

Pittsburg State University

1701 South Broadway, Pittsburg, KS

2010 Annual Security and Fire Safety Report (ASFSR)

**2008, 2009, 2010
Crime Statistics**

Published September 28, 2011

2010 Annual Security Report

Preparation of the Annual Security Report and disclosure of crime statistics.

The University Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The full text of this report can be located at the University Police web site at <http://www.pittstate.edu/office/police/>. This report is prepared in cooperation with the local law enforcement agencies with jurisdiction encompassing the main campus, those with jurisdiction over alternate sites, the Department of University Housing, and the area of Campus Life and Auxiliary Service. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the Pittsburg State University Police, designated campus officials (including but not limited to directors, deans, department heads, designated University Housing staff, the university judicial office, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. The Act requires colleges and universities to report the three previous year's statistics for:

1. certain criminal offenses (criminal homicide including murder, non-negligent manslaughter, negligent manslaughter; sex offenses including forcible and non-forcible; robbery; aggravated assault; burglary; motor vehicle theft; and arson);
2. hate crimes (any of the above mentioned offenses, and any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that were motivated by bias); and,
3. arrests and referrals for disciplinary action for drug, alcohol, and weapons violations.

Kansas law requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspects is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. University Counseling staff inform their clients of the procedures to report crime to the University Police on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notification. Copies of the report may also be obtained at the University Police Department located at Shirk Annex (lower level) or by calling (620) 235-4624. All prospective employees may obtain a copy from Human Resources in Russ Hall 204 or by calling (620) 235-4191, and the web site address will be included in confirmation correspondence sent to employment applications.

Law enforcement authority of University Police

PSU police officers are commissioned by authority of the State of Kansas under K.S.A. 76-726 and have the same law enforcement powers and responsibilities as the local police or sheriff in your home community. The officers are trained at the Kansas Law Enforcement Training Center and additionally are required to complete 40 hours of annual retraining to maintain state certification.

The Pittsburg State University Police Department provides several service-oriented functions to the University community consisting of nearly 8,000 students, faculty and staff. The University Police provides 24-hour-a-day patrol protection to the campus, PSU Foundation property, parking lots, residence halls, as well as the fraternities and sororities.

Officers are responsible for a full range of public safety services, including all crime reports, investigations, medical emergencies, fire emergencies, traffic accidents, enforcement of laws regulating underage drinking, the use of controlled substances, weapons, and all other incidents requiring police assistance.

University Police prepare and submit Standard Offense reports to the Kansas Bureau of Investigation in which all law enforcement departments in the state have access. As a courtesy, University Police shares information on arrests and serious crimes with the City of Pittsburg Police. The serial numbers of all vehicles and office equipment stolen from campus are reported nationwide through the National Crime Information Center (NCIC).

Pittsburg State University Police have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If a University student commits minor offenses involving University rules and regulations, the campus police may also refer the individual for disciplinary action by the university. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at either municipal court for the City of Pittsburg or District Court for Crawford County, KS.

Working relationship of University Police and other law enforcement agencies

University Police have concurrent jurisdiction on campus with city, county, and state law enforcement agencies. Outside agencies perform duties on university property only at the request of the University Police.

University Police personnel work closely with local, state, and federal police agencies and have direct radio communication with the City of Pittsburg Police and the Crawford County Sheriff's department. University Police is also a part of the Crawford County 911 Emergency System.

By mutual agreement with state and federal agencies, University Police maintain a NLETS terminal (National Law Enforcement Telecommunications System). Through this system police personnel can access the National Crime Information Computer system as

well as the Kansas Information Enforcement System. These computer databases are used for accessing criminal history data, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

Per written agreement with the City of Pittsburg Police, the University Police jurisdiction includes any and all property south of Quincy Street and within the city limits of the City of Pittsburg.

Monitoring and recording of criminal activity at off-campus locations of student organizations officially recognized by the institution.

The University Police and the City of Pittsburg Police have agreed to a policy whereby both departments will respond to calls for police service at specific off-campus properties. The properties in question are those owned or controlled by student organizations with off-campus housing facilities.

