

### MINUTES

Kelce Leadership Team Retreat Meeting

1:30 p.m., January 29, 2019

**Present:** Dr. Din Cortes, Dr. Paul Grimes, Dr. Eric Harris, Mr. David Hogard, Dr. Lynn Murray

- I. PLC Updates
  - a. Strategic Visioning – rpk Group visit
    - i. Dr. Grimes met with the PLC group that met with the rpk group today in the Student Center. Process designed to produce very positive changes at Pitt State.
      1. Transformations will be up to Pitt State to make, rpk will be a facilitator only.
      2. Looking at a 90 day turn around schedule on initiatives.
        - a. Dr. Grimes asked for input from KLT on any initiatives that have a return for Kelce. What can be done out of the box that will provide a positive return?
        - b. Professional on-line MBA can be used as a good model for these initiatives.
  - b. Summer Innovation Grants redirected to direct recruitment efforts; funding transferred to college OOE accounts for use and distribution; KCOB received \$3,093; how to allocate?
    - i. Proposals from faculty were below expectations so funds have been distributed to colleges for recruitment efforts within the colleges/departments.
      1. Suggested to use funds for recruiting materials that are being planned.
      2. KLT were asked to provide additional input on spending allocated funds.
        - a. Suggestion was made to use some of the funds for participation with FBLA.
        - b. Find a way to create programs to bring high school students to campus.
- II. Miscellaneous
  - a. AACSB reaffirmation – Andra Stefanoni working on press release after Wednesday’s “push” by AACSB
    - i. AACSB reaffirmation will be officially announced.
  - b. *The Knowledge Review* – approved final edits; see handout
    - i. Final edits have been submitted. Discussion on tracking outcomes.
  - c. Training for GUS HR Dashboards in Oracle – on our calendars, will meet in South Lab this Friday, Feb. 1
  - d. Summer School; marketing ideas?
    - i. Abby Fern in University Marketing has asked for marketing ideas for summer school.
      1. Will ask for assistance in promoting intersession courses – specifically the Legal & Social class.
      2. Send additional ideas to Abby directly.
- III. Major Initiatives for Spring
  - a. New Bylaws and Reorganization of Committee Structure – discussion of distributed draft
    - i. Discussion followed on draft document of *Rules of Organization and Bylaws for the Gladys A. Kelce College of Business*:
      1. Grammar and other edits to Article I – A & B
      2. Article IV – discussed changes
      3. Article V – added one committee
      4. Article VI – edit to F
      5. Article VII – edits to A(1), A(4), A(7), B(3), B(5), D(1), H-discussion on Faculty Promotion Committee
      6. Article IX (E) change “seven days” to “seven class days”
        - a. discussed having committee chairs give regular committee reports at faculty meetings – we have not been strict on this over past several years

- b. New College P&T Committee Guidelines – see latest draft
  - i. Discussed latest draft of KCOB P&T document and potential edits to the document
    - 1. New section 1.3 has been added
    - 2. 2.1 – grammatical edits
    - 3. 6.2, 6.3, 6.4 – discussion
    - 4. 7.1, 7.3, 7.2, 7.4 – discussion and edits
    - 5. 8.5 – edits (Chair of the Faculty)
  - ii. P&T document will be distributed at the faculty meeting in February for review, but will not be voted on until the final meeting of the semester. Concerns of faculty will be reported to Mimi who will report edits, etc. to KLT for final revisions prior to vote at end of semester.
- IV. Updates
  - a. AACR – David Hogard – no report
  - b. DOBE – Lynn Murray – recruiting events e-mail to faculty
  - c. KGSB – Din Cortes – no report
  - d. KUSB – Eric Harris – no report
- V. New Business
  - a. Profits from MBA AP for the first seven-week session for the KCOB will around \$7,000. Same equal amounts will be disturbed to the provost and university general funds.
- VI. Old Business
- VII. Adjourn

**Dates to Remember:**

- 1. Final Drop Day for W, January 28
- 2. Midterm Grades Due, March 11
- 3. First Day of Spring Break, March 11
- 4. President & Provost Visit College, March 22
- 5. Rumble in the Jungle, March 26
- 6. Grad Finale, March 27
- 7. Final Drop Day, April 5
- 8. Pre-Enrollment Begins, April 7
- 9. Transfer CARES, April 15
- 10. Finals Week Begins, May 6
- 11. Commencement, May 10
- 12. Final Grades Due, May 13