

### MINUTES

Kelce Leadership Team Meeting

1:30 p.m., April 2, 2019

Present: Din Cortes, Paul Grimes, Eric Harris, David Hogard

Absent: Lynn Murray (excused)

- I. PLC Updates
  - a. Strategic Visioning – video call with Bryan at rPKGroup this morning; planning for April 22 & 23 visit to campus; will meet with team leaders for training on 90-day cycle work
    - i. Will be preparing talking points to provide further information to those interested.
  - b. Andy Thompkins to serve as Interim WSU president
  - c. Pawan and President visit to China – one university may send about 10 students for accounting program; there was a lot of interest in early childhood education.
- II. Miscellaneous
  - a. #2 Ranking for Best Online MBA
  - b. Faculty computer replacement – Angela met with Deans and there will be a group purchase at end of this semester; need to have list to her office by end of April. When list is finalized Dr. Grimes will share with KLT.
  - c. Annual Kelce Awards Ceremony – program and script review
  - d. Deans' Admission Report – review latest numbers (handout)
    - i. Reviewed latest numbers from handout; numbers are discouraging for the entire campus.
  - e. Phillip's 66 Trip – email from President's Office
    - i. President was contacted by an important Pitt State alum and former Phillips executive about upcoming student visit to their company and the relatively low representation compared to other schools.
    - ii. Six students and 3 faculty are scheduled to attend from Pitt State. Larger universities will be sending 25 students and 5 faculty.
    - iii. David will contact our rep at Phillips 66 about concerns.
  - f. *Midwest Quarterly* – need editorial board representative; Din has volunteered
  - g. Korea Trip – dates set; May 19-26 for Sang Lee and the Dean to visit partner schools
- III. GA Hiring – processes and procedures; update on policy development
  - a. Worked on standardized job posting which was sent to Gorilla's for Hire; Brandi will receive all applications. Still working on procedure guidelines. Will have at the next KLT meeting.
- IV. Faculty Positions for next year – Trish verifying open lines and funding
  - a. CIS search failed – will open search again at end of term
  - b. Associate Dean Position – how to cover
  - c. Reviewed positions that will be needed and potential funding that is available
- V. Updates
  - a. AACR – tomorrow is the Etiquette Luncheon sponsored by Enactus (50 students will be attending from local high schools); next Monday is Student Employee of the Year recognition; working on advising students with pre-enrollment beginning this Sunday
  - b. DOBE – No report; attending FBLA in Topeka
  - c. KGSB – start-up issues with numbering of courses with MPAcc; there are currently 132 admissions to online MBA Program
  - d. KUSB – curriculum paper work was submitted to briefcase last week

VI. New Business - none

VII. Old Business

- a. Population of new College Standing Committees for next academic year – will work on next week, review new lineups and bring suggestions

VIII. Adjourn – 2:30 pm

**Dates to Remember:**

1. Final Drop Day, April 5
2. Pre-Enrollment Begins, April 7
3. Kelce Awards Ceremony, April 12
4. Transfer CARES, April 15
5. Finals Week Begins, May 6
6. Faculty Awards, May 6
7. Commencement, May 10; 5:30 p.m.
8. Final Grades Due, May 13
9. KBOA Spring Meeting, May 13