Reporting criminal actions or other emergencies occurring on campus

To report a criminal offense on campus:

Contact University Police at (620) 235-4624 (non-emergencies), dial 911 (emergencies only), or by using the emergency phones (red towers or wall mounted box phones) located throughout campus. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the residence halls should be reported to the police department immediately. In addition you may report a crime to the following areas:

Associate Vice President for Campus Life and Auxiliary Services
203 Russ Hall 620 235-4231

To report a criminal offense occurring off-campus:

Contact the City of Pittsburg Police at (620) 231-1700 or dial 911 (emergencies only). University Police and the City of Pittsburg Police departments have a mutual aid and working agreement. Each department augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions. University Police personnel attend periodic meetings with local law enforcement and emergency management agencies to exchange ideas and problems that may be of concern for the University community.

If you are the victim of a crime and do not want to pursue action within the University discipline system or the criminal justice system, you may still want to consider making an incident report. With your permission, the Director of University Police (or designee) or the Associate Vice President for Campus Life and Auxiliary Services can file an incident report on the details of the incident without pursuing action. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method,

or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Importance of accurate and prompt reporting of all crimes

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the University Police in a timely manner.

Potential criminal actions and other emergencies on campus can be reported directly by any student, faculty, or staff member from any on-campus phone by dialing 911 or using one of the campus call towers or boxes located around campus. To report a non-emergency security or public safety related matter, call University Police at (620) 235-4624.

To report a crime or emergency off-campus contact the City of Pittsburg Police by dialing 911. To report a non-emergency security or public safety related matter at an off-campus location call the City of Pittsburg Police at (620) 231-1700.

Dispatchers are available at these respective telephone numbers 24 hours a day to answer a call. In response to a call, the appropriate law enforcement agency will take the required action, dispatching an officer or asking the victim to report to the appropriate jurisdiction dispatch office to file an incident report. University Police incident reports may be forwarded to the Office of Campus Life and Auxiliary Services for review and potential action by the University Judicial Officer. University Police will investigate a report when it is deemed appropriate. Additional information obtained via the investigation may be forwarded to the University Judicial Officer.

If assistance is required from the City of Pittsburg Police or Fire departments, or Crawford County Emergency Management Services, University Police will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including University Police, will offer the victim a wide variety of services.

This annual security report contains information about on-campus and off campus resources. That information is made available to provide Pittsburg State University community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about these resources is not provided to infer that those resources are “reporting entities” for Pittsburg State University.

Crimes should be reported to the University Police to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. For example, a crime that was reported only to the Safehouse Crisis Center, Inc. would not be included in the university crime statistics.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus

“Professional Counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

Pastoral Counselor - An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor - An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Timely warning reports to members of the campus community

University Police and PSU have policies and procedures in place to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring on campus (unless notification will compromise efforts to contain the emergency).

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of University Police, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. Notification systems utilized include text messaging, an outdoor voice notification system, a bulk E-Mail system, and the university web site home page. University Police also maintains, updates and provides information via Facebook and Twitter social networking sites.

Depending on the particular circumstances of the crime, at the direction of University Police, the Office of University Marketing and Communications may also post a notice on the university web site home page (www.pittstate.edu). In such instances, a copy of the notice is distributed to each resident assistant, assistant hall director, area coordinator, Greek chapter presidents and advisors. Anyone with information warranting a timely warning should report the circumstances to the University Police office, by phone at (620) 235-4624 or in person at the University Police dispatch center within Shirk Annex (lower level).

Security of and access to campus facilities, including campus residences

Pittsburg State University Police control access to university facilities. After-hours access to academic buildings is allowed only to authorized personnel. All departments are encouraged to develop and use a building pass procedure to authorize after hour access to facilities by students. The University Housing Office maintains a 24-hour lock-up policy

for all residence halls. Officers make periodic building checks of residential housing facilities after 10 p.m. The University Police Department works closely with the University Physical Plant to maintain appropriate security of key inventory.

