Chairs Meeting September 6, 2017

Present: C. Allan, B. Bonnekessen, P. Dvornic, C. Giefer, S. Marchant, J. Oliver, C. Patterson, M. Pomatto, E. Ramage, D. Smith, D. Whitbeck, B. Winters

Guests: K. Karleskint, M. Meier, E. Wilson

<u>Guest Presentations</u> -- Kati Karleskint, Director of Annual Giving, and Erica Morgan, Assistant Director of Annual Giving and Phonathon, were present to update the group on Phonathon. This year student calling will take place from 5:30PM to 9:00PM Monday through Thursday, October 2 to November 16, 2017. If faculty/staff want to take part and want to call specific alumni, chairs should contact Erica and she will provide names and contact info. Faculty/staff calls do not have to be made during the official call period or from the phone banks. Calls can be made from individual offices on personal schedules as long as call sheets are returned by the end of spring semester.

<u>Announcements and Discussion Items</u> – Dr. Pomatto made several announcements on upcoming meetings, events, plans, etc.

<u>Administrative Issues with Dean/Chairs/School Director</u> – Leadership team discussed hours required for individual majors, changes in codes, staffing plans, and budget issues.