

MINUTES

Kelce Leadership Team Retreat Meeting

1:30 p.m., February 26, 2019

Present: Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Mr. David Hogard, Dr. Lynn Murray

- I. PLC Updates
 - a. Strategic Visioning –
 - i. Had another video call from rpk Group this morning.
 - ii. KLT are encouraged to sign up for Canvas Community and submit to the “idea swarm”.
 1. Discussed ideas to submit (i.e. Professionalization and Centralization of Advising)
 - b. KBOR Update – Redefining Baccalaureate degree
 - i. Hot issue remains the redefining of the baccalaureate degrees.
 1. Transferring more than 60 hours from community colleges to four-year institutions is the proposal currently under review.
- II. Faculty Meeting Debriefing
 - a. Bylaws – now distributed and online
 - i. Bylaws have passed the faculty and distributed to all.
 - ii. Committees need to be populated – before the end of this semester for fall.
 - b. P&T Document – need to consider determining appropriate composition of KUSB P&T Committee
 - i. Need to be thinking about the document, committee structure and need input from faculty.
 - c. Minutes approved and online
- III. Miscellaneous
 - a. Gorilla Giving Day – format and promotion
 - i. Gorilla Giving Day next Monday, March 4th.
 - ii. Other units doing “challenges” to motivate alums and students to contribute.
 - iii. KLT will match up to \$500 of donations.
 - b. Curriculum – progress on new gen ed and programs of study
 - i. Dr. Harris reported that the curriculum committee has done a great job.
 - ii. Finalizing curriculum legislation tomorrow.
 1. Corrected omission of prerequisite hours needed for admission to Kelce.
 2. All BBA degrees will require 120 hours and more electives will be available within each major’s program of study.
 - c. JMI – consideration of moving to professional publisher – budget issues based on data collected
 - i. There are only 53 paid JMI subscriptions with about 310 complimentary copies going out.
 - d. BGS – Provost Olson to be honorary inductee this year
 - e. Proposal to Koch to establish Institute for Market Studies and Education (5-year/\$1.75M) submitted.
 - i. Dr. Grimes will send out copies to all KLT after the meeting.
 - ii. Three centers will be under this umbrella.
 - f. Kelce Give-away ideas
 - i. Discussed ideas for giveaways – i.e. luggage tags and pennants
 - g. Dean Grimes out tomorrow to Denver (NAEE Conference/GEEA Board Meeting/Development Visit)
- IV. Updates
 - a. AACR – David Hogard – taking Enactus team to Springfield on March 9; will resubmit e-mail regarding number of majors in Kelce to all.
 - b. DOBE – Lynn Murray – discussed #’s on Kelce social media sites and # of calls; will start working on FBLA next week.

- c. KGSB – Din Cortes - discussed CTLT issue with FERPA which was determined not to be a problem by the university attorney; March 4 is the last day to apply for the 2nd session of the online MBA; promotion postcards are available if anyone needs them.
 - d. KUSB – Eric Harris - faculty evaluations are due on Friday.
- V. New Business
- a. New annual *Economic Profile* has been published by BERC and is available.
 - b. Dean Meeting with ITS – tell all that Zimbra will be replaced by Outlook – transition over the summer.
 - i. Discussed “Software2” implementation as proposed by ITS – looking for instructors to pilot test with courses.
- VI. Old Business
- a. Consideration of faculty awards for this year (Teaching/Research/Service)
- VII. Adjourn – 3:00 pm

Dates to Remember:

1. Midterm Grades Due, March 11
2. First Day of Spring Break, March 11
3. President & Provost Visit College, March 22
4. Rumble in the Jungle, March 26
5. Grad Finale, March 27
6. Final Drop Day, April 5
7. Pre-Enrollment Begins, April 7
8. Transfer CARES, April 15
9. Finals Week Begins, May 6
10. Commencement, May 10
11. Final Grades Due, May 13