

Chairs Meeting
January 24, 2018

Present: C. Allan, P. Dvornic, T. Flood, S. Marchant, M. Meier, J. Oliver, C. Patterson, M. Pomatto, E. Ramage, D. Smith, L. Washburn, D. Whitbeck, B. Winters

Those in attendance presented updates from their departments/areas and made announcements of recent and upcoming events.

The Course Fee Request form has been revised and will be discussed at next PLC meeting. Any comments about the new draft need to be to dean by next Monday. She also asked for input on the KBOR Program Proposal form that was sent earlier in the week.

Activity Insight will be used next year for the promotion and tenure process. Drs. Kahol and Smith have pledged assistance to individuals needing help.

Dean asked chairs to schedule meetings for her with dept faculty/staff for the last half of February, March, or April if they have not already done so.

She reminded chairs that contract language (page 32) specifies faculty must demonstrate excellence in at least one category and professional competence in the other two. If faculty choose to demonstrate excellence in two categories, chairs need to make sure faculty know that is not required and they are doing it by choice.