During business hours, the University (excluding residence halls) will be accessible to all students, parents, employees, contractors, visitors and university guests. During non-business hours or during periods of extended closing, access to all university facilities is by key, if issued, or by admittance via the University Police or University Housing staff.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock, and will be equipped with a lock separate from the regular key issued to resident students. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Student Recreation Center, the Axe Library, and the Overman Student Center. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules. Surveillance cameras are in place in key areas of the campus and within certain facilities. Images captured by these cameras are stored digitally and monitored by University Police dispatch personnel.

Security considerations used in the maintenance of campus facilities.

The Physical Plant maintains the university buildings and grounds with a concern for safety and security. Staff inspect campus facilities regularly, promptly make repairs affecting safety and security, and respond to reports of potential safety and security hazards, such as broken windows and locks. The University Police assists Physical Plant personnel by reporting potential safety and security hazards. Students, as well as faculty and staff, may also call the Physical Plant at (620) 235-4777 to report any safety or security hazards.

Areas that are revealed as problematic have security surveys conducted of them. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Administrators from the Academic Affairs, Administration and Campus Life, Campus Life and Auxiliary Services, Physical Plant, University Housing, University Police, and other concerned areas review these results.

Campus security procedures and practices

The university is a community that consists of nearly 8,000 students, faculty, staff, visitors, and guests who interact on a daily basis. As in virtually all communities, public safety, crime and the loss of property are of continual concern.

The University Police Department has primary responsibility for the safety and security of the university community. This task is one that they cannot accomplish alone. Crime prevention and security awareness are self-serving responsibilities. University Police need the assistance and cooperation of every student, faculty and staff member. As a

member of the University community, you have a special relationship with the institution. As a property owner, you have a monetary interest to protect. We encourage you to join us to help stop crime.

The Pittsburg State University Police Department is available to present programs on how to be responsible for your security, as well as the security of others. Programs are presented upon request. Additionally, these programs are presented for residence hall staff pre-service and in-service training as well as to Freshman Experience sections.

These general areas are the topics covered:

1. What To Do If You Are The Victim Of A Crime
2. Personal Safety - on and off campus
3. How To Secure Your Property
4. Fire Alarms - evacuation and safety
5. Timely Notification of Appropriate Staff

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information may be released to the university community through text messaging, an outdoor voice notification system, and a bulk E-Mail system. University Police also maintains, updates and provides information via Facebook and Twitter social networking sites.

Crime prevention programs for the university community

The Pittsburg State University Police Department sponsors programs on crime prevention. Additionally scheduled and unscheduled security surveys are conducted with the goal of providing recommendations for improvement in lighting needs, landscaping and procedural changes.

The main goal is to prevent crime before it happens using the following general areas:

1. Auto Safety - theft prevention and security
2. Bicycle Security - safety and security measures
3. Key Control - room and building security
4. Operation Identification - property engraving/recording
5. Crime Awareness Programs - prevent becoming a victim

The Department actively participates in student programs on alcohol awareness, sexual assault awareness and campus safety. University Police Officers serve on university committees in these areas.

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. University personnel facilitate programs for student, parent, faculty, and new employee orientations, student

organizations, community organizations, in addition to programs for University Housing Resident Assistants and residence hall students providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

Policy regarding the possession, use and sale of alcoholic beverages

Pittsburg State University seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety and welfare of all members of its community. In keeping with these objectives, the University has established policies and guidelines conforming to the laws of Kansas and the policies of the Kansas Board of Regents regulating the possession, sale and consumption of alcoholic beverages on the University campus.

Laws regarding the possession, sale, consumption, or furnishing of alcohol is controlled by the Kansas Department of Alcohol and Beverage Control (ABC). Such laws are strictly enforced by the University Police. Underage possession and/or consumption of alcoholic beverages is not permitted on property owned or controlled by the University. Intentionally or knowingly selling, or intentionally or knowingly "furnishing" alcoholic beverages to persons under the age of 21, or to persons obviously intoxicated, is not permitted on property owned or controlled by the University.

The Pittsburg State University campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is a violation of the Pittsburg State University Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

Policy regarding the possession, use and sale of illegal drugs

The Pittsburg State University campus has been designated "Drug Free". The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by University Police. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

Drug and/or alcohol abuse education programs.

