

Student Government Association
Election Board Guidelines
2005

The 2005 Election Board and Student Senate have accepted the following guidelines. These guidelines are additions to Statute VII, Election Guidelines, of the Student Government Association constitution.

All candidates with the intention to have their name on the 2005 ballot must:

1. Attend a candidate orientation meeting Wednesday March 2, 2005 at 9:00 p.m. or Thursday March 3, at 9:00 p.m. in the Student Center (if a candidate cannot attend one of these meetings, an individual meeting with the Election Board chair must be scheduled before campaigning begins). All candidates must have their completed petition on file by 3:00 p.m. on Monday, March 7, 2005. (Petitions must be turned in to an Election Board member.)

Campaign Guidelines:

The following guidelines apply to any person(s) participating in any form of campaigning. This includes, but is not limited to, those whose name will appear on the ballot, and those who intend to run a write-in campaign.

1. The use of the SGA office resources for the purpose of campaigning or any other election business is prohibited. This includes, but is not limited to, the office phones, copier, mailboxes, computers, and office time (office hours). The signing of petitions, political party recruiting, or any discussion related to the election is prohibited within the SGA office or at any SGA meetings.
 - a. Election Board members are exempt from these guidelines. The Election Board has the right to use the SGA office and resources for election purposes. Only Election Board members may answer questions concerning elections, approve/review and stamp campaign paraphernalia, accept election petitions, etc.
2. All individuals running in the election may begin campaigning no sooner than Monday, March 7th, 2005 at 3:01pm.
3. A political party will be defined as a minimum of a President and Vice-President team or five candidates running under the same name affiliation.
 - a. Any candidate running for the office of President or Vice-President must be a full time student with a minimum 2.25 cumulative GPA.
 - b. Any candidate running for a position as Senator must be a full time student with a minimum 2.00 cumulative GPA.
4. The Election Board must review all campaign paraphernalia. Any candidate or party using/circulating campaign materials that violate Election Board Guidelines and/or have not been reviewed and approved by the Election Board may be subject to repercussions.
5. **Negative campaigning will not be permitted. Upon being found guilty of the said actions will be grounds for immediate removal of your name from the ballot of the elections.**

Campaigning should be kept to issues, platforms, and ideas directly relating to the 2005 SGA elections; no campaigning may have the direction of a personal nature.

6. Any items that will be distributed, (posters, flyers, etc.) may only be distributed hand-to-hand or put on bulletin boards according to University Police regulations. It is a violation to put any item(s) on car windows.
7. All candidates and party members must abide by the PSU poster and sidewalk chalk guidelines on campus.
 - a. Posters to be hung in the Residence Halls must also be approved through the University Housing office, according to University Housing regulations.
 - b. Kelce Hall must also be approved.
8. All campaign paraphernalia must be removed from inside the ***computer labs on the campus of Pittsburg State University*** by 5 p.m. on the Friday before elections begin (by April 1st at 5:00p.m.). Campaign paraphernalia includes, but is not limited to, the use of posters, buttons, T-shirts, verbal communication, or any other type of party or candidate promotion materials.
 - a. All remaining campaign materials and paraphernalia must be removed from campus and the community by Friday, April 8th, 2005.
9. ***Interpersonal*** campaigning will not be allowed during elections inside “voting buildings” buildings where voting booths are located (all buildings with computer labs). (A "voting building" is defined as the entire building in which a voting booth is located. This includes all outside overhangs.)
 - a. ***Interpersonal campaigning in the dormitories of Pittsburg State University is strictly prohibited.***
 - b. ***Interpersonal campaigning or interpersonal campaign tactics are prohibited inside ALL Pittsburg State University buildings during the voting days of the elections including the dormitories. (April 4-6)***
 - c. ***All personal contact with constituents as a campaign effort must be conducted outside of PSU buildings during voting times. (April 4-6)***

Note: These prohibitions do not include those activities directly sponsored by the election board of the Student Government Association, including but not limited to sponsored debate and appropriately approved fliers.
10. All candidates will be responsible for any and all campaign materials containing their party or candidate name.
 - a. Presidential and Vice-Presidential candidates or teams are responsible for any paraphernalia with their party name, including those items of individuals running in the election that contains their party name.
11. Campaign expenditure limits for the 2005 elections are \$500 per political party and \$100 per individual candidate. Campaign Finance Reports will be due by April 6th, 2005 at 4:30 p.m. Finance Report must also include donated items.

12. Any poster/other campaign material with the name of a political party on it will be considered a part of a party's campaign and not an individual's. These items must be reported on the party's financial report.

Election Procedure:

1. The eight-member Election Board will govern the 2005 Student Government Association Elections. Decisions of this board will be final.
2. All complaints regarding the 2005 elections must be submitted in writing to the Election Board Chairperson with an attached 2005 Election Complaint Form.
3. *Any serious violation for which the party involved is found guilty will be grounds for dismissal from the 2005 election. After ANY two violations in which the party involved is found guilty, are grounds for dismissal from the 2005 election. Other Punishments for violations may be decided by the election board.*
4. Judgment regarding the violation of these guidelines is at the discretion of the eight-member Election Board. Violations may result in the loss of certain campaigning privileges, the removal of your name from the ballot, disqualification from the election, etc.