



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team
March 22, 2022

Present: Chelsey Decker, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (excused-sabbatical)

- I. Administrative
 - a. COVID Issues
 - 1. Status quo – no update; news reports of uptick in Europe
 - 2. Building's health precautions signage removed
 - b. KBOR and Governance
 - 1. Business Studies degree passed KBOR second reading; moves forward; approval possible next month
 - 2. KNEA negotiations IBB training set for this Friday, 03/25
 - c. Campus
 - 1. Summer Hours; will implement again this year following policy; Provost requests that offices be staffed for official university hours and that backups are available – offices are to stay open (starts 1st pay period after commencement)
 - 2. AP cut scores; system-wide meeting of English Department chairs requesting to raise the acceptable minimum from 3 to 4 for English Comp I; concern over impact on recruitment. There is a position paper available that the English Departments across the KBOR system put together.
 - 3. Student Success working on process for departments to identify and contact admitted transfer students who have not signed up for CARES or pre-enrolled; system issues (of course!). Long process of working through several different systems to come up with the appropriate report.
 - 4. AALC will hear report next week from consultants regarding student success and retention – including ideas on advisement practices; Provost has invited David Hogard and others to attend
 - d. College
 - 1. Building Project; pre-bid meeting scheduled for 04/05; bids on 04/28 – discussed alerting faculty to these meetings/processes; Dean Grimes will send a memo out to all faculty telling them about the pre-bid meeting for the building
 - 2. New Grad Council college representative; Alex Binder has accepted position
 - 3. Joe Harris; Alumni Award on 04/15; need to plan class visits and lunch; meet with class at 10:00 a.m.; Meet with Enactus/MBA students at 11:00 a.m.; lunch in OSC with KLT at Noon
 - 4. Select Faculty Awards; Foundation will sponsor \$500 each for Teaching, Research, and Service
 - 5. Personnel issues; phased retirements – two faculty members currently discussing with Dr. Grimes phased retirement agreements for future years
 - 6. Ordered keychains for giveaways
- II. Kelce Faculty Searches – updates
 - 1. International Business – Dr. Khan verbally accepted position; update – waiting on completed approved Faculty Credential
 - 2. Management – Young verbally accepted position; starting visa process; update – Cindy Johnson is working with attorneys to move process forward
 - 3. CIS – next candidate on campus this Friday; encourage participation in interview process with students and faculty
 - 4. Accounting – position posted; advertisements are awaiting approval of HR
 - 5. Finance (2) – both positions posted with tenure-earning status and rank open; applications already being received – 4 applications so far; still need to advertise externally

- III. Curriculum
 - 1. Business Studies program listing in University Catalog - David Hogard – question about who should be listed for this interdisciplinary program
 - 2. Marketing Emphasis for MBA – update – still working on paperwork
- IV. College Administrative Structure
 - 1. Drafts of revised and new position descriptions completed by Dr. Grimes over Spring Break
 - 2. Initial reactions to new org chart – discussion of Provost’s reactions – Dr. Smith liked the new organization chart based on concerns about advising issues with the board and at Pitt State
 - 3. Plan mini-retreat to finalize – April 7 from 9-12 in 121 Kelce; lunch after
- V. AACSB Accreditation – ongoing
 - 1. Recommendations for CIR Visitation Team – nominations uploaded to myAccreditation site
 - 2. Issues with data in Faculty Success; still unresolved; the dean will need to follow up
 - 3. Risk Assessment – next steps; mitigation plans; arrange meeting of full Strategic Planning Committee
 - 4. Societal Impact – next steps; refinement of statement concerning “economic growth and development”; review report submitted prior to break
- VI. Updates
 - a. AACR – Murray – Friday is W@W event– 32 professionals and 32 students will attend – workshops/ panels and lunch – will give a report to KBOA meeting; ordered business card holders to give out to participants; next week gone to state FBLA
 - b. DOBE – Hogard – office is advising undergrad students; spring career day is this Thursday; employer events next week: ConocoPhillips next Wednesday; visiting Phillips66 with students next Thursday; PBL received some notoriety from their competition on university’s web page
 - c. KGSB – Decker - Dr. Cortes finished teaching gig in LaRoche and now in Montpellier – Pitt State MBA programs were represented at MSSU fair last week; PMBA brochures will be sent out this week; next Monday & Tuesday will have grad school sessions – lunch will be included in 121 Kelce; advising started yesterday; Enactus students were semi-finalists at regional competition – only top 4 will go to Nationals – Pitt State was in the top 6; Chelsey will be out on maternity leave May and June
 - d. KUSB – Horner – summer and fall schedules are both live; meeting with faculty to discuss performance appraisals; BGS ceremony is progressing – invited MBA students to participate this year; out this Friday afternoon
 - e. ADMIN – Mimi – progressing with preparations for Awards Ceremony on April 8, and Faculty Awards on May 9
- VII. Old Business - none
- VIII. Adjourn – 10:35 a.m.

Spring Dates to Remember:

- 1. Spring Career Expo – March 24
- 2. Women @ Work Day – March 25
- 3. Transfer Rumble – March 25
- 4. Last Day to Drop – April 4
- 5. Kelce Scholarships and Awards Program – April 8
- 6. Rumble in the Jungle – April 9
- 7. Pre-enrollment Begins – April 10 (Sunday)
- 8. Last Day to Withdraw – April 28
- 9. Kelce Picnic – May 3
- 10. Kelce Faculty Awards – May 9, 2:30pm
- 11. Kelce Faculty Meeting – May 9, 3:00pm
- 12. Finals Week – May 9 through May 13
- 13. Commencement – May 13
- 14. Grades Due – May 18
- 15. Summer Sessions Begin – June 6