 | 8 | 30 | 26.67% |
| SOC 100 | 13 | 108 | 128 | 8 | 5 | 15 | 33 | 277 | 11.91% |
| WGS 399 | 2 | 4 | 5 | 4 | 1 | 6 | 9 | 22 | 40.91% |

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| ECON 191 | 9 | 12 | 26 | 23 | 4 | 5 | 18 | 79 | 22.78% |
| ECON 200 | 9 | 27 | 37 | 35 | 19 | 8 | 36 | 135 | 26.67% |
| ECON 201 | 9 | 38 | 32 | 15 | 9 | 5 | 23 | 108 | 21.30% |
| EDTH 330 | 3 | 29 | 9 | 1 | 0 | 2 | 5 | 44 | 11.36% |
| ETECH 502 | 2 | 17 | 6 | 2 | 1 | 0 | 3 | 28 | 10.71% |
| FCS 230 | 5 | 67 | 30 | 14 | 5 | 0 | 10 | 121 | 8.26% |
| FIN 210 | not offered | | | | | | 0 | 0 | #DIV/0! |
| GT 190 | 3 | 5 | 4 | 0 | 0 | 0 | 3 | 12 | 25.00% |
| GT 210 | 4 | 14 | 8 | 9 | 2 | 1 | 7 | 38 | 18.42% |
| GT 350 | 1 | 8 | 7 | 3 | 1 | 0 | 2 | 20 | 10.00% |
| NURS 303 | 2 | 19 | 1 | 5 | 0 | 0 | 2 | 27 | 7.41% |
| PHIL 105 | 2 | 43 | 16 | 10 | 6 | 9 | 17 | 86 | 19.77% |
| PHIL 112 | 1 | 33 | 4 | 3 | 1 | 0 | 2 | 42 | 4.76% |
| PHIL 113 | 0 | 14 | 4 | 6 | 0 | 2 | 2 | 26 | 7.69% |
| PHIL 114 | 6 | 21 | 5 | 5 | 1 | 2 | 9 | 40 | 22.50% |
| POLS 101 | 4 | 35 | 48 | 19 | 3 | 5 | 12 | 114 | 10.53% |
| WGS 200 | 12 | 9 | 7 | 7 | 1 | 10 | 23 | 46 | 50.00% |

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| BIOL 617 | not offered | | | | | | 0 | 0 | #DIV/0! |
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| EXSCI 200 | 2 | 46 | 7 | 3 | 1 | 0 | 3 | 59 | 5.08% |
| FCS 203 | 6 | 109 | 23 | 16 | 6 | 1 | 13 | 161 | 8.07% |
| HHP 150 | 16 | 217 | 129 | 41 | 13 | 26 | 55 | 442 | 12.44% |
| HIST 207 | not offered | | | | | | 0 | 0 | #DIV/0! |

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| DANCE 200 | 3 | 31 | 0 | 0 | 0 | 0 | 3 | 34 | 8.82% |
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| PSYCH 155 | 12 | 315 | 78 | 20 | 9 | 15 | 36 | 449 | 8.02% |
| UGS 150 | 29 | 519 | 202 | 118 | 48 | 53 | 130 | 969 | 13.42% |



