

MINUTES

Kelce Leadership Team Meeting

2:00 p.m., July 16, 2019

Present: Grimes, Murray, Hogard, Horner **Absent:** Cortes (Taiwan), Harris (Florida)

- I. PLC Updates
 - a. First meeting with new Provost Smith; PLCs moved to Monday afternoons
 - i. Of three new KBOR members, one is Pitt State grad – Shelly Kiblinger a sitting school superintendent (Democrat) at Cherryvale
 - ii. EMSS reorganization – Focus Area Leaders (Scott/Recruitment and Heather/Retention); admin position being shifted to broader Academic Affairs role to assist Trish; OIE relocating to EMSS suite
 - iii. Some issues with emeriti faculty and the email server transfer
 - iv. Caution with personal email used for business communication; may be subject to review
 - v. Budget – would like units to “sit on 10%” as contingency – not sure how to do this if we fill all vacant positions
 - vi. PLC Retreat is tomorrow – will discuss rpk and how to move forward
- II. Student Issues
 - a. Distribution of advisees per faculty member – see handout; discussion of how to increase resources for advising functions; could we move to an alternative model to improve student satisfaction and success?
 - b. Invitation from Scott Donaldson to meet with recruiters – who can attend? Lynn and David will present an update from Kelce at their meeting in August
 - c. Requests from current students to move to new catalog – issue with waiving Gorilla Gateway; Dean Grimes will visit with other deans to determine how to handle this; clearly in the best interest of some students to move to the new pathway model but little need to take Gorilla Gateway course if they’ve already had Freshman Experience class
- III. Personnel Issues
 - a. Course Coverages – do we have every course covered for fall? NO; still trying to fill accounting and strategy courses; very few applicants for either position; Drs. Horner and Murray will keep moving forward with Dr. Harris’ help next week
 - b. PCs – need to visit with everyone and make appointments
- IV. Program Review
 - a. Reports turned in – preparations for fall presentation? Dr. Horner will make it a priority to visit with Dr. Harris about this next week; presentation likely early in fall semester
 - b. Drs. Harris and Grimes will visit with Howard about process; Provost is out next week; Dean Grimes will need to meet with him at a later date
- V. Miscellaneous
 - a. Latest enrollment numbers – see handout; still not good, particularly with undergraduates
 - b. Abby Fern email about event coverage – what have we reported? – nothing to date; major events for sure, but need to determine what rises to the level of significance
 - c. 3-Day Start Up – contract signed; will begin preparations for event; late October; Dr. Murray coordinating our side with Darrell Pulliam from Block 22
 - d. Center for Management Development @ WSU – inquiry about future partnership; need to follow-up; meeting scheduled with WSU for first week in August

- e. Terminal Degree Requirements – modify for Personnel Handbook – Drs. Grimes and Murray; still outstanding
- f. Annual Reviews – turn in performance appraisals and goals for next year; by end of July

VI. Updates

- a. AACR
- b. DOBE
- c. KGSB
- d. KUSB

VII. New Business

VIII. Old Business

IX. Adjourn

Dates to Remember:

1. Professional Development Day – August 14
2. Opening University Meeting – August 15
3. Opening Fall Faculty Meeting – August 15
4. First Day of Fall Semester – August 19
5. Labor Day Holiday – September 2
6. Kelce Fall Picnic – September 3
7. Fall Break – October 10 and 11
8. Mid-Semester Grades Due – October 14