

MINUTES

Kelce Leadership Team
10:00 a.m., January 19, 2021

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Chris Fleury will attend next week's meeting to present a report/proposal concerning:
 - a. Computer Labs – distribution of machines with respect to social distancing guidelines
 - b. Swapping out machines from first floor to second floor
- II. Administrative
 - a. COVID-19 Issues – status quo
 - b. Civic Discourse Forum – proposal from K-State to involve all KBOR universities
 - i. Dr. Smith met with PSU Dean's to find a good representative to be involved with this initiative
- III. Building
 - a. Donor recognition meeting – with Development on Thursday morning
 - i. Dr. Grimes will meet with development staff about donor recognition wall and smaller gift program of opportunities
- IV. Faculty Meeting Agenda Friday
 - a. Review draft
 - i. Discussed tentative agenda for 1/22/21 faculty meeting
 - ii. Standing Committee chairs list reviewed for distribution at faculty meeting
 - iii. Academic Updates – asked to keep brief
 - iv. Will include information for faculty about new academic coordinator position search and finance faculty search
 - v. Voting items – modify bylaws for PT Lecturers Committee & Applied Business Administration degree. Discussed questions that may come up on these two items at the meeting.
 - vi. Will ask for volunteers to serve on ad hoc taskforce to plan for AACSB new standards and social responsibility expectations
- V. Updates
 - a. AACR – David Hogard – no report
 - b. DOBE – Lynn Murray – no report
 - c. KGSB – Din Cortes – posthumous degree for MBA student who died from Covid will be given to his family at spring graduation ceremony
 - d. KUSB – Steve Horner – discussed predatory journals and teaching modality platforms
 - e. ADMIN – Mimi Morrison – no report
- VI. On-going Business: AACSB Accreditation
 - a. Initiate planning:
 - i. Vision/Mission Statement revisions
 - ii. Strategic Plan – update progress on action items
 - iii. Faculty Qualifications – revise in response to review and update to meet new standards
 - iv. Journal Quality – incorporate statement into our Research Vision document
 - v. Participating Faculty sufficiency – create an Advisory Committee of Adjunct Lecturers to provide input to Faculty Chair and KLT; amend College Bylaws to establish
 - vi. New Social Responsibility Standard – need to document and coordinate activities that are already taking place
- VII. Adjourn – 10:55 a.m.

Dates to Remember:

1. Start of Spring Classes – January 19
2. Opening Kelce Faculty Meeting – January 22
3. Apple Day – March 1
4. Mid-term Grades Due – March 15
5. Spring Career Expo – March 16
6. Pre-enrollment Begins – April 4
7. Last Day to Drop – April 5
8. Transfer CARES – April 12 and 13
9. Last Day to Withdraw – April 29
10. Finals Week – May 3 through May 7
11. Commencement – May 7 (Kelce 8pm)
12. Spring Break Week – May 10 through May 14
13. Grades Due – May 17