

MINUTES

Kelce Leadership Team

1:30 p.m., April 14, 2020 – Online Teams Meeting

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Mimi Morrison, Lynn Murray

- I. Administrative Issues
 - a. Alternative Grading Scheme
 - i. Faculty Senate passed their resolution. Proposed resolution is being reviewed by the Provost and then on to President's council if necessary to approve.
 - ii. Grad Council may consider – Deans had recommended not to change for grad courses
 - b. Summer
 - i. CARES – moved to online with in-person short session prior to fall semester start
 1. Dorms will be opened early in the fall to allow first time freshman to have a short orientation before classes begin.
 - ii. All intersession and summer courses will be online only
 - iii. Summer camps are currently canceled.
 - c. Commencement – mixed survey results; probably go with special program in Fall
 - i. We are likely to hold a special graduation program/ceremony for spring and summer graduates in the fall – maybe multiple programs if demand warrants.
 - d. Budgets – not looking good; issues with federal stimulus and state appropriations
 - i. There are major issues related to the federal stimulus higher education package – what expenses can be claimed for support is not yet clear.
 - ii. Pitt State has already made refunds for room and board and may not be compensated for these refunds.
 - iii. The state will face a deficit this year due to lower tax revenues which likely will force the governor to make cuts in higher education funding. More details will come later.
 - e. Reorganization – discussions ongoing between the deans and provost
 - i. Proposal to fold all secondary education programs into disciplinary majors – would make it easy to offer business education program if teacher ed courses are consolidated within COE
 1. Discussion has been on-going regarding need for reorganizing and collapsing departments across the university.
 2. Technology and Arts and Sciences are in more difficult situations relative to KCOB and COE
- II. Personnel Issues
 - a. Hiring Freeze announced last week; Provost assures in-progress searches may complete
 - b. Still open faculty slots
 - i. ACC (2) – All interviews completed and one offer made (Internal Audit)
 1. Internal Audit position was offered to final candidate.
 2. Candidate will contact Dr. Horner on acceptance of offer today.
 3. Dr. Horner will keep KLT posted.
 - ii. Search Committee is in the process of reviewing the two candidates for the managerial accounting position. Will determine which will receive an offer.
 - c. All Full-Time Temporary faculty reappointments across campus on hold until after early registration – will review class enrollments (includes Nance and Kuefler)
- III. Miscellaneous
 - a. FHSU Faculty Summer Awards – dean's request for reviewers; 2 \$300 stipends (5 proposals)
 - i. Dr. Cortes and Dr. Murray volunteered to do the reviewing.

- b. Data Analytics Certificate – tabled at Grad Council – update from Din
 - i. Graduate Council met last Wednesday to discuss the Data Analytics Certificate program
 - 1. Dr. Cortes provided detailed information about the program to the Grad Council
 - 2. Courses in the program needed to be legislated with courses beginning this summer
 - 3. Council members did not like the fact that there isn't an agreement in place yet, etc., even though graduate council is not tasked with approving contracts.
 - 4. Certificate legislation was tabled until more information can be gathered to satisfy the council members.
 - ii. Dr. Grimes will be discussing finalization of a contract with Podium (Doug Ball/Jamie Brooksher must approve final language).
- c. Student Recognition Program – posted to website; press release went out and ran in *Morning Sun*
- d. Building – all lab computers were still on!
 - i. All lab computers are set to automatically turn on every morning and turn off in the evening.
 - ii. Chris Fleury will go in the labs and turn computers off at the power supply when he comes in to do some work this week.
- e. Discussion on extending stay-at-home orders – no decision has been made by Governor Kelly to date whether to extend beyond April 19th

IV. Updates

- a. AACR – David Hogard – still working on advising for summer and fall semesters – he has a full schedule of electronic advising appointments this week; working on contacting students who have not set up advising appointments yet
- b. DOBE – Lynn Murray – student employees are continue to make recruiting calls and have postcards to send out to those students this week; social media posts are occurring daily
- c. KGSB – Din Cortes – early enrollment starts this Sunday – not many students have contacted him yet about advising; PMBA classes – some virus related issues for a few students – instructor for course is dealing with these issues
- d. KUSB – Steve Horner – staff positions aren't assigned on the course schedule yet; will be working on summer budget which is due on the 27th of April; Data Analytics course proposals will go to Faculty Senate this month
- e. GA's appointments – we only have one GA re-hired so far for next year. Dr. Cortes/Dr. Horner will contact Irene to see where we're at with GA applicants.

V. Old Business: Retreat Items – Curriculum and Degree Options

- a. Actions Underway
 - i. International Business Task Force – Report Received – it isn't going to be possible to hire an additional faculty member in this area, because of lack of funding and especially due to the hiring freeze and significant budget issues.
 - ii. Professional Sales Certificate and Sales Center - Dr. Murray provided an update
 - iii. Data Analytics Certificate – See above
- b. Potential New Programs
 - i. Entrepreneurship and Small Business – consider starting as certificate
 - ii. Business Education – will meet with COE at future date
 - iii. General Business – Dr. Grimes to prepare white paper / proposal

VI. Adjourn – 2:45 pm

Dates to Remember:

- 1. Dead Week – May 4 through May 8
- 2. Final Exam Week – May 11 through May 15
- ~~3. KCOB Commencement – May 16~~
- 4. Summer I Session Begins – June 1
- 5. Summer II Session Begins – June 29
- 6. Holiday - No Classes – July 3