

MINUTES

Kelce Leadership Team Meeting
9:00 a.m., November 19, 2019

Present: Din Cortes, Paul Grimes, David Hogard, Steve Horner, Lynn Murray

- I. Debrief KBOR Visit to Kelce
 - a. President's presentation to the board; sought support for extending use of R&R dollars for Kelce; we remain "#1 priority" construction project but gifts for other campus projects are forthcoming
- II. AALC Updates
 - a. rpk Group – video conference call; will be on campus 12/11 and 12/12 for final report; Howard meeting with Deans on 12/16 for next steps
 - b. Presentation by VP Ball; overview of budget expectations; prospects do not look bright for next year
 - c. Provost's office has been hearing from faculty who are receiving complaints from students about faculty who are scheduling finals during dead week instead of finals week. Dr. Horner will contact faculty about the need to follow the university's academic calendar.
- III. Personnel Issues
 - a. Updates on open faculty slots
 - i. CIS faculty position – search committee is beginning a new search
 - ii. ACC (2) adjunct positions – both positions posted as "Continuing"
 - iii. MKT faculty position – continuing to work to post position
 - b. Brandi's admin position – tentative offer extended / background check delay – candidate can't begin until later in December because of delay with the background check
- IV. Data Analytics Proposal
 - a. No response on syllabi to-date; Dr. Grimes will contact them
- V. Miscellaneous
 - a. SAP Initiative – revised course fee proposal (\$20 per credit hour for CIS 420); form received, dean will write justification memo and submit to Howard
 - b. Mary Jo accepted invitation to serve as co-chair with Fang on Undergrad Curriculum Mgt and AOL Committee; will need to help get them up-to-speed – Drs. Grimes, Horner and Cortes will meet with them
 - i. Dr. Goedeke will be going off of the Faculty Development committee since she will be co-chairing the UG Curriculum Mgt and AOL Comm
 - c. AP – our representative Brian Saunders is leaving firm for other opportunity; will be here next week to introduce his replacement
- VI. Updates
 - a. AACR – Lynn Murray – met with Recruiting and Retention Committee yesterday – planning to expand on some recruiting events for the college; signed up for the Kansas PBL conference in the spring and working toward participating in the Missouri conference
 - b. DOBE – David Hogard – David and Lynn will be gone to Carl Junction for recruiting next Tuesday and will miss KLT; met with over 375 students within the last month for advising for the spring semester; discussed Enactus potential project to develop a re-sale shop near the recycling center with architectural salvage - still working with communities in schools – other projects have fallen through. PSU Enactus will not be competing this year.
 - c. KGSB – Steve Horner – discussion on curriculum timeline/processes
 - d. KUSB – Din Cortes – no report other than continuing work on MOU with university in Taiwan for MBA transfers

VII. New Business - none

VIII. Old Business

- a. Administrative annual performance appraisals for 2019 – submit goals prior to Thanksgiving Break.
- b. Dean Grimes will provide reviews/performance appraisals
- c. Discussed increasing course capacities for the spring semester and responses from faculty

IX. Adjourn – 10:20 a.m.

Fall Dates to Remember:

- 1. Thanksgiving Break – November 27-29
- 2. Kelce Holiday Party – December 6, 11:30-1:30
- 3. Final Exams – December 9-13
- 4. Commencement – December 13