Consistent with its educational mission, the University also assists its members in finding alternatives to alcoholic beverages for promoting social interaction and stress reduction, and provides services and resources for community members who experience alcohol-related difficulties.

A complete text of "Pittsburg State University Policy on Prevention of Alcohol Abuse and Drug Use" is available at <http://www.pittstate.edu/audiences/current->

students/policies/rights-and-responsibilities/252050.pdf or at the following campus locations: Office of Human Resources, Office of Campus Life and Auxiliary Services, and University Police.

Students and employees of Pittsburg State University should be aware and informed that drug or alcohol counseling, treatment or re-entry programs are available to students or employees. Alcohol and drug counseling are available for students at the University Counseling Center. This office is an excellent source of information about other appropriate resources for counseling and treatment, and can provide further information about health problems and treatment related to alcohol and drug problems. Faculty and staff members may contact the State Employee Assistance Program, a 24-hour toll free assistance line (1-800-284-7575) for a referral. If referred through the Employee Assistance Program, the first counseling session is paid by the State. Pittsburg State University also presents educational programs on substance abuse on a periodic basis to inform employees and students of the dangers of substance abuse.

On-Campus Programs for Students

Student Health Services:

- Medical consultation
- Physical exams
- Referral services

University Counseling Services:

- Assessment, evaluation, individual, couple and group counseling
- Referrals for inpatient or outpatient treatment

Student Prevention & Wellness:

- Alcohol / Drug Education – Presentations, Referral for inpatient or outpatient treatment
- Peer Health Education providing programming on drug and alcohol use/abuse; date rape; sexually transmitted diseases; AIDS; and contraception
- Co-dependents Anonymous meeting
- Advisement of BACCHUS (Boost Alcohol Consciousness Concerning the Health of University Students) and GAMMA (Greeks Advocating the Mature Management of Alcohol)
- Brochures/pamphlets/videos
- Educational Programming: National Collegiate Alcohol Awareness Week, National Collegiate Health and Wellness Week, Safe Spring Break, etc.,

Community Substance Abuse Resource Guide - Students & Employees

Regional Alcohol & Drug Assessment Center

1105 Hugh Street, Frontenac, Kansas (620) 235-1600

- Free Alcohol/Drug Assessment & Referral to PSU students.

Community Mental Health Center of Crawford County

30th & Michigan, Pittsburg, Kansas (620) 231-5141

- Evaluation / Assessment / Referral to inpatient or outpatient treatment
- Individual Counseling
- Aftercare
- 24-Hour Helpline - (620) 232-SAVE
- Reintegration services for women

Elm Acres Recovery Services

1002 E. Madison, Pittsburg, Kansas (620) 231-6129

- Adolescent Outpatient and Inpatient Alcohol & Drug Treatment Age 13-18

Addiction Treatment Center of Southeast Kansas

810 W. Cedar, Girard, Kansas (620) 724-8806

- 30 to 45 day adult inpatient treatment facility with a total of 24 beds.

Policy regarding emergency response and evacuation procedures

Emergency Response

The University's Critical Incident/Crisis Response Management Operations Plan includes information about Incident Teams, University operating status parameters; incident priorities and performance expectations; shelter-in-place and evacuation guidelines; emergency operations center plans; notification procedures; notification; crisis communication; and local contingency and continuity planning requirements. The University participates in emergency response exercises, such as tabletop exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

University Police officers and supervisors, university administrators, and physical plant staff and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the University Police, the City of Pittsburg Police, the Pittsburg Fire Department, and the Crawford County Emergency Medical Services, and they typically respond and work together to manage the incident. Depending on the nature of the incident, other jurisdictions and other local or federal agencies could also be involved in responding to the incident.

General information about the emergency evacuation or shelter in place procedures for Pittsburg State University are posted in each facility and are available on the Pittsburg State University web site safety page at <http://www.pittstate.edu/info/safety>. A public version of the Critical Incident/Crisis Response Management Operations Plan and related emergency policies are available at www.pittstate.edu/office/president/policies.dot. All members of the university community are notified on an annual basis that they are instructed to notify the University Police Department or the Associate Vice President for Campus Life and Auxiliary Services of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The University Police has the responsibility of responding to, and summoning the necessary resources, to

mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the University Police has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, federal law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Notification to the University Community about an Immediate Threat

University Police and PSU have policies and procedures in place to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or staff occurring on campus (unless notification will compromise efforts to contain the emergency).