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

AGENDA

Kelce Board of Advisors Meeting
1:00 p.m. CDT, July 18, 2022
Virtual via Zoom

- I. Welcome and Opening Remarks – Paul Grimes
- II. Opening of the Meeting – Chair Nancy George
- III. Building Project Update – Doug Ball
- IV. Development Update – Holly Kent
 - A. Golf Tournament – Monday, October 3rd – Jeff Ney
 - B. Waiting on end of year numbers. Stand for questions.
- V. Student Organization Update
 - A. Phi Beta Lambda (Future Business Leaders of America – Collegiate) – David Hogard
- VI. College News – Paul Grimes
 - A. Seven new faculty hires starting this fall – see handout
 - B. Administrative Reorganization – see handout
 - 1. Introduction of new Faculty Chair, Dr. Alex Binder
 - 2. Adding advisor and internship coordinator in Academic Advising Center – David Hogard
 - C. Preparation for AACSB Year of Record
 - 1. KLT to attend Accreditation Conference in September
 - 2. Peer Review Team appointed (Deans from Nicholls State, Univ. Ark. Ft. Smith, Dalton State)
 - 3. Fall 2023 visit date to be determined (requested October through November)
- VII. Review of Committee Assignments – Nancy George; see attachment
- VIII. New Business
 - A. Dates for upcoming meetings:
 - Friday, October 21st - Fall in-person; President Shipp to Host at University House
- IX. Adjournment



KELCE COLLEGE OF BUSINESS

Pittsburg State University

COLLEGE STANDING COMMITTEES & OTHER ASSIGNMENTS: 2021-2022

Undergraduate Curricula Management and

Assurance of Learning Committee

Mary Jo Goedeke, Co-Chair (2023)
Fang Lin, Co-Chair (2022)
Jae Choi (2023)
Anil Lal (2022)
Matt Lunde (2024)
Shipra Paul (2024)
David Hogard (Ex-Officio)
Din Cortes (Ex-Officio)

Graduate Curricula Management and

Assurance of Learning Committee

Lynn Murray (2022), Chair
Alex Binder (2024)
Justin Lallemand (2024)
Choong Lee (2022)
Gail Yarick (2023)
Judy Smetana (Ex-Officio)
Din Cortes (Ex-Officio)

Strategic Planning Committee

Paul Grimes, Chair (Ongoing)
Din Cortes (Ongoing)
Lynn Murray (Ongoing)
David Hogard (Ongoing)
Steve Horner (Ongoing)
Chris Fogliasso (2023)
Mary Judene Nance (2022)
Chelsey Decker (2024)
Nancy George (KBOA Chair)
Jordon Doyal (KSLC President)
Katie Beth Bekel (MBAA President)

Faculty Development and Instructional Resources

Sang Lee, Chair (2023)
Dwight Strong (2022)
Connie Shum (2024)
David Hogard (Ex-Officio)

Student Recruitment and Retention Committee

Lynn Murray, Chair (2023)
Alex Binder (2022)
Kristen Macelli (2024)
Mary Wachter (2023)
David Weaver (2024)

College Academic Honors Committee

Connie Shum, Chair (2023)
Linden Dalecki (2024)
Anil Lal (2023)
Ashlee Phillips (2024)
Wei Sha (2022)
Sang Lee (2022)

Student Reinstatement Committee

David O'Bryan, Chair (2024)
Theresa Presley (2023)
Mary Wachter (2025)
David Hogard (Ex-Officio)

Consolidated P&T Committee

(The KUSB P&T Committee and the
Kelce College of Business Promotion Committee)

Maeve Cummings (CIS), Chair
Chris Fogliasso (MGT)
Mary Jo Goedeke (ACC)
Anil Lal (ECON)
Kristen Maceli (MKT)
Connie Shum (FIN)
Vacant (IB)

Part-Time Lecturers Committee

LaDonna Flynn (ACC & MGT) (2022)
David Newcomb (CIS) (2023)
Lisa Paterni (MGT) (2024)
Melinda Roelfs (IB) (2024)

OTHER:

Program Coordinators Council

Accounting – David Hogard
Computer Information Systems – Maeve Cummings
Economics – Anil Lal
Finance – Fang Lin
International Business – Sang Lee
Management – Sang Lee
Marketing – Mary Judene Nance

Economic Development Task Force

Michael Davidsson, Chair
Paul Grimes
Steve Horner
Lynn Murray

Faculty Senate Representatives

Alex Binder
Mary Jo Goedeki (at large)
Kristen Maceli

Graduate Council Representatives

Anil Lal
Sang Lee
Fang Lin
Theresa Presley

Note: Full terms are for three academic years. (Date) indicates last year of current term.

(As of 01/20/22)