



MINUTES

Kelce Leadership Team Meeting

8:30 a.m., January 31, 2018

Attendees: Grimes, Cortes, Lal, Cummings, Hurt, and Murray **Absent:** Morrison

- I. PLC Update
 - a. OIS is now ITS. Password updates now include a policy check-off.
 - b. Departmental Academic Honors
 - 1. Timeliness of committees – local committees need to be formed prior to fall semesters; KCOB in compliance as we assign committees in summer
 - 2. Guidelines – Forward to Registrar/Faculty Senate President by May 1; Maeve will visit with college committee chair, Wei Sha and ask that our guidelines are forwarded as directed
 - 3. Proposal to drop “Departmental” in name; everyone agreed that this is good move
 - c. Rumble in Jungle to be first home football game in November
 - d. Payroll down 38 positions year over year; due to ongoing drop in enrollment and budget crisis
 - e. Another push to reduce/eliminate printers – encourage use of new copiers instead; all agreed that this is desirable but it will not significantly influence anyone’s budget; also concerns with confidential data being left on copiers that reside in common spaces
- II. Kelce College Faculty Meeting
 - a. Potential Dates; group decided that the afternoon of Friday February 16
 - b. Agenda Items
 - 1. Reorganization of college administration; how to proceed
 - 2. AACSB Items; research profiles, assessment work, faculty qualification categories
 - 3. Budget and enrollment
 - 4. Online MBA and MPAcc updates
 - 5. Travel policies
- III. Online Professional MBA
 - a. Contract signed / ITS Concerns / Financial Aid issue; video conference meetings being scheduled for later this week
 - b. Next steps; Din will coordinate implementation process and work with offices around campus
- IV. Building Project Update – meeting scheduled with architects to review cost-saving measures; a group of architect students will be visiting the building this afternoon
- V. Dean’s travel; AACSB Dean’s Conference, then Accreditation Visit to Cal State-Stanislaus (2/6 thru 2/13)
- VI. Unit Updates
 - a. AAC – retention, only 30 freshman and sophomores left and all for good reasons
 - b. ACIS – need to legislate 700-level courses for MPAcc; inventory of items left by Rosen; new conference room ready for use
 - c. EF&B – student research needing to find appropriate journal
 - d. MBA – meeting for AP upcoming
 - e. MGMKT – no report
- VII. New Business
- VIII. Old Business
 - a. P&T Document
 - b. Student Competitions
 - i. Kansas Entrepreneurship Challenge – Hosted by Kansas State (2 Teams in Spring)
 - c. Targeted Conferences List
 - d. Kelce College Organizational Structure

IX. Adjourn; meeting adjourned at 9:55 a.m.

Dates to Remember:

1. Rumble in the Jungle, March 3
2. Mid-term Grades Due, March 12
3. Spring Break, March 19 – March 25
4. Grad Finale, March 28
5. Kelce Awards Ceremony, April 6
6. Finals Week, May 7 – May 11
7. Kelce Commencement, May 12
8. Final Grades Due, May 14
9. **AACSB Reaffirmation Visit, October 14-16**