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of University Police, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. Notification systems utilized include text messaging, an outdoor voice notification system, and a bulk E-Mail system. PSU Police also maintains, updates and provides information via Facebook and Twitter social networking sites.

Depending on the particular circumstances of the crime, at the direction of University Police, the Office of University Marketing and Communications may also post a notice on the university web site home page (www.pittstate.edu). In such instances, a copy of the notice is distributed to each resident assistant, assistant hall director, area coordinator, Greek chapter presidents and advisors. Anyone with information warranting a timely warning should report the circumstances to the University Police office, by phone (620 235-4624) or in person at the University Police dispatch center within Shirk Annex (lower level).

Policy regarding reports of missing persons

Under federal law, each student living in university owned housing (residence halls) is provided the option to identify and confidentially register an individual to be contacted within 24 hours of a determination by University Police that the student is a missing person. Students have the ability to name such person when completing their housing and dining contract for the academic year. Students who want to make changes to their missing person information can contact the University Housing office, 209 Horace Mann. (For students under 18 years of age, the university is required by law to contact the custodial parent).

The University Police is the official notification agency for persons believed to be missing within the residence hall community and that students believed by University Housing staff to be missing will be reported to University Police within 24 hours of the determination that they may be missing. If University Police is notified and determine the person who is subject of a missing person report has been missing the confidential

contact will be notified. Non-emancipated students under the age of 18 will have their parents contacted in the event that they are determined to be missing regardless of whom they might list as a confidential contact. University Housing staff will contact University Police in the event of any report of missing person within their living area and then will be instructed to contact the supervisory chain of command within University Housing immediately.

Educational programs to promote the awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses.

Under the direction of Student Prevention & Wellness, Gorillas In Your Midst – Peer Health Education gives presentations to all freshmen experience classes in which they are provided basic information about sexual assault prevention and resources, both on campus and in the community, as well as 24-hour contact numbers to obtain further information and secure advocacy for sexual assault and rape, partner violence, stalking, and sexual harassment.

Throughout the year, Gorillas In Your Midst presents educational/interactive programs in residence halls, classrooms and Greek houses on the prevention of relationship violence and dating violence that includes information on date rape drugs (including alcohol) and bystander behavior.

Through contractual arrangement, a representative from Safehouse Crisis Center, Inc., coordinates the Office of Violence Response and Prevention on campus. This office works to provide advocacy for victims of sexual violence, domestic violence, relationship violence and stalking. This office participates in the University Housing Resident Assistant pre-service training prior to the start of the fall semester and provides advising and training for Students for Violence Prevention (SVP), a group of Pitt State students dedicated to providing education and awareness to girls, boys, women and men on gender-based violence — including sexual assault and rape, partner violence, stalking, and sexual harassment.

Who to contact if you have been sexually assaulted

Sexual assault is a felony crime whether the act of violence is by a stranger or an acquaintance. The university strongly encourages victims to report the crime immediately to the University Police or City Police. As an alternative, the victim may report the crime to the Associate Vice President for Campus Life and Auxiliary Services, or a resident assistant, assistant residence hall director or area coordinator. University personnel will assist in the report process if requested by the victim. The procedures outlined below are designed to protect the student who has been hurt by these behaviors and to stop the offensive behavior. The due process rights of alleged offenders are protected, as well as the rights of the victim.

What to do if you have been sexually assaulted

Go to a safe location as soon as possible. If you can find a friend to accompany you, that would be even safer. From the safe location call:

Pittsburg State University Police, (620) 235-4624

or City of Pittsburg Police Department, (620) 231-1700

or Crawford County Sheriff's Department, (620) 724-8274

or Safehouse Shelter, (620) 231-8692

or Via Christi Medical Center, (620) 231-6100

or PSU's Title IX Coordinator, (620) 235-4189

or PSU Campus Life and Auxiliary Services, (620) 235-4231

or PSU Student Health Services, (620) 235-4452

or resident assistant, assistant hall director or area coordinator (residents of halls)

or the Crisis Hotline at 1-800-794-9148. This hotline will be available 24 hours a day, 7 days a week.

