

PITTSBURG STATE UNIVERSITY APPLICATION REQUIREMENTS **FOR UNDERGRADUATE INTERNATIONAL STUDENTS**

Initial Requirements:

Applicants must pay a US \$50.00 application fee before the application will be processed. For an additional charge of US \$45.00, Pittsburg State University will express mail your immigration document (I-20 or DS2019) should you be accepted. The non-refundable application fee may be paid by credit card, certified check or money order, payable to Pittsburg State University. Do not send cash. Credit card authorization forms are available online at <http://www.pittstate.edu/iss/sevisccauth.pdf>

Applicants must provide both a current original certified bank statement and complete the financial statement for admission.

Applicants must submit complete official academic records in native language and official English translation of academic records (if native language is not English) including grades earned in each subject. Official transcripts may be mailed: a) directly from all institutions/colleges attended or, b) sent in sealed envelopes by each institution/college along with the application.

Copy of the secondary school or high school certificate of completion, if applicable.

Academic Requirements:

A minimum CGPA of 2.5 on a 4.0 scale or equivalent in high school

A minimum CGPA of 2.0 on a 4.0 scale or equivalent IF you are transferring from another college with at least 24 credit hrs (approximately one year of college work).

English Language Requirement:

TOEFL score:

- Applicants with a TOEFL score of at least 520 (paper) or 190 (computer) or 68 (internet) may be admitted to regular academic full-time courses. Some area of study may require a higher TOEFL score. Check the university catalog online at <http://www.pittstate.edu/registrar/catalog.html> for more information.
- Applicants with less than 520/190/68 must enroll in the Intensive English Program (Academic Preparation Course) full time. The successful completion of the highest-level course of the Intensive English Program equals a 550 TOEFL and can be substituted for the TOEFL requirement.
- TOEFL exemptions:
 - Applicants who can verify English was the language of instruction are exempt from the TOEFL requirement.
 - Applicants must provide an original statement by a school official from which the student graduated.
- Institutional TOEFL scores are not accepted.

OR IELTS score - Overall band of 5.5

OR Graduated from an accredited high school in United States

OR 24 transfer hours from an accredited post secondary institution in the United States that includes 3 hrs of English Composition equivalent to PSU English Composition 101 with a grade of C or better.

Requirements for transfer students from a college *inside* the United States:

Have the Transfer Form provided by Pittsburg State University completed by the international office staff at the college currently attending.

Have a valid passport and visa

Requirements for transfer students from a college *outside* the United States:

Must provide an English translated copy of the school catalog or copy of the course descriptions from the catalog to aid in the evaluation of transfer credit.

Application Deadlines : Pittsburg State University must receive application with supporting documents by the following dates: **Fall semester- June 1; Spring Semester – October 15; Summer Semester- April 1**. If not received by the deadline, the application will be considered for the next semester.
