



**KELCE**  
**COLLEGE OF BUSINESS**  
Pittsburg State University

**MINUTES**

Kelce Leadership Team

2:15 p.m., November 18, 2020 – Kelce #121

**Present:** Din Cortes, Paul Grimes, Steve Horner, Lynn Murray

**Absent:** David Hogard

- I. Administrative
  - a. COVID-19 Issues
    - i. Status quo – hospital still near capacity
    - ii. Stay the course – almost there!
  - b. Commencement – this Friday and Saturday
    - i. 35 Kelce students now signed up for Friday's KCOB-only Fall ceremony; 75 for Saturday's campus-wide Graduate School ceremony; 125 for Saturday's A&S/KCOB spring ceremony
    - ii. Doors open 15 minutes prior to start of programs
  - c. Post-Commencement
    - i. Work from home and personal days – KLT are asked to let Mimi know how to contact them when working from home as well as when taking personal days
- II. Building
  - a. Meeting called for Friday at 11:00 a.m. to discuss possible bidding of project – includes architects
- III. Miscellaneous
  - a. Holiday gift distribution on Friday 11/20, Noon to 2:00 p.m. in #121 – a schedule of distribution times will be emailed to KLT
  - b. Toys for Tots – missing toys from collection box – boxes moved to 101 and 110 offices
  - c. Student Leadership Council – Dr. Grimes met with student leaders today. They had a very good meeting. Will meet with the student leaders again during the 2<sup>nd</sup> week of classes in the spring.
- IV. Updates
  - a. AACR – David Hogard - absent
  - b. DOBE – Lynn Murray – will meet with basketball promotions people on Monday; working on dates for 3DS; Kelce Connection went to print today
  - c. KGSB – Din Cortes – working on AACSB surveys; encountering difficulties with completing the BSQ as far as determining classifications/faculty qualifications for current faculty; PMBA meeting scheduled with ITS, Registrar, Business Office & Financial Assistance tomorrow afternoon
  - d. KUSB – Steve Horner – attending AACSB Tables webinar next week; there have been some problems with students asking for special requests for their classes this semester
  - e. ADMIN – Set KLT meeting day/time for Spring 2021 – Tuesdays at 10am; discussed GA appointments – Corrie Belton will work with Dr. Grimes and Dr. Horner next semester
- V. On-going Business: AACSB Accreditation
  - a. Upcoming webinars on new 2020 standards – last one is tomorrow at 9:00 am in classroom 210
  - b. Initiate planning:
    - i. Vision/Mission Statement revisions
    - ii. Strategic Plan – update progress on action items
    - iii. Faculty Qualifications – revise in response to review and update to meet new standards
    - iv. Journal Quality – incorporate statement into our Research Vision document
    - v. Participating Faculty sufficiency – create an Advisory Committee of Adjunct Lecturers to provide input to Faculty Chair and KLT; amend College Bylaws to establish
    - vi. New Social Responsibility Standard – need to document and coordinate activities that are already taking place

VI. Adjourn – 3:05pm

**Dates to Remember:**

1. Commencement – November 20 and 21
2. Thanksgiving Break Begins – November 21
3. Last Day to Withdraw – November 25
4. Final Exams – December 7-11
5. Grades Due – December 14