Alternatively, you may go directly to the University Police Department, 1501 S. Joplin (open 24 hours a day, 7 days a week) or to the Via Christi Medical Center Emergency Room, 1102 East Centennial.

Preserve evidence to prove a criminal offense occurred

Time is of the essence. Victims should **NOT** change clothes, shower, bathe, or douche. If possible, do not go to the toilet. Save all clothing, linens, or other items that may have been touched by the assailant for the police officers who will be responsible for evidence. Do not wash clothing, linens or other items that may have been touched by the assailant. All physical evidence, including seminal fluids, hair, blood types and scrapings of flesh from the victim's fingernails will be used in prosecution of the crime.

You may request that the police investigation be conducted by a police officer of your gender (i.e. a female police officer for a female student, a male police officer for a male student) if available. As a victim of sexual assault, your name should not be released to the news media.

Be prepared to go to the Via Christi Medical Center Emergency Room, Centennial & Rouse, and request a medical examination by the Emergency Room physician using the Sexual Assault Kit required for evidence in cases of sexual assault. This is done free of charge to the victim. You should get to the hospital as soon as it is safe and possible. The University or City of Pittsburg Police or Crawford County Sheriff's Deputy will be able to arrange transportation to the hospital as soon as an assault that has taken place is reported.

A formal complaint for legal action against the assailant should be made to the County Attorney through the police (no fee will be charged). For criminal prosecution a victim

has two years to file a report from the day of the crime but it should be done as quickly as possible.

In order to be eligible for compensation under the Kansas Crime Victims Compensation, the crime must be reported to the law enforcement agency where the crime was committed within 72 hours of the event unless the Crime Victims Compensation Board finds there was good cause for the failure to report. The victim must be completely cooperative with the law enforcement agency. The victim must file a claim with the Crime Victims Compensation Board within one year of the occurrence of the crime.

Services and assistance available to victims of sexual assault

When a sexual assault victim contacts the University Police, the person is given the option of having a Sexual Assault Advocate from the Safehouse Crisis Center present during any investigation interview or evidence collection procedure. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and/or the university discipline process. University personnel will assist in the report process if requested by the victim. A representative from the University Police and/or the Office of Campus Life and Auxiliary Services will guide the victim through the available options and support the victim in his or her decision.

Various counseling and support options are available from the University through the University Counseling Center and the Office of Prevention and Wellness. Counseling and support services outside the University system can be obtained through the Safehouse Crisis Center. Additionally, services are available to students through Community Mental Health of Crawford County or through Via Christi Regional Medical Center's Crossroad Counseling Services.

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in Article 34 of the *Code of Student Rights and Responsibilities*, available at www.pittstate.edu/audiences/current-students/policies/rights-and-responsibilities/student-conduct-code.dot. The *Code of Students Rights and Responsibilities* provides, in part, that the accused and the victim will each be allowed the opportunity to have a support person present during the proceedings (not as a representative or presenter of information, but as an advisor). Both the victim and accused will be informed of the final determination of a hearing with respect to the alleged sex offense and any sanction that is imposed against the accused. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University for the offense. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

When the university receives any report of a sexual assault of a student, the University's Title IX Coordinator will be immediately notified of the alleged assault by the office receiving the report. The Title IX Coordinator will promptly begin an investigation to determine what occurred and will inform and obtain consent from the victim before

beginning the investigation. If the victim requests confidentiality or asks that the complaint not be pursued, the University will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. If a victim insists that his or her name or other identifiable information not be disclosed to the alleged perpetrator, the University's ability to respond may be limited.

Disclosure of discipline outcome to victims of violence or a non-forcible sex offense

Upon written request, Pittsburg State University will disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, Pittsburg State will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Sex Offender Registration

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed at, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies (in Kansas, it is the Kansas Bureau of Investigation) to provide Pittsburg State University with a list of registered sex offenders who have indicated that they are either enrolled, employed or carrying on a vocation at Pittsburg State University.

