

Chair's Meeting Minutes  
September 25, 2019

Present: C. Gieifer, V. Rider, T. Flood, C. Allan, B. Bonneken, S. Marchant, J. Oliver, Celia Patterson, Bobby Winters, Mary Jo Meier, Browyn Conrad, M. Pomatto, N. Grantham

Rpk will be on campus next Monday and Tuesday (9/30-10/1). CAS leadership is scheduled to meet with consultants from 8:30-9:30 Monday to discuss the academic efficiency data and its analysis which have been posted on Canvas. Please review pp. 33-45, 79-105, and 123-end prior to the meeting. Discussion will focus on faculty productivity, faculty-student ratio, and how these relate to efficiency and use of resources.

Initial 20<sup>th</sup> day numbers for the college were distributed and discussed. These were only initial figures; the official numbers will be released by Institutional Research at a later date

***Updates:***

Retention / Recruitment Surveys: Dr. Pomatto encouraged participation so that departments and college get credit for their retention/recruitment efforts.

Title / Position Change Requests: a hearing has been set up to review these requests in the next few weeks.

Susan Carlson, EML, was a CAS representative at the State Fair and reported a "good experience."

Student Focus / Advisory groups have been a topic at PLC. Units are encouraged to incorporate student input / participation in development of policies. CAS currently has a student advisory group that provides input to the Dean.

***Announcements:***

Cynthia Allan announced that the Communication Center will officially open on Monday, 9/30, at 10:00 a.m. The Center offers tutoring in oral presentation (brainstorming, outlining, preparing, and presenting) and is currently targeting Comm 207 students; however, the center will be available to any student who needs help on a presentation. Currently, the program is staffed by GAs and faculty volunteers. The pilot program has been in the making for several years, and the Communication Department is excited to see it launch.

Jamie Oliver announced that the virtual gallery has launched in collaboration with the library. A beta test this summer with an art Pathways course was successful and well received by students. Expanding the virtual gallery provides a mechanism to highlight both student and alumni work and an archive of student work for program review. The next group to be featured on the virtual gallery will be illustrated recipes from the Visual Storytelling class.

***Department Updates:***

- Nursing: Self-study submitted to CCNE, their accrediting agency. The accreditation team will be oncampus 11/4-5/19.
- Art: Dr. Oliver reported that the Business Art course being offered at Block 22 this semester is going well. Students have access to all Block 22 resources and are having a good experience. The Art Dept. hopes to continue offering this course with Block 22 support.
- He also reported that Art and Nature Reach (Biology) both participated in Family Day; both had good response and participation.
- HPSS: Dr. Bonnekennen reported that P.S.U. has met its quota for the upcoming KU Tilford Conference; however, P.S.U. can exceed its quota so there are still spots for anyone interested in attending.
- FCS: Dr. Whitbeck reported that the ECU program is up at the next Council of Teacher Education meeting.
- Math: Dr. Flood reported that the Math Department is up for program review.
- Development: Mary Jo Meier reported that the flier that CAS supplied to Development for their mailing has resulted in positive donor response.

***Reminders:***

The leadership retreat will be 10/25/19, from 12:00-4:00 in the afternoon.

The Nature Conservancy Meeting is today, 3:30-5:30, at the Bicknell Center; it will discuss their efforts across the state of Kansas.

Dr. Pomatto will be attending a conference Thursday/Friday of this week (9/26-27) so she will be off campus but will be available via phone or email.