



KELCE  
COLLEGE OF BUSINESS  
Pittsburg State University

**MINUTES**

Kelce Leadership Team  
March 29, 2022

Present: Chelsey Decker, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (sabbatical)

ITS Guests Present: David Nance, Tim Pearson, Jeff Burns, Angela Neria

- I. Guests: CIO Angela Neria and staff – ITS updates
  - a. New Financial Aid (FA) and Student Information Systems (SIS). Reviewed three potential vendors:
    - a. Workday – would need to buy all systems as a package
    - b. Banner – liked FA package; but Banner wouldn't be able to do FA first
    - c. Oracle – is our choice – kickoff meeting this week – timeframe for FA system will begin this fall through fall 2023 (Sierra Cedar is implementation partner); SIS a couple years down the road
  - b. New hardware (Tim)
    - a. Purchased newest server that is compatible with the current server and added new Unix system
    - b. Newer operating system provides much better security
  - c. Google gus.mail changing to Outlook – students will still have gus.pittstate.edu email addresses but will be run by Microsoft instead of Google behind the scenes
    - a. Google no longer offers free email accounts to students, former faculty & staff; too expensive to maintain
    - b. New email accounts will be integrated into students' Office 365 access
  - d. Cyber-attacks are increasing; stay vigilant
  - e. Have 2 tech support openings that will be filled
  - f. Telephone upgrade – only viable vendor is AT&T – ready to begin taking info to areas/departments with recommendations and asking for input
  - g. Discussed problems with Faculty Success (Digital Measures) course data not being loaded into the system for adjunct and other part-time faculty; ITS working on solution; data is needed for AACSB reports
- II. Administrative
  - a. COVID Issues
    1. Status quo – keeping an eye on the numbers
  - b. KBOR and Governance
    1. HLC visit in October – gathering information from different areas; stay up to date with syllabi
  - c. Campus
    1. Invitation from library to assist in finals week programming; see attached email; financial or in-kind?
      - i. Dr. Murray will coordinate with Jorge at the Library (bananas & games)
    2. National Institute for Student Success (NISS) report given yesterday; four recommendations; Provost putting together working groups for each of these areas – Dr. Grimes and David Hogard volunteered to be on the coordinated/centralized advising committee
      - Actions to close graduation gap for Pell students
      - Coordinate and centralize advising
      - More intentional and targeted financial aid
      - Improve access and utilization of data
    3. Dr. Scott's farewell program this Friday afternoon – April 1<sup>st</sup>
    4. Summer schedule dates set; May 15<sup>th</sup> through August 6<sup>th</sup>
  - d. College
    1. Building Project; Dr. Grimes and Holly meeting with Lindell Haverstic (PSU architect) this afternoon to discuss bidding process and next steps
    2. Joe Harris; Alumni Award on 04/15; agenda finalized - discussed
    3. Faculty Awards; Foundation agreed to plan; 1 teaching and 2 service awards; no research this year; plaques have been prepared and names given to Kathleen Flannery for checks to be cut

4. Email went out about expected attendance at Spring Commencement, May 13<sup>th</sup> at 5:00 p.m. – will request parking passes for all full-time faculty and have admin distribute
  5. Dr. Grimes to be out for a conference this Thursday and Friday
- III. Kelce Faculty Searches – updates
1. International Business – Dr. Khan’s appointment letter went out yesterday
  2. Management – Young’s visa process underway; update – appointment submitted in GUS yesterday and has made it through the GUS system stating that an appointment letter will be sent to her.
  3. CIS – faculty recommended extending offer to last week’s candidate; update – will make offer today
  4. Accounting – position posted; update – 1 application received so far
  5. Finance (2) – positions posted; 11 applications received; first consideration is April 4 – phone interviews next week
- IV. Curriculum
1. Business Studies program listing in University Catalog; David Hogard working on draft
  2. Marketing Emphasis for MBA – update – continuing with paperwork required for Graduate Council approval
- V. College Administrative Structure
1. Mini retreat next week; Thursday 04/07
- VI. AACSB Accreditation – ongoing
1. Recommendations for CIR Visitation Team – nominations uploaded to myAccreditation site; awaiting word from AACSB on potential members
  2. Issues with data in Faculty Success; still unresolved; the dean will need to follow up (see above that ITS is working on resolving the problem)
  3. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
  4. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break
- VII. Updates
- a. AACR – Hogard – Neosho County Community College students coming for a visit
  - b. DOBE – Murray – W@W lunch event went very well with 65 people attending; Junior Rumble is April 9; going to Topeka on 3/30 for recruiting at FBLA competition; Kelce picnic scheduled for May 3
  - c. KGSB – Decker - Dr. Cortes finished in Montpellier and heading soon to Uzbekistan – 10 GA openings for fall – 4/15 is deadline to apply; first grad program info session was yesterday with 20 participants; 2<sup>nd</sup> session is today; Enactus event is Thursday at PHS (financial literacy booth)
  - d. KUSB – Horner – finishing PA meetings with faculty and collecting Faculty Qualifications; BGS ceremony is 4/8
  - e. ADMIN – Mimi – working on program for awards ceremony – input needed; structure for program as in previous years
- VIII. Old Business
- IX. Adjourn – 11:00 am

