

MINUTES

Kelce Leadership Team Meeting

1:30 p.m., March 3, 2020

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. AALC Updates
 - a. VP Ball: Update on budget / Net Revenue numbers by department
 - i. Optimistic that budget gap may not be as wide as originally thought
 - ii. Net revenue projections by department report was discussed
 - b. Virus: Sick kids in class / how faculty are handling absences given Health Center messages
 - i. There has been some pushback from faculty on not allowing for student absences with illness.
 - ii. Encourage faculty to not penalize students who are ill and following Health Center advice.
- II. Personnel Issues
 - a. Updates on open faculty slots – CIS, ACC (2), MKT
 - i. Accounting instructor telephone interviews will begin tomorrow – 3 candidates scheduled
 - ii. CIS assistant professor search – first consideration for applicants will be April 1
 - iii. Mktg assistant professor – candidate on campus yesterday and today
 - b. Office changes / 201 Faculty Suite
 - i. Dr. Dalecki is moving from old office to new office this week.
 - ii. Dr. Maceli is interested in moving to a different/larger office.
 - iii. Schedule has been prepared for covering the 201 Faculty Suite office reception.
- III. Miscellaneous
 - a. K-State's annual entrepreneurship competition – preliminary competition update from David
 - i. March 19 is the date scheduled for the preliminary PSU competition. Judges have been lined up (Maceli, Nance and Wachter have volunteered).
 - b. KCOG articulation agreement for introductory Management course – update from Steve
 - i. The committee is proposing an Intro to Mgt 201 course for non-business majors. Dr. Horner is preparing a proposal for the new course to be legislated.
 - c. Dean's Report with Latest enrollment numbers – see handout – added % change (Dr. Murray)
 - i. KLT reviewed the report with changes.
 - ii. Discussed scenarios of why number of accounting majors has decreased.
 - d. 2+2 Agreements, updates due to gen ed curriculum reform – David
 - i. Need to discuss KBOR expectations on these agreements. More info to come from David after discussions with Registrar's Office.
 - e. Family and Consumer Science course proposal on financial planning – see handout
 - i. Family Financial Planning/Education course to be offered by FCS could conflict with one of our Finance courses.
 - ii. Finance faculty do not see any major overlaps with KCOB course and targeted students.
 - f. President & Provost to visit KCOB next week (Friday)
 - g. Undergraduate Program Enrollment Data Summary report from KBOR
 - i. Discussion on report
 - ii. Pitt State has more programs not meeting minima than other schools
- IV. Retreat Items – Curriculum and Degree Options
 - a. Actions Underway
 - i. International Business Task Force – Update

1. Dr. Cortes reported that the task force has had its initial meeting and will have 2nd meeting next week.
 2. Charges have been given to committee members.
 - ii. Professional Sales Certificate and Sales Center – Update
 1. Legislation proposal has been updated and forwarded to the Registrar for the 10-day viewing period, followed by review by Faculty Senate
 - iii. Data Analytics Certificate – Update
 1. Graduate syllabi have been received from Podium.
 2. Need to prepare legislation for graduate and undergraduate programs and for certificates.
 - b. Potential New Programs
 - i. Entrepreneurship and Small Business – consider starting as certificate
 - ii. Business Education – will meet with COE at future date
 - iii. Applied Business – Dr. Grimes to prepare white paper / proposal
- V. Updates
- a. AACR – David Hogard – attended advising conference last week and brought back several new ideas; will start scheduling student advising sessions next week as soon as course schedules are released
 - b. DOBE – Lynn Murray – Career Fair Breakfast is next Thursday at 8:00 a.m. in the Weede; Rumble in the Jungle is the first Thursday in April; FBLA is last Monday in March and Missouri FBLA is in April; Marketing candidate visiting this week.
 - c. KGSB – Din Cortes – met with Nora Hatton about program review for MPAcc program – discussion followed about why they are already reviewing this new program – Dr. Cortes will follow-up; summer program in Taiwan is still scheduled, but may cancel by April if coronavirus issues persist.
 - d. KUSB – Steve Horner – recently completed Performance Appraisals for all faculty; curriculum committee will be reviewing minor requirements within the college (wish to have consistency for all minors, double-counting to allow business students to be able to minor in all areas within the college, consider offering minor in all major discipline areas).
- VI. New Business
- a. John Endicott has cancelled his April visit to the United States and will not be able to visit Pitt State due to the coronavirus situation in South Korea.
- VII. Old Business - none
- VIII. Adjourn – 2:35 pm

Dates to Remember:

1. KCOB Visit from President & Provost – March 13
2. Mid-Semester Grades Due – March 16
3. Spring Break – March 21 through March 29
4. KCOB Awards Ceremony – April 17
5. Dead Week – May 4 through May 8
6. Final Exam Week – May 11 through May 15
7. KCOB Commencement - May 16
8. Summer I Session Begins – June 1
9. Summer II Session Begins – June 29
10. Holiday - No Classes – July 3