

**PITTSBURG STATE UNIVERSITY**  
**INSTRUCTION SHEET FOR GRADUATE APPLICATION**

**DEGREE-SEEKING STUDENT**

A degree seeking student is one who is applying for admission to the Graduate School for the purpose of obtaining a graduate degree. If you are not in this category, refer to the instruction sheet for non-degree seeking students.

Carefully read the entire instruction sheet before completing the application. Answer all questions on the application.

The Kansas Board of Regents has approved a non-refundable \$35 graduate application fee for Masters and Specialist in Education degree-seeking students. Please send a check with this application made payable to Pittsburg State University. We must receive your application fee before we can process your application.

The Application for Admission will not be complete until all official transcripts are on file and the application fee is paid. The graduate application fee is non-refundable and supporting application materials are non-returnable. Students must submit an official transcript from each institution attended.

Transcripts are considered official only if they are received directly from the institution in a sealed envelope. Students who received their undergraduate degree at Pittsburg State University do not need to submit a copy of their PSU undergraduate transcript. Students who enroll in graduate courses without having been admitted to graduate study by a department risk the possibility that their course work may not be applicable toward a degree.

Page 2 of the application must be complete and accompany the application. Failure to provide this information may delay the application process.

**NON-DEGREE SEEKING STUDENTS**

A non-degree seeking student is a student who has earned a baccalaureate degree from an accredited institution who desires to enroll in the Graduate School to earn credit for the purpose of licensure or simply to engage in additional studies.

Non-degree students must complete all items on the graduate application. Student must submit transcript, teaching license, or copy of diploma to verify completion of a Bachelor's Degree.

Non degree enrollment does not constitute formal admission to Pittsburg State University graduate studies. The Graduate Faculty reserves the right to decide whether the credit earned in course(s) enrolled in while a non-degree student will apply toward a degree program. A maximum of twelve (12) approved hours earned under this status may be applied to a degree program.

PITTSBURG STATE UNIVERSTIY  
APPLICATION FOR ADMISSION TO GRADUATE STUDY  
Office of Continuing and Graduate Studies

Name: (print) \_\_\_\_\_  
Last
First
MI
Other legal name of record

Address \_\_\_\_\_  
Street/Box Number
City
State
Zip

In what state do you claim residency? \_\_\_\_\_ County \_\_\_\_\_

If claiming residency, how long have you resided in Kansas? \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security Number (###-##-####) \_\_\_\_\_

Disclosure of your social security number is voluntary. Your social security number may be provided to the Kansas Division of Accounts and Reports for the use in detection of fraudulent or illegal claims against the state monies in accord with general authority of K.S.A. 75-3728b

Questions regarding gender and race are optional. This information is used to ensure educational opportunity: Gender: Male \_\_\_\_ Female \_\_\_\_

Ethnicity: American Indian      African American      White/Caucasian      Other      Asian American  
 Hispanic      Non U.S. Citizen      Choose Not to Declare

Are you a veteran of the United States military? Yes \_\_\_\_ No \_\_\_\_

Term and year to begin graduate study \_\_\_\_\_ **Please select a degree program from the list below**

I am requesting: \_\_\_\_ Admission as a Non-Degree Seeking student  
 \_\_\_\_ Admission to the major leading to the degree of (circle one below):

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| <ul style="list-style-type: none"> <li>Advanced Practice Nursing (BSN to DNP), DNP</li> <li>Advanced Practice Nursing (MSN to DNP), DNP</li> <li>Advanced Practice Nursing (Nursing Education BSN to DNP), DNP</li> <li>Advanced Practice Nursing (Nursing Education MSN to DNP), DNP</li> <li>Advanced Studies in Leadership (Gen School Admin), EDS**</li> <li>Advanced Studies in Leadership (Special Education), EDS**</li> <li>Biology, MS</li> <li>Business Administration (Accounting), MBA</li> <li>Business Administration (General Administration), MBA</li> <li>Business Administration (International Business), MBA</li> <li>Career &amp; Technical Ed (Family &amp; Consumer Sciences), MS</li> <li>Career &amp; Technical Ed (Technical Teacher Education), MS</li> <li>Career &amp; Technical Ed (Technology Education), MS</li> <li>Career &amp; Technical Ed (College Teaching), MS</li> <li>Chemistry, MS</li> <li>Communication, MA</li> <li>Counseling (School), MS</li> <li>Counseling (School), EDS**</li> <li>Education (School Health), MS</li> <li>Educational Leadership, MS</li> <li>Educational Technology (Tech Integration Specialist), MS</li> <li>Educational Technology (Library Media), MS</li> <li>Engineering Technology, Construction Technical, MET</li> <li>Engineering Technology, Electronics Technical, MET</li> <li>Engineering Technology, Manufacturing Technical, MET</li> <li>Engineering Technology, Mechanical Technical, MET</li> <li>Engineering Technology, Plastics Technical, MET</li> <li>Engineering Technology, MET</li> <li>English (Creative Writing), MA</li> <li>English (Literature), MA</li> <li>Health Human Performance &amp; Recreation (General), MS</li> <li>Health Human Perf. &amp; Rec. (Human Perf. and Wellness), MS</li> <li>Health Human Perf. &amp; Rec. (Sport &amp; Leisure Svc Mgmt), MS</li> <li>History, MA</li> <li>Human Resource Development (Mgmt &amp; Consulting), MS</li> </ul> | <ul style="list-style-type: none"> <li>Mathematics, MS</li> <li>Music (Instrumental Conducting - Orchestral), MM</li> <li>Music (Instrumental Conducting - Wind), MM</li> <li>Music (Performance - Winds), MM</li> <li>Music (Performance - Strings), MM</li> <li>Music (Performance - Percussion), MM</li> <li>Music (Performance - Organ), MM</li> <li>Music (Performance - Piano), MM</li> <li>Music (Performance - Harpsichord), MM</li> <li>Music (Vocal Performance), MM</li> <li>Music (Instrumental Education), MM</li> <li>Music (Vocal Education), MM</li> <li>Music (Choral Conducting), MM</li> <li>Physics, MS</li> <li>Polymer Chemistry, MS</li> <li>Psychology (General), MS</li> <li>Psychology (Clinical), MS</li> <li>Reading (Reading Specialist Certification), MS</li> <li>Reading (Classroom Reading Teacher), MS</li> <li>School Psychology, EDS**</li> <li>Special Education Teaching (K-12 High/Low Incidence), MS</li> <li>Teaching (Secondary), MA</li> <li>Teaching (Special Education), MA</li> <li>Teaching (Elementary), MS</li> <li>Teaching (Secondary), MS</li> <li>Teaching (English for Speakers of Other Languages), MS</li> <li>Technology, MS</li> <li>Technology (Automotive Management), MS</li> <li>Technology (Construction Management), MS</li> <li>Technology (Graphic Design), MS</li> <li>Technology (Graphics Management), MS</li> <li>Technology (Innovation Technology), MS</li> <li>Technology (Personnel Development), MS</li> <li>Technology (Technology Management), MS</li> <li>Workforce Development &amp; Education, EDS**</li> </ul> |
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**\*\*In order to apply for an EdS program, you must have a Master's Degree**