

MINUTES

Kelce Leadership Team Meeting

9:00 a.m., September 10, 2019

Present: Paul Grimes, David Hogard, Steve Horner, Lynn Murray

Absent: Din Cortes (gone to KIEF Golf Tournament)

- I. PLC Updates
 - a. No PLC this week!
 - b. Pitt State Foundation and President's Society events went well on Friday; our building project was central to president's remarks at both events.
- II. Personnel Issues
 - a. Staffing plan due to Provost next Monday
 - b. Open slots are; CIS position (Peter's), ACCTG (Mary's), and MKT/ADKUSB (Eric's)
 - c. Tested Experience Policy – primarily used for instructors and adjuncts (handout)
 - i. Reviewed the policy – everyone needs to understand the HLC requirements for tested experience when hiring new faculty. Jan Smith and Pawan Kahol can answer questions regarding this issue.
- III. Data Analytics Proposal
 - a. Podium Education's new proposal; Doug Ball working on numbers
 - i. Podium's new proposal includes higher rates of tuition revenue sharing for part-time students and a fee for those students on flat-rate tuition.
 - b. Met with Bobby Winters and Tim Flood
 - i. Briefing with Dr. Winters and Dr. Flood went well. Suggested that this might lead to us proving that there is a need for the University to have this type of in-house program. Encouraged the KCOB to continue to pursue this proposal.
- IV. Miscellaneous
 - a. Building Project – proposal to Plaster Foundation for significant funding was delivered on Friday
 - b. Need Student Rep for Joint University Student Publications Board (handout)
 - i. David and Lynn will reach out to a couple of students who are Marketing/Communications majors and will report back to the Dean with a name for the representative.
 - c. Dr. Baack will represent us at KCOG this year (handout) – new course under consideration for System Wide Transfer; Principles of Management
 - i. Group oversees system wide transfers – courses that automatically transfer among KBOR universities – common descriptions/goals/etc.
 - ii. Meeting will take place at the Edwards Campus in October
 - d. Latest enrollment numbers (handout) – undergraduate enrollment is now down 4.4%, with graduate enrollment up 20.3% - overall at breakeven
 - e. Grad Student Assignments (handout) – reviewed graduate assistant assignments for this semester
 - f. College Standing Committees list was distributed for review
 - i. Discussed length of service for those serving on the Consolidated P&T Committee.
 - ii. Dr. Grimes will review the bylaws and the union contract to determine what the length of service could be.
 - g. Tenure and promotion process for Kelce faculty was discussed; need to offer workshops in future for those going up

- V. Updates
- a. AACR – Meet the Firms went well with about 70 students participating; had a good information session yesterday evening for Woodell and Reid – hoping to have them participate in the golf tournament; Koch Industries will host an event at Gusano's tomorrow; hired a new student employee in the Academic Advising office (Kinley Walden)
 - b. DOBE – 3 Day Startup – 3 students are already enrolled in 3DS – will set up informational tables in Kelce this week and will have information tables set up in the Student Center on the 24th & 25th; working on marketing materials; one more story for the Kelce Connection will be written before it is published; will be gone to a conference next week (Tuesday-Friday); Rumble in the Jungle is October 5 – 3 faculty have signed up to assist along with Dr. Murray; will be out to Modine's Golf tourney this Friday
 - c. KGSB – no report
 - d. KUSB – working on spring class schedules with PC's; reviewed adjunct needs for spring semester
- VI. New Business
- a. Dr. Grimes leaving for Accreditation Conference in San Antonio next week-end and will return on Tuesday. No KLT for next Tuesday.
 - b. Discussed quality of conferences/meetings that faculty are attending; opportunity to send staff for professional development training events/conferences
- VII. Old Business - none
- VIII. Adjourn – 10:05 am

Fall Dates to Remember:

1. Rumble in the Jungle – October 5
2. Annual Kelce Golf Tournament – October 7
3. Fall Break – October 10 and 11
4. Mid-Semester Grades Due – October 14
5. Homecoming – October 19
6. Career Expo – October 23
7. 3 Day Startup – October 25-27
8. Final Day to Drop Class – November 4
9. Thanksgiving Break – November 27-29
10. Final Exams – December 9-13
11. Commencement – December 13