

**AGENDA**

Kelce Leadership Team

9:30 a.m., April 13, 2021

Present: Grimes, Cortes, Murray, Horner, Hogard; Absent: Morrison

- I. Administrative
  - a. COVID-19 Issues
    - i. County reports vaccination rate for the county at about 45% of adults / Pitt State has administered approximately 1,000
    - ii. Commencement – we will hood grad students; increased the number of guests from 4 to 6 for each student; will increase the number of volunteers to keep line moving and in place
    - iii. Communications working on new COVID FAQ sheet for fall to answer questions about policies
  - b. KBOR will conduct presidential reviews this week; each to present 6 goals including ones for facilities and enrollment
  - c. State Health Insurance – considering plan to drop the 30 day wait period for new employees
  - d. Fall Break – will try to have a decision within next couple of weeks, stay tuned
  - e. Summer Evaluation of Courses – was last conducted in 2019; do we want to administer this year? Discussion around allowing faculty to “opt in” but not required; stay within the contract
- II. Miscellaneous
  - a. Building Renovation Project
    - i. Memo from president and provost last week; notice to Kelce faculty by dean sent last Friday
    - ii. Possibility that both Kelce and McPherson will be out at same time – could create issues in terms of space availability
  - b. Job Search Updates
    - i. Finance tenure-earning faculty – preferred candidate has verbally accepted
    - ii. CIS Instructional faculty – 7 applications at this time; first consideration is May 1<sup>st</sup>
    - iii. KGSB coordinator staff position – preferred candidate has verbally accepted
  - c. Scholarships and Awards Recognition Program – debrief; not all scholarships picked up by end of day; issues with timing and student schedules may have caused lower attendance
  - d. End-of-term faculty meeting scheduled for May 3<sup>rd</sup>; need to build agenda; 3 major items - strategic planning, student honor pledge, business studies degree
- III. KBOA Virtual Meeting
  - a. Friday at Noon via Zoom
  - b. Agenda distributed – dean’s desire to keep meeting on track and finish by 1:30 p.m.; focus on business items with limited updates and news discussion
- IV. Enrollment Concerns
  - a. Credit hour generation five-year trend; see handout from Doug Ball; 5-year trend shows major drop in enrollment between FY18 and FY19; Kelce has lost 2,000 credit hours! Drivers appear to be general education disciplines (Accounting, CIS, and Econ) but other areas are down as well. Issues include new Pathways Model, reduction from 124 to 120 graduation requirement, overall university enrollment trend, and college reorganization. Grad hours up due to PMBA.
  - b. MPAcc – board call tomorrow concerning new programs that did not meet targets; see handout; dean asked to be on ZOOM call; MPAcc well below expectations; data reporting may be a problem due to the 4+1 format of the program
  - c. ROI discussion coming – “elastic” budgeting idea; VP Ball and Provost Smith building a model to make annual budgets responsive to enrollment; put resources where they are needed

- V. Updates
- a. AACR – Transfer CARES completing today; PBL students competed in state-wide competition with 8 placing in the awards; summer enrollments slightly up from last year’s final numbers
  - b. DOBE – No report
  - c. KGSB – identified adjunct to cover Dr. Cortes’ IB classes during his sabbatical; all summer PMBA classes covered and proceeding as planned
  - d. KUSB – discussion of enrollments for fall; need to find adjuncts for Econ – discussion of Dean Grimes changing his teaching assignment (low enrollments right now in ECON 191) to accommodate needs
  - e. ADMIN – No report
- VI. On-going Business: AACSB Accreditation
- a. Initiate planning:
    - i. Faculty Qualifications – revise in response to review and update to meet new standards
    - ii. Journal Quality – incorporate statement into our Research Vision document
  - b. Schedule retreat to consider:
    - i. Vision/Mission Statement revisions
    - ii. Strategic Plan – update progress on action items / next steps

**Dates to Remember:**

1. Transfer CARES – April 12 and 13
2. Last Day to Withdraw – April 29
3. Commencement – April 30 and May 1
4. Finals Week – May 3 through May 7
5. Spring Break Week – May 10 through May 14
6. Grades Due – TBA