Pittsburg State University is required to inform the campus community of the existence of the list and where it is available for review. The list is available to be viewed at the Pittsburg State University Police Department, 1501 South Joplin Street, Pittsburg, Kansas. In addition, a list of all registered sex offenders in Kansas is available from the Kansas Bureau of Investigation at http://www.accesskansas.org/kbi/offender_registry/. Pittsburg State University is located in Crawford County and the zip code is 66762.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders. This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000 and the Kansas Offender Registration Act (KORA) of 2003, KSA 22-4902.

2010 Annual Fire Safety Report

Description of each on-campus student housing facility fire safety system

Facility	Fire Alarm Monitoring Done on Site (by UPD)	Partial Sprinkler System	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans Posted in Common Areas and in Sleeping Rooms	Number of evacuation (fire) drills each calendar year
Willard Hall 204 E. Lindburg	X	---	X	X	X	X	2
Dellinger Hall 1807 S. Locust	X	---	---	X	X	X	2
Nation Hall 1808 S. Elm	X	---	---	X	X	X	2
Bowen Hall 1507 S. Joplin	X	---	---	X	X	X	2
Trout Hall 1505 S. Joplin	X	---	---	X	X	X	2
Tanner Complex 1503 S. Joplin	X	---	---	X	X	X	2
Crimson Commons Building A 1315 S. Joplin	X	---	X	X	X	X	2
Crimson Commons Building B 1315 S. Joplin	X	---	X	X	X	X	2
Crimson Commons Building C 1315 S. Joplin	X	---	X	X	X	X	2
Crimson Commons Building D 1315 S. Joplin	X	---	X	X	X	X	2
Crimson Commons Building E 1315 S. Joplin	X	---	X	X	X	X	2
Crimson Village Apartments	---	---	---	X	X	---	0

Fire drills held during the previous calendar year

Two fire drills, one at the start of each academic semester, are held each academic year in each residence hall facility. University Housing staff, University Police officers, and Physical Plant personnel (as needed) coordinate the implementation of all drills.

Portable electrical appliances, smoking and open flames in student housing facilities

Cooking and portable electrical appliances

The use of open element cooking/heating units and/or the use of cooking fats and greases, candles or other open flames, is not allowed. Cooking with woks, toaster ovens, crock-pots, hot plates, open element, or any other cooking devices is forbidden. Cooking in rooms is prohibited except for microwave cooking and coffee pots. Students who set off residence hall fire alarm systems due to cooking/open flames in their rooms or residence hall kitchens may be subject to disciplinary action.

Smoking

Pittsburg State University residence halls are smoke free and tobacco free including but not limited to cigarettes, cigars, vaporizers, hookahs, and chewing tobacco. Smoking and tobacco use is prohibited, without exception, in all buildings, facilities and vehicles owned by the University. Smoking is prohibited in all areas within a ten-foot radius outside of any doorway, open window or air intake leading into University buildings or facilities.

Candles, Incense, And Other Open Flames

Lit candles in the residence halls create extreme fire danger for all students. No open flames or candles of any type are allowed in the residence halls. The burning of incense is also strictly prohibited in University residence halls.

Procedures for student housing evacuation in the case of a fire

Exit signs are strategically located throughout the buildings. Their purpose is to indicate exit routes, particularly in emergency situations. They, too, are considered to be fire equipment and are not to be tampered with. The importance of this equipment cannot be over-emphasized.

In the event of a fire:

1. Pull the nearest fire alarm.
2. Exit the building.
3. Call the University Police at 911 to report the fire, and give as much information as possible.

When an alarm sounds:

1. Lock your room door.

2. Wear shoes, take your keys, and carry or wear a coat.
3. Don't panic—move quickly outside the building.
4. DO NOT USE ELEVATORS. Use the exterior stairwells.

For additional information regarding fire safety, please refer to fire safety posters in each residence hall. Failure to respond to fire alarms or staff requests for evacuation may result in disciplinary action.

