



KELCE
COLLEGE OF BUSINESS
Pittsburg State University

MINUTES

Kelce Leadership Team

9:30 a.m., April 6, 2021

Present: Din Cortes, Paul Grimes, Steve Horner, Lynn Murray

Absent: David Hogard (sick)

I. Administrative

a. COVID-19 Issues

- i. Second vaccinations for faculty and staff this Thursday the 8th; planning on scheduling one-shot clinics for students as vaccine supplies become available
 - ii. Provost plans to “hold steady” with current policies regarding end-of-term and commencement; pressure to change dates/format of graduation; may relax degree of attendance restrictions but too late for major modifications
 - iii. Wichita State has rescinded their mandatory mask rule for campus – following the legislative repeal of governor’s mandate
- b. KBOR call with campus presidents – still pressuring for deferred maintenance; state budget estimate higher than anticipated but no move to put back previous higher education cuts
- c. Tuition strategies – Russ Hall looking at possible “national” rates for specific specialized programs
- d. Campus phone system – nearing end of functional life; questions about need to replace
- e. Dragon Net with USD 250; no suitable campus location found; district now looking off-campus
- f. Provost forming a task force to examine retirement issues including emeritus status; also including appropriate recognition of all retirees
- g. Need to keep track of changes in degree programs for HLC; must notify when 25% is different
- h. Continued discussion on classroom capacities for the fall / constraints on making decisions now; distance versus on-campus enrollment in online courses
- i. Preferred names – faculty should check with students if unsure (students can fill in preferred name field in GUS – may not roll over to all Canvas applications)
- j. Pilot project; final grades will be due Wednesday after finals week instead of Monday
- k. Fall 2021; August 9th is NFO; August 12th is Opening Meeting; August 16th is first day of classes

II. Miscellaneous

a. Building Renovation Project

- i. Engineers in the building last week – looking for asbestos and lead; “nothing unexpected”
- ii. Meeting last week with architects – cards and security cameras not in current plan
 1. May integrate these systems into plan or save for a later add-on feature

b. Job Searches

- i. Finance tenure-earning faculty
 1. 2nd candidate virtual interview was yesterday (Monday)
 2. Search Committee has made a recommendation to the Dean
 3. Faculty Chair will work to make offer to preferred candidate
 - ii. CIS Instructional faculty
 1. Have received 4 applications for position to date
 - iii. KGSB support staff coordinator; interviews this week
 1. Interviewing 2 candidates this week – on Wednesday & Thursday
- c. Scholarships and Awards Recognition Program – this Friday
- d. End-of-term faculty meeting scheduled for May 3rd; conflict with Faculty Senate – will present faculty and graduate assistant awards before the meeting at 3pm

III. Student Honor Pledge

a. Kelce Student Leadership Council Proposal:

I affirm to uphold the values of honesty and integrity in all my actions as a student in the Kelce College of Business. I will neither give nor receive any unauthorized aid in the completion of my work as this undermines our community of trust, of which we are all stewards.

KCOB Student Oath

b. Discussion – bring to faculty for consideration in May

- i. KLT discussed pledge – could add to syllabi, exams and other materials distributed to students; add to the Code of Student Ethics signature page when students admitted to Kelce

IV. Accolades (for Kelce) needed for Provost/President to take to KBOR include: Outstanding MBA Program; Cortes – received best research award from Conference on International Business; Cortes – alternate for Fulbright award; Student competitions?

V. Updates

- a. AACR – David Hogard – absent due to illness
- b. DOBE – Lynn Murray – working on gift bags to be distributed to students on April 26 & 27 (dead week); intersession class currently has 7 enrolled; added Sports Marketing at the graduate level for fall
- c. KGSB – Din Cortes – MBAA is one of 9 campus organizations receiving a leadership award at in person ceremony at the Bicknell; 6-PMBA courses to be offered in summer; working on enrolling graduate students in PMBA and MBA for summer and fall; coordinating with ITS, PMBA course carousel has been updated; judging graduate research colloquium next week
- d. KUSB – Steve Horner – enrollment is proceeding – some capacity problems with fall courses; working on summer salary spreadsheet; CIS search, 1st consideration date is May 1 – may run in to problems with candidates not being able to make in-person presentations: BGS induction will take place on Friday at 3pm
- e. ADMIN – Mimi Morrison – no report

VI. On-going Business: AACSB Accreditation

- a. Initiate planning:
 - i. Faculty Qualifications – revise in response to review and update to meet new standards
 - ii. Journal Quality – incorporate statement into our Research Vision document
- b. Schedule retreat to consider:
 - i. Vision/Mission Statement revisions
 - ii. Strategic Plan – update progress on action items / next steps

Dates to Remember:

1. Pre-enrollment Begins – April 4
2. Last Day to Drop – April 5
3. Kelce Scholarships & Awards Day – April 9
4. Transfer CARES – April 12 and 13
5. Last Day to Withdraw – April 29
6. Commencement – April 30 and May 1
7. Finals Week – May 3 through May 7
8. Spring Break Week – May 10 through May 14
9. Grades Due – new date to be announced