

MINUTES

Kelce Leadership Team
9:30 a.m., February 2, 2021

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Administrative
 - a. COVID-19 Issues
 - i. Pitt State offered to give vaccines on campus – but no doses available
 - ii. Taylor leaving – COVID case manager position to be filled ASAP
 - iii. Any issues with mask policy compliance? – no reports of noncompliance in Kelce
 - b. KU experiencing faculty unrest due to KBOR's new policy; multiple national articles highlighting issues
 - c. Pitt State Campus Climate Survey – results and report will be available in 2 weeks
 - d. CARES technology funding – another round of classroom tech moving forward – Kelce is ordering new classroom and cart computers in this round of purchases
 - e. Considering a campus-wide BulKE gatekeeper – to limit the number of people who can send and also having someone appointed to filter messages; because student's claim they are receiving too many Mr BulKE messages that aren't suitable for them
 - f. Resuming Campus Residency Policy in the fall – issues possible due to course offerings and formats especially if COVID issues continue
 - g. Academic Affairs Leadership Forums upcoming – invitations will be issued
- II. New Committee & New Task Force
 - a. Part-Time Lecturers Committee – membership appointments update
 - i. Lisa Paterni has offered to serve and other 3 adjunct faculty will be contacted soon
 - ii. Meeting will be scheduled soon to elect a chair
 - b. Social Impact Task Force – Review and revise charge memo (attached) – discussed – no changes
 - i. Dr. Grimes will send memo with charge to committee members (S. Lee, Binder, Cortes, Weaver, Nance)
- III. Building
 - a. Meeting with Steve Erwin concerning business model of coffee shop today
 - i. To explain how contract with food service works
 - ii. Concerns with having Axe, Student Center and Kelce all with food service facilities (possible cannibalization of sales)
 - iii. Possibility of arranging with Sodexo a student-managed operation – various models exist on other Sodexo campuses; provide internships and/or credit
 - iv. Food service rep will meet with KLT to discuss alternative concepts for a coffee shop soon
- IV. 3+1 Program Overview with China
 - a. There are other areas on campus considering this program proposal. China is interested in CIS and Management programs. Major issue: Proposal would require Pitt State faculty to travel to China each year to deliver courses (20% of degree program).
 - i. Discussion followed on the feasibility of partnership as outlined in proposal. KLT group feels that this not feasible for KCOB now – need to concentrate on PMBA and other initiatives so as not to spread resources too thin. Dr. Grimes will report to International Office that KCOB is not interested in participating at this time.
- V. Course Evaluations (20WF) review – KLT reviewed summary statistics in the aggregate across each of the disciplinary majors; overall scores are high but there are variations across fields.
 - i. In general, economics courses need improvement.

- ii. KLT agreed that faculty performance reviews should incorporate and reflect outcomes of student evaluations as part of overall assessment process. Associate Dean will communicate disappointment of certain results to specific faculty members with low outlying scores. Will offer faculty development to assist faculty in improving teaching performance.

VI. Updates

- a. AACR – Enactus webinar is coming up – new organizational guidelines are forcing campus chapters to keep up with certain expectations of activities and outcomes; otherwise, chapters could be considered inactive and not able to participate in future events, etc.
- b. DOBE – no report
- c. KGSB – Coordinator position – met with Chris Myers to draft the job ad and proceeding with search
- d. KUSB – Awards Ceremony – likelihood of having our traditional reception in person is low – may be able to find an alternative or virtual way to host awards ceremony and BGS event; discussed hosting BGS ceremony in-person if number of honorees is low; discussed alternatives for both events; question on whether state marketing offices for SBDC will be residing in new building – it will not unless they work with us to determine if suitable office space will be available; fall schedule is proceeding – there will be more face-to-face classes than this year – may need to find classrooms in other buildings depending on what class capacities will be utilized
- e. ADMIN – no report

VII. On-going Business: AACSB Accreditation

- a. Initiate planning:
 - i. Faculty Qualifications – revise in response to review and update to meet new standards
 - ii. Journal Quality – incorporate statement into our Research Vision document
- b. Start development of the ABA major proposal – need to consider this as first priority – preliminary meeting of KLT to begin developing proposal will be in the afternoon on Friday, February 19 starting with lunch at 11:30 a.m.
- c. Schedule retreat to consider:
 - i. Vision/Mission Statement revisions
 - ii. Strategic Plan – update progress on action items / next steps

Dates to Remember:

1. Apple Day – March 1
2. Mid-term Grades Due – March 15
3. Spring Career Expo – March 16
4. Pre-enrollment Begins – April 4
5. Last Day to Drop – April 5
6. Transfer CARES – April 12 and 13
7. Last Day to Withdraw – April 29
8. Finals Week – May 3 through May 7
9. Commencement – May 15
10. Spring Break Week – May 10 through May 14
11. Grades Due – May 17