Fire safety education and training programs provided to the students and employees

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each academic year. These programs are designed to familiarize everyone with the fire safety system in each housing facility and to train everyone on the procedures to be followed in case there is a fire. Information regarding the university's fire safety policies and evacuation procedures are contained in the *Guide to Hall Living* (distributed individually to each resident of on-campus housing). During these programs, trainers emphasize that participating in fire drills is mandatory. Maps of each on-campus student housing facility that illustrate evacuation routes and fire alarm equipment locations are posted conspicuously on the back of each residence hall sleeping room door and evacuation procedures are posted in the commons area throughout each facility. Students with disabilities are given the option to have a "buddy" assigned to them.

As a part of pre-service training for residence hall staff, fire safety education and training is provided. Local fire authorities, as well as University Housing staff experienced in fire safety matters teach these sessions.

If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and get to a predetermined location before calling 911 for help. They are to remain in that location so that the University Housing staff and other emergency responder personnel can document that all occupants have left the building. RAs are instructed to pull the fire alarm as they are leaving the building if they can do so without risking their safety.

Reporting a fire

Per federal law, Pittsburg State University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the **non-emergency** numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the University Police may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

Pittsburg State University Police (620) 235-4624
Director of University Housing (620) 235-4245

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

Future improvements in fire safety

University Housing is involved in continuous evaluation and improvement of on-campus residential facilities. Infrastructure systems, including those related to fire safety, are part of this evaluation and improvement efforts.

Fire statistics.

University Housing's Fire Alarm Incident Report - January thru December 2009													
	Bowen	Dellinger	Nation	Tanner	Trout	Willard	Crimson Commons					Crimson Village	Total
							A	B	C	D	E		
Ignition of Combustible substances resulting in flame & smoke	0	0	0	0	0	0	New Construction in progress					0	0
Food cooked or other items resulting in smoke no flame	0	0	4	2	0	0	New Construction in progress					0	6
Activation of system with no identified cause	2	3	1	3	0	0	New Construction in progress					0	9
False activation of pull stations by individual	0	1	1	3	0	0	New Construction in progress					0	5
Drill	1	1	1	1	1	1	New Construction in progress					0	6
Mechanical Notification - non flame non smoke	0	0	2	2	1	0	New Construction in progress					0	5
													31
# of fire related injuries that resulted in treatment	0	0	0	0	0	0	New Construction in progress					0	0
# of fire related deaths	0	0	0	0	0	0	New Construction in progress					0	0
Value of property damaged caused by fire	0	0	0	0	0	0	New Construction in progress					0	0

PITTSBURG STATE UNIVERSITY CRIME STATISTICS – 2008, 2009, 2010 22

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS Student Housing**	NON-CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
NEGLIGENT MANSLAUGHTER	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
SEX OFFENSES, FORCIBLE	2008	0	0	0	0
	2009	1	1	0	0
	2010	3	3	0	0
SEX OFFENSES, NON-FORCIBLE	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	0
ROBBERY	2008	0	0	0	0
	2009	0	0	0	0
	2010	0	0	0	1
AGGRAVATED ASSAULT	2008	0	0	0	5
	2009	2	2	0	2
	2010	4	2	2	0
BURGLARY	2008	7	7	12	0
	2009	6	4	3	0
	2010	15	6	5	0
MOTOR VEHICLE THEFT	2008	0	0	0	0
	2009	0	0	1	0
	2010	0	0	0	0
ARSON	2008	1	1	0	0
	2009	1	0	0	0
	2010	0	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2008	0	0	0	0
	2009	0	0	0	0
	2010	1	1	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2008	1	1	0	0
	2009	2	0	0	0
	2010	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2008	3	3	0	1
	2009	3	3	0	2
	2010	7	6	2	1
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2008	3	2	0	0
	2009	4	3	0	0
	2010	5	5	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2008	0	0	1	19
	2009	15	2	12	32
	2010	33	29	16	17
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2008	122	122	0	0
	2009	165	164	0	0
	2010	92	92	0	0

**Statistics reported in the on-campus student housing facilities category are also included in the on-campus property category

Hate Crimes: There were no reported hate crimes for the years 2008, 2009, or 2010