**Spring Dates to Remember:**

1. Transfer Rumble – March 25
2. Last Day to Drop – April 4
3. Kelce Scholarships and Awards Program – April 8
4. Rumble in the Jungle – April 9
5. Pre-enrollment Begins – April 10 (Sunday)
6. Last Day to Withdraw – April 28
7. Kelce Picnic – May 3
8. Kelce Faculty Awards Reception & Meeting – May 9
9. Finals Week – May 9 through May 13
10. Commencement – May 13 (Friday)
11. Grades Due – May 18
12. Summer Sessions Begin – June 6

## Library Services Invitation for End of the Semester Programming

Jorge Leon JR <jleon@pittstate.edu>

Fri 3/25/2022 4:10 PM

To: Paul Grimes <pgrimes@pittstate.edu>; Stephen Horner <shorner@pittstate.edu>

Cc: Randy Roberts <rroberts@pittstate.edu>; Ruth Monnier <rmonnier@pittstate.edu>; Mimi Morrison <mmmorrison@pittstate.edu>

Dr. Grimes, Dr. Horner,

Our Dean of Library Services, Randy Roberts, encouraged us to contact you, and extend an invitation to work with Library Services on programming for students at the end of the semester. We appreciate an opportunity to share with you what Late Nights at Axe has become and what impact end of semester programming has on students.

In 2015, Library Services targeted two student concerns, lack of late-night study spaces around exam times and a lack of dining resources on campus during the later hours. Axe Library was able to put together the staffing and extend library hours till 1am during the last two weeks of the semester. In addition, during the nine nights of extended hours, we distribute free snacks and drinks at 10 pm. Most of the time, it is pre-packaged snacks and several types of drinks, with the occasional fresh fruit. As years went on, we were able to incorporate other campus partners and offer de-stress and self-care activities. During some active pre-pandemic semesters, we might serve between 1100 and 1250 servings to individuals, over the course of the nine nights. Over the years, students have stated that Late Nights at Axe and the snacks provide them a chance to be active and take a break from their work.

As Late Nights at Axe has become a campus tradition, the Learning Outreach department of Library Services has worked with campus departments and student organizations to expand the type of activities offered. Some semesters, organizations have passed out promotions like bamboo plants and stuffed animals, provided de-stress activities such coloring sheets and Zen gardens, and some student organizations have passed out glow sticks and led meditation activities.

PSU Library Services' mission is to serve the students of PittState. We are particularly proud to be able to offer expanded hours and support to the students at the end of the semester. We welcome the opportunity to work with you to grow the end of the semester programming through financial support, additional de-stress programming, your time, or something else. We know many academic departments support PSU students throughout the year, but this would be a more informal environment for departments to connect with students.

We look forward to hearing from you and any ways we can further support students using Library Services during the end of the semester. If you are interested in assisting Library Services for the Spring 2022, please contact us with your interest by **Friday, April 15**. If appropriate, please forward to chairs or departments in your area.

Best,

PSU Library Services' Learning Outreach department  
Jorge León  
Ruth Monnier

Jorge A. León  
Pronouns: He, Him, His  
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